

# **WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS**

7171 Allentown Blvd  
Harrisburg, PA 17112

**THURSDAY, JUNE 16, 2022**  
**Board of Supervisors Meeting 6:00 PM**

1. **Call to Order, Pledge of Allegiance & Invocation**
2. **Public Hearing 6 p.m.**
  - A. Consideration of an Application for Conditional Use to build a home in the Conservation District, Kyle Wolfe, 1341 Piketown Road
3. **Approval of Previous Meeting Minutes**
  - A. Consideration of the Meeting Minutes from June 2
4. **Correspondence: None**
5. **Pennsylvania State Police In-Person Report - Corporal Ryan Burns**
6. **WHT Fire Company In-Person Report**
7. **First Public Comment**
8. **Presentations, Staff & Board Reports**
  - A. May Zoning Report
  - B. May Engineer's Report from HRG
  - C. May Environmental Advisory Council Meeting Minutes
  - D. May Parks & Recreation Meeting Minutes
  - E. May South Central EMS Chief's Report
  - F. Public Works Daily Report: May 16 through June 12
  - G. Property Maintenance Log: May 19 through June 9
9. **Treasurer's Report**
  - A. May Deposits: \$120,645.73
  - B. Expenditures
    - (1) Payroll for May 20, Net: \$35,294.85 - Gross: \$46,329.23
    - (2) Payroll for June 3, Net: \$33,729.59 - Gross: \$44,298.96
    - (3) Vouchers pre-paid in May via paper check: \$37,686.50
    - (4) Vouchers pre-paid via ACH transfer & Vendor Sites: \$132,510.14
10. **Old Business**
  - A. Next steps for the proposed new municipal complex
11. **Zoning & Planning**
  - A. Consideration of Financial Security Adjustment #1 in the amount of \$8,115, bringing the remaining balance to \$2,241 for 611 Chestnut Avenue

- B. Fowler lot consolidation plan reaffirmation. Plans were originally approved on April 6, 2015.
- C. Consideration to approve 21.006 Dollar General Land Development Plan, 7801 Allentown Blvd. and waivers
- D. Consideration to approve 22.003, Final Subdivision Plan, 7494 Manor Drive, 7516 Manor Drive and 7528 Manor Drive and a waiver to the Preliminary Plan Requirements of Section 173-12

## **12. New Business**

- A. Consideration of approval of Change Order #2 for the West Hanover Township Resurfacing Project - reduction in Recon Construction Services, Inc. contract price of \$24,239.94
- B. Approval of Application for Payment #1 for full contract amount of \$224,815.06 conditioned upon receipt of all executed closeout documents and required certifications.
- C. Consideration to approve Pennsy Supply, the low bid received for the 2022 West Hanover Township resurfacing project of \$416,652.
- D. Consideration to accept the lowest qualified bid for the Fairville Park Improvement Project to be funded via FILO Account:  
Lowest Base Bid received from JVI Group Inc of \$195,781.00  
Or to,  
Lowest Base bid with Alternate to Mid-State Paving and Excavating of \$269,748.20
- E. Acceptance of P. Daniel Altland's resignation as the Solicitor for the Zoning Hearing Board effective August 2022
- F. Consideration to appoint Steve Stine as the Zoning Hearing Board Solicitor to begin in August 2022 to December 31, 2022
- G. Consideration to appoint Kyle Miller as the replacement for Bill McCahan's Emergency Management Coordinator position
- H. Consideration to approve Bruce Hetrick as Deputy Emergency Management Coordinator
- I. Consideration to approve computer purchases of one laptop and nine desk top computers with monitors for the WHT Fire Company in the amount of \$18,583.35

## **13. Second Public Comment**

**14. Parks & Recreation Upcoming Events:**

- A. 6/23 – First Aid /CPR Training 8:30 am – 12:30 pm
- 6/24 – Father /Daughter Dance 6:30 – 8:30 pm
- 6/28 – Movie Night – Lorax with EAC starts at sundown – Skyline Commons
- 7/5 – Red Cross Blood Drive – 12 – 6 pm
- 7/6 – Golden Oldies Dance 7 – 10 pm
- 7/9 – Finger Lakes Wine Festival Bus Trip
- 7/12 – Movie Night – Sing 2 – Skyline Commons starts at sundown
- 7/16 – NYC On Your Own Bus Trip
- 7/21 – Senior Luncheon – Hamburger Bar, Hot Dogs, Baled Beans, Potato Salad  
Dessert: Watermelon/Cantaloupe - Entertainment: Bingo w/ Otis

