

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

7171 Allentown Blvd
Harrisburg, PA 17112

MEETING ID: 842 5851 1409
PASSCODE 808165

THURSDAY, OCTOBER 21, 2021
Board of Supervisors Meeting 7:00 PM

1. **Call to Order**
2. **Approval of Minutes:**
 - A. Consideration of the meeting minutes from September 16, 2021
3. **Correspondence:** None
4. **Public Comment**
5. **Presentations, Staff & Board Reports:**
 - A. September 2021 Zoning Report
 - B. October 2021 Engineer's Report
 - C. August 2021 South Central EMS Chief's Report
 - D. September 2021 South Central EMS Chief's Report
 - E. October 2021 Environmental Advisory Council Meeting Minutes
 - F. September 2021 East Shore Business Association Meeting Minutes
 - G. September 2021 Parks & Recreation Board Meeting Minutes
 - H. Public Works Daily Report: September 13 through October 15, 2021
 - I. Property Maintenance Log: September 23 through October 7, 2021
6. **Treasurer's Report:**
 - A. Monthly Deposits for September totaled: \$34,969.25
 - B. Expenditures:
 - 1) Payroll for September 24, 2021 - Net \$41,067.68, Gross \$ 54,014.15
 - 2) Payroll for October 8, 2021 - Net \$34,692.00, Gross \$46,237.25
 - 3) Vouchers pre-paid via paper checks in the amount of \$26,432.08
 - 4) Vouchers pre-paid via ACH transfer & vendor sites in the amount of \$384,803.14
7. **Old Business:**
 - A. Traffic study results from HRG for Florence Drive
 - B. Traffic study results from HRG regarding Brynfield Way/North Star Drive School Bus Stop

8. **Other Business:** None

9. **New Business:**

- A. Consideration to accept Michael Baker International's Technical and Price proposal to rewrite West Hanover Township's Zoning Ordinance and update the Zoning Map at a cost of \$59,961.00. This information has not been updated since 1992.
- B. Consideration of Financial Security Reduction in the amount of \$166,566 for Landis Crossing
- C. Consideration for Plan Approval, Plan #21.003, Final Plan for Heritage Estates, and consideration of Resolution for sewage module
- D. Consideration of new employee healthcare contribution reduction to 8%
- E. Recognition of Harold Harman's Retirement
- F. Consideration to appoint Chris Mumma Acting Roadmaster
- G. Consideration to advertise for a Public Works Director position
- H. Acceptance of Steven Kline's resignation from Public Works effective October 15, 2021
- I. Upcoming Parks & Recreation Events

10. **Public Comment**

11. **Supervisor Comments**

12. **Adjournment**

Check History Report For 09/01/2021 Thru 09/30/2021

Checks

Check Date	Account	Vendor Name	Amount
09/17/2021	13003.000.01.000	COMCAST	10.41
09/17/2021	13003.000.01.000	WHT SEWER AUTHORITY	57.20
09/17/2021	13003.000.01.000	PPL Electric Utilities	49.08
09/17/2021	13003.000.01.000	PPL Electric Utilities	113.35
09/17/2021	13003.000.01.000	Service Master	520.00
09/17/2021	13003.000.01.000	HERSHOCKS INC.	267.12
09/17/2021	13003.000.01.000	FLEETPRIDE	1,580.54
09/17/2021	13003.000.01.000	Executive Image Solutions	166.60
09/17/2021	13003.000.01.000	CARDMEMBER SERVICE	999.99
		DUE FROM FIRE TAX	3,764.29
09/17/2021	13005.000.01.000	JUSTIN WOLFORD	250.00
09/17/2021	13005.000.01.000	Todd Hoffman	500.00
09/17/2021	13005.000.01.000	JUSTIN WOLFORD	125.00
09/17/2021	13005.000.01.000	Todd Hoffman	500.00
09/17/2021	13005.000.01.000	Todd Hoffman	500.00
09/17/2021	13005.000.01.000	Todd Hoffman	500.00
		DUE FROM E&MS FUND	2,375.00
09/17/2021	40400.310.01.000	GMS FUNDING SOLUTIONS	4,000.00
		PROFESSIONAL SERVICES	4,000.00
09/17/2021	40500.452.01.000	CAPITOL COMPUTER SYSTEMS INC.	82.50
		CONTRACTED MAINT AGREEMENTS	82.50
09/17/2021	41400.314.01.000	P Daniel Altland	82.50
		SPECIAL LEGAL SERVICES	82.50
09/17/2021	41400.340.01.000	THE SUN	98.00
09/17/2021	41400.340.01.000	THE SUN	98.00
		ADVERTISING	196.00
09/17/2021	42100.140.01.000	Brian McFeaters	240.00
		SALARIES-SEO	240.00
09/17/2021	43000.260.01.000	BESTLINE EQUIPMENT	3,149.25
		SMALL TOOLS & MINOR EQUIPMENT	3,149.25
09/17/2021	43000.300.01.000	AIRGAS USA LLC	70.42
		OTHER SERVICES & CHARGES	70.42
09/17/2021	43700.370.01.000	McCarthy Tire Service	240.94
		REPAIRS & MAINTENANCE-EQUIPMENT	240.94
09/17/2021	43900.245.01.000	G & S Safety Products	214.70
		PW HIGHWAY SUPPLIES	214.70
09/17/2021	45200.200.01.000	HOBBY LOBBY	41.66
		SUPPLIES	41.66

