

## West Hanover Township Authority Monthly Meeting Minutes

January 5<sup>th</sup>, 2022 at 6:30 pm

*17 Total in attendance including board, staff, solicitors and public*

**1. CALL TO ORDER:** Mr. Fowler called the meeting to order at 6:30 pm

**2. ROLL CALL:** All board members present

### **3. REORGANIZATION OF THE BOARD**

Mr. Stinnett was appointed temporary chairman. The open nomination process is used to appoint the Chairman. When one name obtains the most votes, the meeting will be turned to the new Chairman, who will continue the reorganization. Mr. Stewart nominated Mr. Fowler to serve as Chairman. Seconded by Ms. Zimmerman. All board members voted in favor. Mr. Stinnett congratulated Mr. Fowler on his reappointment as Chairman.

Mr. Fowler informed that he would not be attending the next 3 meetings in person but will be attending via Zoom. Whoever is appointed Vice Chairman will be running the meetings while he is away.

Mr. Fowler opened the nominations for Vice Chairman. Ms. Zimmerman nominated Mr. Shradley. Mr. Stewart seconded. Motion passed. Nominations for Secretary / Treasurer were opened, Mr. Kreiser nominated Mr. Stewart. Seconded by Ms. Zimmerman. Motion passed.

### **4. RESOLUTIONS**

**i.** 2022-01: 2022 Meeting dates

A motion was made to approve Resolution 2022-01. Moved by Mr. Stewart, seconded by Mr. Shradley. Motion passed.

**ii.** 2022-02: Solicitor (Salzmann Hughes)

A motion was made to approve Resolution 2022-02. Moved by Mr. Stewart, seconded by Ms. Zimmerman. Motion passed.

**iii.** 2022-03: Engineer (HRG)

A motion was made to approve Resolution 2022-03. Moved by Mr. Shradley, seconded by Mr. Stewart. Motion passed.

**iv.** 2022-04: 35% reduction of 2022 stormwater fee

A motion was made to approve Resolution 2022-04. Moved by Ms. Zimmerman, seconded by Mr. Kreiser. Motion passed.

**v.** 2022-05: Mid Penn

A motion was made to approve Resolution 2022-05. Moved by Mr. Stewart, seconded by Mr. Shradley. Motion passed.

### **5. APPROVAL OF THE MINUTES**

**a.** Monthly meeting minutes from December 1<sup>st</sup>, 2021

A motion was made to approve the monthly meeting minutes as presented. Moved by Mr. Shradley, seconded by Ms. Zimmerman. Mr. Kreiser and Mr. Stewart abstained. Motion passed.

### **6. BOARD COMMENT / ANNOUNCEMENTS**

Mr. Fowler reminded starting February; the monthly meeting will be on the second Wednesday of the month at 6 pm.

## **7. PUBLIC COMMENT**

None

## **8. PRESENTATIONS, STAFF & BOARD REPORTS**

### **a. Administration**

- i. Alexis' activity report for December
- ii. Stormwater complaint log

### **b. MS4 Projects**

- i. Update on Corps. Of Engineers

Mr. Gossert informed the agreement is awaiting the colonel's signature.

- ii. Rettew Update

Mr. Gossert stated he had an upcoming meeting with the school district for easements on the Beaver Creek project. We have received plans and an anticipated project schedule.

The board and Mr. Stinnett had a discussion regarding potentially partnering with the other Hanover Townships on stormwater projects, how credits would be divvied up, cost sharing with inter-governmental cooperation agreements, receiving grants, and being cognizant of doing projects in other Townships and how our rate payers may perceive that.

## **9. TREASURER'S REPORT**

- a. Mr. Shradley stated the Mid Penn bank balance as of 1/3/22 was \$742,721.21
- b. Approval of invoice totaling \$47,807.81 (WHT to WHTA)

A motion was made to approve the invoice from West Hanover Township to the Authority. Moved by Mr. Stewart, seconded by Ms. Zimmerman. Motion passed.

- c. Mr. Shradley stated the November 2021 Keystone Collection Totals were \$52,891.96.

Broken down as followed:

- i. 2020: \$23,559.30
- ii. 2021: \$29,332.66
- iii. December 2021 statement not yet available. By moving our monthly meeting back by a week, more up to date collection totals should be available.

## **10. OLD BUSINESS**

- a. Updated 2022 budget

Mr. Houck stated when we receive final December bills from vendors, we will have a better idea of the end fund balance for 2021. Mr. Fowler informed the budget has \$699,598.00 for revenue, expenditures are \$1,014,300 and approximate end fund balance of \$300,000. This does anticipate a draw down from the existing fund balance to help support the 35% rate reduction. We are not required to approve a budget.

## **11. NEW BUSINESS**

None

## **12. PUBLIC COMMENT**

Richard Enck – 7112 Hillside Road

Asked if ProLogis paid their stormwater bills. It was confirmed they have been paid. The bills were being sent to the incorrect address and has been corrected.

### **13. BOARD MEMBER COMMENTS**

- a. Gloria Zimmerman – Wished everyone a happy, healthy New Year. Welcomed Mr. Kreiser and Mr. Stewart to the board.
- b. Tom Stewart – Looks forward to serving on the board.
- c. Mike Kreiser – Happy New Year and looks forward to serving on the board.
- d. Max Shradley – Wished everyone a happy new year.
- e. Robert Fowler – Happy and healthy new year to all.

### **14. ADJOURNMENT:**

Mr. Fowler made a motion to adjourn the meeting. Moved by Mr. Stewart, seconded by Mr. Shradley. Motion passed. The meeting ended at 7:04 pm.

#### **Upcoming Meeting Dates:**

February 9<sup>th</sup>, 2022 at 6 pm

March 9<sup>th</sup>, 2022 at 6 pm