

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS**  
7171 Allentown Blvd  
Harrisburg, PA 17112

**THURSDAY, DECEMBER 16, 2021**  
**Board of Supervisors Meeting**  
**Present via Zoom: 14**

1. **Call to Order, Pledge of Allegiance & Invocation – Supervisor Megonnell was not present**
2. **Approval of Minutes**

Consideration of the Meeting Minutes from November 18, 2021

*Motion: Supervisor Zimmerman moved, seconded by Secretary/Treasurer Steinmeier to approve the meeting minutes of November 18, 2021. The motion was unanimous.*

At this time State Police Trooper Vybiral gave the following report: They received 267 calls from November 1 – 30, 2021. Of that number, 28 were vehicle crash related; 51 were miscellaneous calls (911 hang up calls, suspicious activity, etc.); 11 crimes against society; 7 crimes against a person; 22 security checks (schools/churches, etc.); and 80 requests for services (abandoned or disabled vehicles etc.). Secretary/Treasurer Steinmeier said thank you to the State Police, he has noticed more patrols on Allentown Boulevard. A resident asked about crashes on I-81 but Trooper Vybiral did not have the information to answer. Another resident questioned why the wayward trucks on Rt. 39 aren't being addressed by the State Police. Trooper Vybiral responded that there are only so many Troopers that are safety inspectors. The Trooper will write that down to take back to the office with her.

3. **Correspondence: None**
4. **Public Comment:**

Randy Brady, multiple addresses – has lived in the Township for many years and spoke of his experiences with development and feels we do not need the warehouse.

Jeffrey Shade, N. Fairville Avenue – offered prayers and thoughts to Supervisor Megonnell who has been in the hospital. He referenced an email dated 7/28/20 regarding the planned warehouse in Middle Paxton that was sent to the Supervisors. The email was asking for support from the Supervisors in opposing the warehouse. Without mentioning which Supervisor, Jeffrey said that one Supervisor said they would offer their support. He questioned what changed between that warehouse and now the warehouse here in the Township. He also asked Township Manager Gossert about a RTK request that was expiring that day and Township Manager Gossert replied that we had the information to give to him that night.

Jeff Maguire, Forney Way; Bill Smeltzer, Forney Way; and Roger Quigg, Village Way – all spoke about the letters of violation they had received for having curb ramps at their driveways. Some have been using the ramps for years. They would just like more conversation with the Township.

**5. Presentations, Staff & Board Reports:**

A. October 2021 Fire Chief's Report

Matt Senft reported that the Fire Company responded to 31 calls in November. Eleven were service with the Township and 20 were mutual aid calls to Lower Paxton, East Hanover, South Hanover, and Middle Paxton Townships. Supervisor Zimmerman said thank you for your service. Supervisor Miller mentioned that the turnout for the Santa Run was very high this year. There was then a discussion about what can be done to attract and keep members. Matt said they would like to have further conversations with the Supervisors regarding the recruitment and retainment of members.

B. October 2021 South Central EMS Chief's Report

C. November 2021 Engineer's Report

D. November 2021 Zoning Report

E. October 2021 Planning Commission Meeting Minutes

F. November 2021 Parks & Recreation Meeting Minutes

G. Public Works Daily Reports: November 15 through December 10, 2021

H. Property Maintenance Report: December 2 through December 9, 2021

**6. Treasurer's Report:**

A. Monthly Deposits for November 2021: \$223,280.18

B. Expenditures:

(1) Payroll for November 5, 2021 - Net: \$34,155.31, Gross: \$45,507.39

*Motion: Supervisor Zimmerman moved, seconded by Supervisor Miller to approve the gross payroll of November 5, 2021 in the amount of \$45,507.39. The motion was unanimous.*

(2) Payroll for November 19, 2021 - Net: \$34,076.81, Gross: \$45,329.09

*Motion: Supervisor Zimmerman moved, seconded by Supervisor Miller to approve the gross payroll of November 18, 2021 in the amount of \$45,329.09. The motion was unanimous.*

(3) Payroll for December 3, 2021 - Net: \$33,339.95, Gross: \$44,439.30

*Motion: Supervisor Zimmerman moved, seconded by Supervisor Miller to approve the gross payroll of November 18, 2021 in the amount of \$44,439.30. The motion was unanimous.*

(4) November 2021 vouchers pre-paid via paper check: \$50,007.78

*Motion: Supervisor Zimmerman moved, seconded by Supervisor Miller to approve the November vouchers pre-paid via paper check in the amount of \$50,007.78. The motion was unanimous.*

(5) November 2021 vouchers pre-paid via ACH transfer & Vendor Sites:  
\$159,476.05

*Motion: Supervisor Zimmerman moved, seconded by Secretary/Treasurer Steinmeier to approve the November vouchers pre-paid via ACH transfer & vendor sites. The motion was unanimous.*

**7. Old Business:**

- A. Consideration for approval of the 2022 Budget consisting of estimated revenue of \$4,608,035 over estimated expenses of \$4,518,504 with no increases in property taxes

*Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Miller to approve the 2022 Budget with no increases in property taxes. The motion was unanimous.*

- B. Consideration for approval of the 2022 Employee Compensation Plan

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve the 2022 Employee Compensation Plan. The motion was unanimous.*

**8. Zoning and Planning:**

- A. Application for Plan Approval, Plan 21.009 for Devonshire Heights Road, Final Subdivision Plan, Herman

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve Section 173-12, Preliminary Plan. The motion was unanimous.*

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve a waiver for Section 173-25(C), Additional street width. The motion was unanimous.*

