

West Hanover Township
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Thursday, October 21, 2021
Board of Supervisors Meeting
Present via Zoom: 3 Residents

- 1. Call to Order, followed by the Pledge of Allegiance and the Invocation. Supervisor Zimmerman was not present.**
- 2. Approval of Meeting Minutes**

Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to approve the meeting minutes of September 16, 2021. The motion was unanimous.

- 3. Correspondence:** None
- 4. Public Comment**

Jim Shandersky, N. Fairville Avenue – Jim believes the new building proposal should be put on an election ballot for all the Township residents to vote on. He believes there are other projects that would better service the Township.

Richard Enck, Hillside Avenue – Richard said he thinks the PPL bills mentioned on the expenditure agenda attachment are incorrect.

- 5. Presentations, Staff & Board Reports:** Read by Chairperson Connors

1. September 2021 Zoning Report
2. October 2021 Engineer's Report
3. August 2021 South Central EMS Chief's Report
4. September 2021 South Central EMS Chief's Report
5. October 2021 Environment Advisory Council Meeting Minutes
6. September 2021 Parks & Recreation Meeting Minutes
7. September 2021 East Shore Business Association Meeting Minutes
8. Public Works Daily Report: September 13 through October 15
9. Property Maintenance Log: September 23 through October 7

- 6. Treasurer's Report:** Read by Secretary/Treasurer Steinmeier

- 1. Monthly Deposits for August:** \$34,969.25
- 2. Expenditures:**
 - A. Payroll for September 24, 2021 – Net \$41,067.68, Gross \$54,014.15

Motion: Supervisor Megonnell moved, seconded by Supervisor Miller to approve the gross payroll of September 24, 2021 in the amount of \$54,014.15. The motion was unanimous.

- B. Payroll for October 8, 2021 – Net \$34,692.00, Gross \$46,237.25

Motion: Supervisor Megonnell moved, seconded by Supervisor Miller to approve the gross payroll of October 8, 2021 in the amount of \$46,237.25. The motion was unanimous.

- C. Vouchers pre-paid via paper check: \$26,432.08

Motion: Supervisor Megonnell moved, seconded by Supervisor Miller to approve the vouchers pre-paid via paper check in the amount of \$26,432.08. The motion was unanimous.

- D. Vouchers pre-pair via ACH transfer & vendor sites: \$384,803.14

Motion: Supervisor Megonnell moved, seconded by Supervisor Miller to approve the vouchers pre-paid via ACH transfer & vendor sites in the amount of \$384,803.14. The motion was unanimous.

7. Old Business

1. Traffic study results from HRG for Florence Drive
2. Traffic study results from HRG regarding Brynfield Way/North Star Drive school bus stop

Township Manager Gossert said HRG performed their traffic studies and no stop signs were warranted. Secretary/Treasurer Steinmeier said that the speed limit signs on Florence Drive are not spaced correctly per the law.

8. New Business

1. Consideration to accept Michael Baker International's Technical and Price Proposal to rewrite West Hanover Township's Zoning Ordinance and update the Zoning Map at a cost of \$59,961.00. This information has not been updated since 1992.

Motion: Supervisor Megonnell moved, seconded by Supervisor Miller to accept Michael Baker International's Technical and Price Proposal to rewrite West Hanover Township's Zoning Ordinance and update the Zoning Map at a cost of \$59,961.00. The motion was unanimous.

2. Consideration for Financial Security Reduction in the amount of \$166,584.00 for Landis Crossing

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve a Financial Security Reduction in the amount of \$166,584.00 for Landis Crossing. The motion was unanimous.

3. Consideration for Plan Approval, Plan #21.003, Final Plan for Heritage Estates, and consideration of Resolution for Sewage Module

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve waiver 173.12, preliminary plan. The motion was unanimous.

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier to approve waiver 173.25, F12, curb along Sterling Road. The motion was unanimous.

Motion: Supervisor Miller moved, seconded by Supervisor Megonnell to approve waiver 173.25, F14, sidewalks along Sterling Road. The motion was unanimous.

Motion: Supervisor Miller moved, seconded by Supervisor Megonnell to approve Plan #21.003, Final Plan and Sewer Module for Heritage Estates with the condition that Township staff, Township Engineer and Dauphin County Planning Commission comments are addressed prior to recording. The motion was unanimous.