**15. Supervisor Comments**

**16. Adjournment**

**Topic: Board of Supervisors Meeting**

**Time: Jun 16, 2022 06:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/88100245543?pwd=dUpuanZvTTI0cXF5UnhYN2tZMGFDUT09>**

**Meeting ID: 881 0024 5543**

**Passcode: 085266**

**One tap mobile**

**+19292056099,,88100245543#,\*085266# US (New York)**

**+13017158592,,88100245543#,\*085266# US (Washington DC)**

## WHT Checks Written - May 2022

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
40400.310.01.000	april retainer	5/19/2022	GMS FUNDING SOLUTIONS	\$ 4,000.00
40500.301.01.000	2020 FORD ESCAPE SV TOWING	5/19/2022	CARL'S AUTO BODY	\$ 625.00
41300.450.01.000	3 YEAR ICC MEMBERSHIP	5/19/2022	International Code Council	\$ 348.00
41400.314.01.000	2022 hearings	5/19/2022	P Daniel Altland	\$ 907.50
<b>ADMINISTRATIVE</b>				<b>\$ 5,880.50</b>

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
42100.140.01.000	april seo svcs	5/19/2022	Brian McFeaters	\$ 667.00
<b>SEO SERVICES</b>				<b>\$ 667.00</b>

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
43000.260.01.000	paint and stretch film	5/19/2022	MSC INDUSTRIAL SUPPLY CO., INC	\$ 630.63
43000.300.01.000	used oil for recycling	5/20/2022	HAZLETON OIL LTD.	\$ 27.25
43000.300.01.000	used oil for recycling	5/19/2022	HAZLETON OIL LTD.	\$ 52.50
43700.251.01.000	SALT SPREADER & MOTOR, CABLES	5/19/2022	FLEET ELECTRIC, INC	\$ 682.00
43700.251.01.000	SOCKET HINGE HANDLES	5/19/2022	MSC INDUSTRIAL SUPPLY CO., INC	\$ 50.46
<b>PUBLIC WORKS</b>				<b>\$ 1,442.84</b>

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
45000.340.01.000	march 2022 advertising	5/19/2022	THE SUN	\$ 240.00
45000.420.01.000	RETAIL FOOD FACILITY LICENSE	5/19/2022	COMMONWEALTH OF PENNA.	\$ 164.00
45200.247.01.000	DJ SVCS FOR FATHER/DAUGHTER DANCE	5/19/2022	DJ SCOTT MATEER	\$ 250.00
45200.247.01.000	EVENT SUPPLIES	5/19/2022	HOBBY LOBBY	\$ 66.25
45200.247.01.000	EVENT SUPPLIES	5/19/2022	HOBBY LOBBY	\$ 31.88
45400.319.01.000	SECURITY DEPOSIT RETURN	5/19/2022	EWA SWOPE	\$ 25.00
45400.319.01.000	SECURITY DEPOSIT RETURN	5/19/2022	NAELA RAHMAN	\$ 54.00
45400.319.01.000	SECURITY DEPOSIT RETURN	5/19/2022	OM R BHATTARAI	\$ 100.00
45400.319.01.000	security deposit return	5/19/2022	PENN EQUITY ASSOCIATES	\$ 25.00
45400.362.01.000	PROPANE DELIVERY	5/19/2022	Bolig's Propane	\$ 296.70
45400.370.01.000	MOW, TRIM AND CLEANUP	5/19/2022	SLEEPY CREEK LAWN SERVICE	\$ 926.17
<b>PARKS &amp; RECREATION</b>				<b>\$ 2,179.00</b>

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
48600.351.01.000	commercial package	5/19/2022	Murray Securus	\$ 17,981.16
48600.354.01.000	workers comp	5/19/2022	ENCOVA (BRICKSTREET)	\$ 8,223.00
48600.355.01.000	installment 6 of 11	5/19/2022	SWIF	\$ 1,313.00
<b>INSURANCES</b>				<b>\$ 27,517.16</b>