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve a waiver for Section 173-26, Curbs, and gutters. The motion was unanimous.*

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve a waiver for Section 173-27, Sidewalks, and pedestrian pathways. The motion was unanimous.*

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve a waiver for Section 173-28, Monuments, and markers. The motion was unanimous.*

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve a waiver for Section 173-230C(1) & 173-20D(2), Wetland Study. The motion was unanimous.*

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve a waiver for Section 173-37G(1), Fee in Lieu of park land dedication. The motion was unanimous.*

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve a waiver for Section 173-38B(1), Conservation of existing trees and vegetation. The motion was unanimous.*

- B. Application for Plan Approval, Plan 21.010 for 7536 Appalachian Trail, Final Subdivision Plan, Wolfe

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve the waiver for Section 173-12, Preliminary Plan. The motion was unanimous.*

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve the waiver for Section 173-15B(3), Driveway profile. The motion was unanimous.*

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve the waiver for Section 173-15B(29) & 173-25L(10), Sight distance. The motion was unanimous.*

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve Section 195-17A, Final Plan. The motion was unanimous.*

- C. Vote to set a public hearing on January 20, 2022 and refer the application to the Planning Commission and Dauphin County Planning Commission for a recommendation, for a conditional use for a new home in the Conservation Zoning District at 7353 Sleepy Hollow Road

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve the conditional use for a new home in the Conservation Zoning District at 7353 Sleepy Hollow Road. The motion was unanimous.*

#### **9. New Business:**

- A. Consideration to accept the RACP Grant in the amount of \$1M to be used for the proposed new municipality complex

Township Manager Gossert said we were very fortunate to receive this grant for \$1M, we actually applied for \$1.5M, to be used towards the municipal complex that we are considering building. You must apply for the money when the time period is set, and the money can only be used if/when we would build the complex.

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to acceptance of the \$1M RACP Grant to be used for the proposed new municipal complex. Supervisor Zimmerman opposed.*

- B. Consideration to approve C.M. High, Inc.'s Traffic Signal Preventative Maintenance Proposal for 2022 in the amount of \$3,895.00.

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve the Traffic Signal Preventative Maintenance Proposal for 2022. Supervisor Zimmerman opposed.*

- C. Consideration to approve Higher Information Group to handle the Fire Company's IT needs in 2022

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve Higher Information Group to handle the Fire Company's IT needs in 2022. The motion was unanimous.*

- D. Consideration of Financial Security Release in full, as recommended by HRG, for Arondale, in the amount of \$156,499.00.

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve Financial Security Release in full, as recommended by HRG, for Arondale in the amount of \$156,499.00. The motion was unanimous.*

- E. Consideration of Financial Security Release in full, as recommended by HRG, for 7620 Moyer Road, in the amount of \$6,550.00.

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve Financial Security Release in full, as recommended by HRG, for 7620 Moyer Road, in the amount of \$6,550.00. The motion was unanimous.*

- F. Consideration of Financial Security Reduction #1, as recommended by HRG, for Creekvale Phases 4 & 5, in the amount of \$255,165.00.

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve Financial Security Reduction #1, as recommended by HRG, for Creekvale Phases 4 & 5, in the amount of \$255,165.00. The motion was unanimous.*

- G. Consideration of Road Cut Maintenance Guarantee release to the Sewer Authority in full, as recommended by HRG, in the amount of \$1,300.00

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve Road Cut Maintenance Guarantee release to the Sewer Authority in full, as recommended by HRG, in the amount of \$1,300.00. The motion was unanimous.*

- H. Consideration to purchase a replacement utility truck for Parks & Recreation

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve purchase of a replacement utility truck for Parks & Recreation The motion was unanimous.*

- I. Consideration to advertise for 2022 Summer Camp Director position not to exceed \$12,000

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve advertising for a 2022 Summer Camp Director position not to exceed \$12,000.00. The motion was unanimous.*

- J. Consideration to approve participation in the Opioid Settlement Agreements with McKesson, Cardinal Health, AmerisourceBergen ("Distributors"), and the opioid manufacturer Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson (Collectively "J&J")

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve participation in the Opioid Settlement Agreements. The motion was unanimous.*

- K. Consideration to approve the Cost Sharing Agreement with the U.S. Army Corps of Engineers for the Stormwater Infrastructure Assessment

*Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve the Cost Sharing Agreement. The motion was unanimous.*

#### **10. Public Comment**

Richard Enck, Hillside Road – noticed that the total for payables from November 24 is not correct.

Jeffrey Shade, N. Fairville Avenue – had questions about Item K, above, and the Township stormwater system.

#### **11. Supervisor Comments**

Supervisor Zimmerman wished everyone a Merry Christmas

Supervisor Miller wished everyone a Merry Christmas and Happy New Year and looking forward to a better 2022.

Secretary/Treasurer Steinmeier said that on December 1 at the West Hanover Township Authority meeting they voted to reduce the stormwater fee by 35% based on the 2020 rate. The ultimate goal is to reduce the rate by 50% in the future.

The Senior Lunch had about 130 in attendance.

Chairperson Connors thanked everyone for coming out. There were 14 people on Zoom.

For anyone sending emails to the Board members, they are not able to respond to the emails currently until the proposal is in front of them. They are being received, thank you for sharing your concerns.

**12. Adjournment at 8:18 p.m.**

*Motion: Supervisor Zimmerman moved, seconded by Supervisor Miller to approve the Cost Sharing Agreement. The motion was unanimous.*