

West Hanover Township Authority Monthly Meeting Minutes

Wednesday November 3rd, 2021 at 6:30 pm

13 Attendees including board, staff, solicitor and public

1. **CALL TO ORDER:** Mr. Fowler called the meeting to order at 6:32 pm

2. **ROLL CALL:** All board members present

3. **APPROVAL OF THE MINUTES:**

- a. Monthly meeting minutes from October 6th, 2021
- b. Budget workshop minutes from October 13th, 2021

A motion was made to approve both sets of minutes as presented. Moved by Mr. Steinmeier, seconded by Mr. Geppert. Ms. Zimmerman abstained. Motion passed.

4. **CORRESPONDANCE:** None

5. **BOARD COMMENT / ANNOUNCEMENTS:**

Mr. Fowler announced the Authority has received notification from Vice Chairman Steinmeier that he will not be seeking reappointment at the end of the year. There will be an opening on the board, volunteer applications can be found on the Township website.

Mr. Fowler reminded credit applications must be submitted and reviewed before the December 1st meeting.

6. **PUBLIC COMMENT:**

Richard Enck: 7112 Hillside Road

Commented on rain barrels and he can catch more water without them being connected to his downspouts.

7. **PRESENTATIONS, STAFF & BOARD REPORTS:**

a. **Administration**

- i. Alexis' activity report for October
- ii. Stormwater complaint log – No new updates

b. **MS4 Projects**

- i. Rettew update as of 10/29/21

Mr. Fowler informed that Rettew is still in the process of design and has nothing new to report.

- ii. Update on COE

Mr. Gossert is still awaiting the agreement, hopefully he'll have an update by the next meeting.

8. **TREASURER'S REPORT:**

Mr. Shradley stated the Mid Penn Bank balance as of 10/29/21 is \$926,162.87. Mr. Fowler informed the Township has taken over the bill pay for the Authority and will be submitting an invoice to the Authority. That is why the Mid Penn Bank balance has not gone down. This will help having the bills filtered through the financial director in the future.

- a. Approval of Invoices Totaling \$8,155.50 (The Sun, HRG)

A motion was made to approve the invoices as presented. Moved by Mr. Shradley, seconded by Mr. Steinmeier. Motion passed.

- b. Keystone September Collection Totals - \$12,160.98

- i. 2020: \$1,745.05
- ii. 2021: \$10,415.93

The October report was not yet available.

- c. 2020 Collection Report from Keystone

Mr. Fowler stated this was discussed at the budget workshop prior to the monthly meeting. There was nothing new to add.

9. OLD BUSINESS:

Mr. Fowler acknowledged this was not on the agenda but previously the board had discussed moving the monthly meeting to the second Wednesday of the month at 6 pm to have more accurate financial reports and the Keystone Collections statement available. Ms. Schnall advised to add this to the next meeting agenda.

10. NEW BUSINESS:

a. Approval of Credits:

- i. C21-09, 7452 Sterling Road. Recommendation: Approval of Rain Barrel and Adopt a Creek credits totaling \$127.68
- ii. C21-10, 6957 Sleepy Hollow Road. Recommendation: Approval of Rain Barrel credit for \$52

A motion was made to approve both credits. Moved by Mr. Shradley seconded by Ms. Zimmerman. Motion passed.

- b. Approve rain barrel workshop and \$750 subject to county receiving the grant funding.

A motion was made to approve the rain barrel workshop and \$750 contribution. Moved by Mr. Shradley, seconded by Mr. Steinmeier. Motion passed.

11. PUBLIC COMMENT:

Richard Enck – 7112 Hillside Road

Asked if there was an expenditure breakdown for 2021 for the public to view. Mr. Gossert responded the proposed budget lays out the expenditures based off 2021. The annual audit will break that down further. Mr. Enck also commented on the former manager's cost estimates for projects. Mr. Fowler responded that some of those numbers were exaggerated. The numbers we are using are based off Rettew's pricing on similar projects that had recently been bid out. Mr. Enck also commented on the skid loader that was purchased for the Lakeside Project being taken off the Authority's budget.

12. BOARD MEMBER COMMENTS:

- a. Gloria Zimmerman - None
- b. Mike Geppert – Believes the public should have more information about stormwater (when the bills go out, where the fees are going, etc.).
- c. Max Shradley - None
- d. Don Steinmeier – Commented on if PA is making any headway on their part in cleaning up the Chesapeake Bay
- e. Robert Fowler – Believes a lot of the focus goes to cleaning up the Chesapeake Bay but our job is to focus on cleaning up our local streams and doing our part, which ultimately benefits the Bay.

13. ADJOURNMENT:

A motion was made to adjourn the November monthly meeting. Moved by Mr. Shradley, seconded by Mr. Geppert. Meeting ended at 7:14 pm.