**\$ 37,686.50**

## ACH Payments - May 2022

INVOICE	DATE PAID	CODING	VENDOR	AMOUNT
14963	11-May	40400.310	Salzmann Hughes	\$ 160.00
14960	11-May	40400.310	Salzmann Hughes	\$ 15,946.61
office supplies	3-May	40500.210	MP Credit Card	\$ 362.24
a228717437	2-May	40500.210	WB Mason	\$ 20.96
a228279984	2-May	40500.210	WB Mason	\$ 32.98
a228683741	2-May	40500.210	WB Mason	\$ 43.07
a228171471	2-May	40500.210	WB Mason	\$ 45.96
a229341162	2-May	40500.210	WB Mason	\$ 52.96
a229089843	2-May	40500.210	WB Mason	\$ 89.60
a228104912	2-May	40500.210	WB Mason	\$ 129.91
a229727719	31-May	40500.210	WB Mason	\$ 200.97
2909	2-May	40500.300	bankcard fees	\$ 38.00
2905	2-May	40500.300	bankcard fees	\$ 70.65
2895	2-May	40500.300	bankcard fees	\$ 124.64
6847 shredding	31-May	40500.300	Higher Information Group	\$ 65.00
L23298 - yard waste stickers	11-May	40500.300	Higher Information Group	\$ 140.80
ace hardware/ supplies	3-May	40500.300	MP Credit Card	\$ 3.74
subscription	3-May	40500.300	MP Credit Card	\$ 10.59
0000000013	19-May	40500.300	Payroll Billing	\$ 110.30
0000000012	5-May	40500.300	Payroll Billing	\$ 217.55
990795585x04142022	2-May	40500.320	AT & T	\$ 191.24
990795585x05142022	31-May	40500.320	AT & T	\$ 202.06
224269	11-May	40500.320	Civic Plus /website	\$ 7,612.50
1257	12-May	40500.320	Comcast	\$ 372.70
20220554	4-May	40500.320	elevated	\$ 59.85
stmt_05.01.22	2-May	40500.320	navitas	\$ 190.34
memberships	3-May	40500.420	MP Credit Card	\$ 1,299.90
0240482	11-May	40500.452	Capital Computer	\$ 123.75
0240478	11-May	40500.452	Capital Computer	\$ 288.75
5019702315	3-May	40500.452	Wells Fargo	\$ 329.98
memberships	3-May	40500.460	MP Credit Card	\$ 475.00
cleaning products	3-May	40900.226	MP Credit Card	\$ 41.97
w0222	16-May	40900.364	WHTSA	\$ 156.00
6250	13-May	40900.366	PA American Water	\$ 63.84
	16-May	40900.366	Waterlogic	\$ 38.78
7009	11-May	40900.370	Cumberland Analytical Laboratories Inc.	\$ 2,620.00
building maintenance	3-May	40900.370	MP Credit Card	\$ 250.00
15-0233 36375	31-May	41300.450	Light Heigel	\$ 1,925.00
14-0202 36376	31-May	41300.450	Light Heigel	\$ 7,105.00
employee clothing - Dana	3-May	41400.238	MP Credit Card	\$ 144.22
1906101000193	11-May	41400.260	Interstate Battery	\$ 85.90
background check	3-May	41400.300	MP Credit Card	\$ 22.00
291629 - F150 service	11-May	41400.330	Hoffman Ford	\$ 69.19
gambino	19-May	41400.340	Column Advertising (the Sun)	\$ 242.00
tyndale	19-May	41400.340	Column Advertising (the Sun)	\$ 247.50
memberships	3-May	41400.460	MP Credit Card	\$ 50.00
1146392	11-May	41400.470	Michael Baker International - Zoning Ordinance Rewrite	\$ 8,809.58