4. Consideration to approve new employee healthcare contribution reduction to 8%

Township Supervisor Mike Gossert stated that since the Township changed the employee healthcare plan to a new plan with a rebate program, the cost is less to the Township and he would like to balance what the Township is saving and what the employees are paying from the current 10% to 8%. There will be no financial impact to the Township.

Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to approve an employee healthcare contribution reduction to 8%. The motion was unanimous.

5. Recognition of Harold Harman's Retirement, Resolution 2021-38

Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Megonnell to accept Resolution 2021-38 as presented. The motion was unanimous.

6. Consideration to advertise for a Public Works Director position

Township Manager Gossert said that with Harold's retirement he would like to test the market and see what's out there and advertise. Mike said he has created some of these positions and knows the skill set that is needed.

Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to approve advertising for a Public Works Director. The motion was unanimous.

7. Acceptance of Steven Kline's resignation from the Public Works Department on October 15, 2021

Motion: Supervisor Megonnell moved, seconded by Supervisor Miller to accept Steven Kline's resignation from the Public Works Department, effective October 15, 2021. The motion was unanimous.

8. Upcoming Parks & Recreation Events

October 23rd - Lion's Club Pancake Breakfast 7 am - 11 am

October 24th - Fall Festival 5 pm - 8 pm

November 2nd - Election Day Soup Sale 12 pm - 6 pm

November 6th - All Day Scrapbooking

November 9th - Queen Ester @ Sight and Sound Bus Trip

9. WHT Volunteer Fire Company Comments: Matt Kuntz

Matt reported that it was a good month for the Fire Company. No injuries, nothing damaged or broke. Open House was on Tuesday night. Parade this evening and the Township Fall Festival on Sunday evening. They are helping Mt. Laurel Church with parking control for the Trunk or Treat on Friday night, October 29. The Fire Company will be out patrolling on Trick-or-Treat night.

10. Public Comment

Larry Grybosky, P.E. with C2C Design Group – he wanted to be sure that the sewage module was approved for Heritage Estates. Janet Hardman, Zoning Administrator, assured him that it was.

11. Supervisor Comments

1. Supervisor Zimmerman: Not present
2. Supervisor Megonnell: Attended the Senior Luncheon this afternoon. Don and Gloria were there as well. He said it was very well-done Don Holmes and the kitchen staff do a great job. Sat with Representative Andrew Lewis.

Attended the PSATS Convention and it was very well attended. Over 800 people in attendance. Don Steinmeier is our Township voting delegate, he spent more time there than Jay.

The weather will soon knock the lantern flies out. He is seeing more during the last week or two then all summer long.

Reminder to get out and vote on November 2. He attended the Meet the Candidates Night the evening before.

3. Secretary/Treasurer Steinmeier: Attended the PSATS /Convention last Friday at the Hershey Motor Lodge. There were 82 Resolutions presented to the delegates. Six were tabled, nine were rejected and 67 were approved. Nine Resolutions connected with Fire Companies throughout Pennsylvania and all nine were approved. It usually takes about 5 years for each Resolution to make it to the floor of the House and Senate of Pennsylvania to be voted on.
4. Supervisor Miller: Asked Township Manager Gossert if we have had HRG update our Township maps. The last one we have on record is 2017. Township Manager Gossert responded that we will work on it.

During construction of the Elementary School radio coverage inside the building was on Ordinance 103.2, Appendix J. He asked that we have the attorneys look at it, he is unsure how enforceable it was.

There was a Budget Workshop prior to the start of tonight's BOS Meeting, and he would like to thank Mike and Tim and anyone else that worked on the budget, it's a lot more than we've seen in quite a few years. All the Supervisor's agreed.

5. Chairperson Connors: Agreed about the budget, great to see the depth of the presentation as well as the position the Township is in.

Thank you to Supervisor Steinmeier for attending the PSATS Conference.

Reminder of Trick-or-Treat on Sunday, October 31 from 6 – 8 p.m.

Noted there were 3 people on Zoom. Thank you to them and those in attendance. It's very important to share your voice with us.

12. Adjournment

Motion: Supervisor Megonnell moved, seconded by supervisor Miller. The motion was unanimous.