Check History Report For 09/01/2021 Thru 09/30/2021

Checks

Check Date	Account	Vendor Name	Amount
09/17/2021	45200.247.01.000	BRP ENTERTAINMENT AKA PHILLIS ENTERPRI	800.00
09/17/2021	45200.247.01.000	MICHAEL BULEZA	400.00
09/17/2021	45200.247.01.000	Leroy Geasemen	100.00
09/17/2021	45200.247.01.000	KRISTA JAKUBIK	450.00
09/17/2021	45200.247.01.000	JIMBO THE CLOWN	350.00
09/17/2021	45200.247.01.000	Peacock Peak, Inc	2,600.00
09/17/2021	45200.247.01.000	hb home service team	58.82
		SUPPLIES-COMMUNITY EVENTS	4,758.82
09/17/2021	45400.319.01.000	TARA BRICKUS	176.00
09/17/2021	45400.319.01.000	melissa mumma	40.00
		PARKS:Refunds	216.00
09/17/2021	45400.450.01.000	Green's Lawn Care	4,615.00
		MOWING/LANDSCAPING SERVICES	4,615.00
09/17/2021	46100.200.01.000	bluebird society of PA	300.00
		SUPPLIES	300.00
09/17/2021	48600.352.01.000	Murray Securus	970.00
		BONDING	970.00
09/17/2021	48600.355.01.000	SWIF	1,115.00
		Fire Co. Workers Comp	1,115.00
		Checks Total	26,432.08

Check History Report For 09/01/2021 Thru 09/30/2021

Checks

Check Date	Account	Vendor Name	Amount
			<hr/>
			26,432.08

INVOICE	DATE	CODING	VENDOR	AMOUNT
street_lights_0003	09/03/21	13002.000	PPL	\$646.57
street_lights_0007	09/03/21	13002.000	PPL	\$4,229.14
			street lights	\$4,875.71

INVOICE	DATE	CODING	VENDOR	AMOUNT
6264	09/04/21	13003.000	Comcast	\$149.46
	09/01/21	13003.000	Commonwealth of PA	\$1,011.77
ema8289 -6063	09/30/21	13003.000	Frontier	\$44.76
ema7091 - 3043	09/30/21	13003.000	Frontier	\$41.98
f60733927	09/22/21	13003.000	Guttman Energy	\$65.57
f60624691	09/08/21	13003.000	Guttman Energy	\$103.13
f60694176	09/05/21	13003.000	Guttman Energy	\$165.98
f60598176	09/01/21	13003.000	Guttman Energy	\$187.76
august_fire_stmt_1737	09/21/21	13003.000	mp cc	\$999.99
7624 jones - 2678	09/14/21	13003.000	PAWC	\$417.40
27025	09/01/21	13003.000	Pointsolve	\$511.70
	09/02/21	13003.000	Verizon	\$225.35
			fire tax	\$3,924.85

INVOICE	DATE	CODING	VENDOR	AMOUNT
hydrants - 6674	09/22/21	13004.000	PAWC	\$3,806.56
hydrants	09/22/21	13004.000	pawc	\$3,709.28
			hydrants	\$7,515.84

INVOICE	DATE	CODING	VENDOR	AMOUNT
27026	09/01/21	13005.000	Pointsolve	\$135.18
74059813	09/13/21	13005.000	Windstream	\$97.56
FireMarshal 2019, 2020, 2021	09/22/21	13005.000	Kyle Miller	\$625.00
			EMA	\$857.74

INVOICE	DATE	CODING	VENDOR	AMOUNT
5385	09/08/21	13030.000	Kimmel Bogrette	\$16,500.00
			capital project	\$16,500.00

INVOICE	DATE	CODING	VENDOR	AMOUNT
734396-00	09/08/21	13091.000	Bortek	\$1,738.25
210910022010	09/22/21	13091.000	Highmark Vision, October stmt	\$19.23
210811269084	09/08/21	13091.000	Highmark Vision, September stmt	\$18.67
1027709	09/02/21	13091.000	Navitas (phones)	\$190.34
57654	09/24/21	13091.000	Runwell	\$88.62
57653	09/24/21	13091.000	Runwell	\$206.75
7176	09/08/21	13091.000	Salzmann Hughes	\$2,860.00
7984	09/08/21	13091.000	Salzmann Hughes	\$2,940.00