## ACH Payments - May 2022

Administrative

\$ 50,883.58

INVOICE	DATE PAID	CODING	VENDOR	AMOUNT
20220510024933	31-May	43000.238	Red Wing Shoes - Melvin	\$ 247.49
stmt	25-May	43000.260	Tractor Supply	\$ 26.98
	2-May	43000.300	FPS/ Mountain Alarm/ Choice	\$ 210.00
airgas - gases for shop	3-May	43000.300	MP Credit Card	\$ 210.66
990795585x04142022	2-May	43000.320	AT & T	\$ 47.82
990795585x05142022	31-May	43000.320	AT & T	\$ 50.51
7446	4-May	43000.320	Comcast	\$ 111.85
5224	17-May	43000.320	Comcast	\$ 379.63
stmt_05.01.22	2-May	43000.320	navitas	\$ 190.34
80683431	4-May	43000.330	WEX/ Sunoco	\$ 4,234.56
3871	25-May	43000.362	UGI Utilities	\$ 308.40
w0390	16-May	43000.364	WHTSA	\$ 156.00
1665410-0061-7	10-May	43000.365	Waste Management	\$ 550.00
1665008-0061-9	24-May	43000.365	Waste Management	\$ 550.00
8086	13-May	43000.366	PA American Water	\$ 34.05
1455444	17-May	43000.366	Waterlogic	\$ 35.00
111696	11-May	43000.370	Kint Corporation	\$ 586.50
building maintenance	3-May	43000.370	MP Credit Card	\$ 265.00
inv 0305473	11-May	43300.245	DB Krieg	\$ 382.75
6196799	31-May	43300.245	US Municipal	\$ 1,743.75
8009	27-May	43300.361	PPL	\$ 25.29
8004	18-May	43300.361	PPL	\$ 25.45
1007	31-May	43300.361	PPL	\$ 25.57
9003	26-May	43300.361	PPL	\$ 30.97
6002	19-May	43300.361	PPL	\$ 33.39
6005	5-May	43300.361	PPL	\$ 35.64
3001	5-May	43300.361	PPL	\$ 35.64
3006	20-May	43300.361	PPL	\$ 37.63
8009	19-May	43300.361	PPL	\$ 38.42
1023	5-May	43300.361	PPL	\$ 38.83
1001	31-May	43300.361	PPL	\$ 40.02
9009	5-May	43300.361	PPL	\$ 40.25
0001	5-May	43300.361	PPL	\$ 40.50
9005	19-May	43300.361	PPL	\$ 41.12
0006	16-May	43300.361	PPL	\$ 43.08
1004	19-May	43300.361	PPL	\$ 61.33
7002	5-May	43300.361	PPL	\$ 287.66
9649240	31-May	43300.370	CM High	\$ 161.50
9649239	31-May	43300.370	CM High	\$ 162.47
9649238	31-May	43300.370	CM High	\$ 273.58
stmt 05.02.22	31-May	43700.251	AJ's Truck & Trailer	\$ 35.16
01726077	11-May	43700.251	Colliflower	\$ 35.06
EPI1753528	11-May	43700.251	Messicks	\$ 386.46
740590	9-May	43700.251	Napa/ Genuine Parts	\$ 70.53
stmt	25-May	43700.251	Tractor Supply	\$ 865.96
93885905	5-May	43700.370	Fleetpride	\$ 20.16
97625372	5-May	43700.370	Fleetpride	\$ 120.00

## ACH Payments - May 2022

94097454	5-May	43700.370	Fleetpride	\$ 120.00
98635490	5-May	43700.370	Fleetpride	\$ 140.00
98583742	5-May	43700.370	Fleetpride	\$ 7,021.24
3166367.2	11-May	43800.245	Pennsy	\$ 212.27
3166367	31-May	43800.245	Pennsy	\$ 212.27
3172461	31-May	43800.245	Pennsy	\$ 261.30

**Public Works** \$ 21,301.04

INVOICE	DATE PAID	CODING	VENDOR	AMOUNT
318079	11-May	45000.260	Higher Information Group	\$ 46.97
a228458327	2-May	45000.260	WB Mason	\$ 211.93
5019702314	3-May	45000.260	Wells Fargo	\$ 193.84
subscription	3-May	45000.310	MP Credit Card	\$ 15.89
990795585x04142022	2-May	45000.320	AT & T	\$ 95.64
990795585x05142022	31-May	45000.320	AT & T	\$ 101.02
1817	2-May	45000.320	Comcast	\$ 161.14
1817	31-May	45000.320	Comcast	\$ 161.14
1327	9-May	45000.320	Comcast	\$ 356.99
stmt_05.01.22	2-May	45000.320	navitas	\$ 190.34
80683431	4-May	45000.330	WEX/ Sunoco	\$ 366.00
printing	3-May	45000.340	MP Credit Card	\$ 162.66
karate instructor	3-May	45200.141	DeAngelis Martial Arts	\$ 381.00
zumba instructor	3-May	45200.141	Rachel Quigley	\$ 528.00
8186459	20-May	45200.247	Feeser's	\$ 35.61
8190549	27-May	45200.247	Feeser's	\$ 123.19
8179233	6-May	45200.247	Feeser's	\$ 159.65
stmt	17-May	45200.247	Home Depot	\$ 218.01
senior lunch entertainment	13-May	45200.247	Jay Megonnell	\$ 200.00
31183	11-May	45200.247	Karns	\$ 13.85
36932	11-May	45200.247	Karns	\$ 17.80
36970	11-May	45200.247	Karns	\$ 20.98
29269	11-May	45200.247	Karns	\$ 30.33
33315	11-May	45200.247	Karns	\$ 40.25
40960	11-May	45200.247	Karns	\$ 41.79
30907	11-May	45200.247	Karns	\$ 49.44
40184	11-May	45200.247	Karns	\$ 94.94
34325	11-May	45200.247	Karns	\$ 96.26
38795	11-May	45200.247	Karns	\$ 129.36
32451	11-May	45200.247	Karns	\$ 178.75
38237	11-May	45200.247	Karns	\$ 229.16
33965	11-May	45200.247	Karns	\$ 286.80
event supplies	3-May	45200.247	MP Credit Card	\$ 251.36
stmt_05.22	23-May	45200.247	Sams Club	\$ 1,043.84
p229761057	31-May	45400.226	WB Mason Parks	\$ 131.74
p230064946	31-May	45400.226	WB Mason Parks	\$ 625.81
148437795	25-May	45400.260	Uline Supplies	\$ 1,712.28
7068	24-May	45400.361	PPL	\$ 20.64
3005	5-May	45400.361	PPL	\$ 29.42
7002	5-May	45400.361	PPL	\$ 35.05
1011	9-May	45400.361	PPL	\$ 54.58

## ACH Payments - May 2022

0007	31-May	45400.361	PPL	\$ 55.19
8002	27-May	45400.361	PPL	\$ 72.84
9000	5-May	45400.361	PPL	\$ 92.16
9004	4-May	45400.361	PPL	\$ 672.10
w2058	16-May	45400.364	WHTSA	\$ 156.00
w0800	16-May	45400.364	WHTSA	\$ 156.00
w2918	16-May	45400.364	WHTSA	\$ 156.00
8123	13-May	45400.366	PA American Water	\$ 74.88
2678	13-May	45400.366	PA American Water	\$ 427.16
8854	31-May	45400.370	Laundry Express	\$ 147.65
building maintenance	3-May	45400.370	MP Credit Card	\$ 3,601.15
stmt	25-May	45400.370	Tractor Supply	\$ 74.99
			Parks & Rec	\$ 14,529.57

INVOICE	DATE PAID	CODING	VENDOR	AMOUNT
stmt - F550 payment	13-May	47140.000	Orrstown Bank - principal	\$ 726.91
stmt - Firetruck Payment	20-May	47140.000	Orrstown Bank - principal	\$ 10,065.85
stmt - F550 payment	13-May	47240.000	Orrstown Bank - Interest	\$ 90.67
stmt - Firetruck Payment	20-May	47240.000	Orrstown Bank - Interest	\$ 805.22
	24-May	48600.354	Encova Insurance	\$ 8,223.00
04/01 - 04/30/22	9-May	48700.153	One America	\$ 649.47
04/01 - 04/30/22	9-May	48700.154	One America	\$ 538.90
04/01 - 04/30/22	9-May	48700.158	One America	\$ 492.71
05/01 - 05/31	2-May	48700.159	Benecon	\$ 24,203.22
			Vehicles & Insurances	\$ 45,795.95
				\$ 132,510.14