168954260	09/20/21	13091.000	United Concordia Dental, Oct.Stmt	\$130.24
IO0000083444	09/01/21	13091.000	UPMC	\$1,136.43
august_2021_stmt_0313	09/03/21	13091.000	mp cc - conferences	\$625.00
			due from ms4	\$9,953.53

INVOICE	DATE	CODING	VENDOR	AMOUNT
09.09-10.07	09/23/21	22000.000	unum, additional employee paid	\$8.16
206205	09/15/21	22300.000	aflac	\$116.82
IO0000083444	09/01/21	22500.000	UPMC	\$2,095.21
			employee paid portion	\$2,220.19

INVOICE	DATE	CODING	VENDOR	AMOUNT
7174	09/08/21	40400.310	Salzmann Hughes	\$660.00
7172	09/08/21	40400.310	Salzmann Hughes	\$7,713.50
7969	09/08/21	40400.310	Salzmann Hughes	\$10,460.00
vehicle stipend	09/01/21	40500.130	Michael Gossert	\$700.00
1176182	09/07/21	40500.210	Higher Information Group	\$345.80
223356952	09/24/21	40500.210	WB Mason	\$47.53
2909	09/01/21	40500.300	Bankcard Mthly Fees	\$38.00
2905	09/01/21	40500.300	Bankcard Mthly Fees	\$49.23
2895	09/01/21	40500.300	Bankcard Mthly Fees	\$51.38
	09/22/21	40500.300	npc payroll	\$0.92
	09/15/21	40500.300	Orrstown Bank F550	\$100.00
10001118451481	09/21/21	40500.300	T-sheets	\$296.80
TID1268468	09/03/21	40500.300	T-sheets	\$307.40
990795585x08142021	09/01/21	40500.301	AT&T	\$148.50
990795585x09142021	09/29/21	40500.301	AT&T	\$150.54
73732897	09/04/21	40500.301	Sunoco/ WEX	\$261.02
990795585x08142021	09/01/21	40500.320	AT&T	\$198.07
990795585x09142021	09/29/21	40500.320	AT&T	\$200.76
1257	09/13/21	40500.320	Comcast	\$362.94
1027709	09/02/21	40500.320	Navitas (phones)	\$190.33
273245	09/07/21	40500.452	Higher Information Group	\$260.00
	09/01/21	40500.452	Pitney Bowes - ink	\$80.74
3314109859	09/27/21	40500.452	Pitney Bowes- lease	\$264.51
	09/07/21	40500.452	Pitney Bowes - postage refill	\$1,000.00
57654	09/24/21	40500.452	Runwell	\$88.62
57653	09/24/21	40500.452	Runwell	\$206.75
5016715766	09/02/21	40500.452	Wells Fargo	\$329.98
153621	09/07/21	40800.310	HRG	\$455.50
153627	09/07/21	40800.310	HRG	\$1,397.00
152228	09/07/21	40800.310	HRG	\$6,610.00
154254	09/27/21	40800.310	HRG	\$320.62
154250	09/27/21	40800.310	HRG	\$2,114.62
7171_allen_0003	09/20/21	40900.361	PPL	\$604.22

08.11-09.09	09/27/21	40900.362	UGI	\$23.84
7171 allen - 6250	09/14/21	40900.366	PAWC	\$62.91
850171	09/09/21	40900.366	Waterlogic	\$36.84
27081	09/02/21	40900.450	Choice Security	\$210.00
915934		40900.366	Waterlogic	\$36.84
32040000465	09/07/21	40900.453	City Wide Cleaning	\$227.32
273246	09/07/21	41300.384	Higher Information Group	\$65.86
14-0202-000-35293	09/27/21	41300.450	Light-Heigel	\$6,737.50
15-0233-000-35292	09/27/21	41300.450	Light-Heigel	\$1,907.50
153623	09/07/21	41400.313	HRG	\$12,147.62
154251	09/27/21	41400.313	HRG	\$7,865.00
153625	09/07/21	41400.315	HRG	\$1,379.00
154252	09/27/21	41400.315	HRG	\$2,203.63
273246	09/07/21	41400.384	Higher Information Group	\$65.87
august_2021_stmt_0313	09/03/21	40500.460	mp cc - training	\$75.00
august_2021_stmt_0313	09/03/21	40500.210	mp cc - office supplies	\$137.86
august_2021_stmt_0313	09/03/21	40500.320	mp cc - eileen phone	\$532.00
august_2021_stmt_0313	09/03/21	41300.420	mp cc - quarterly UCC	\$1,386.00
august_2021_stmt_0313	09/03/21	40900.300	mp cc - memberships	\$327.47
august_2021_stmt_0313	09/03/21	40500.420	mp cc - software	\$1,296.68
august_2021_stmt_0313	09/03/21	40500.260	mp cc - phone accessories	\$62.55
			administrative	\$72,802.57

INVOICE	DATE	CODING	VENDOR	AMOUNT
1637853-0061-3	09/22/21	42600.300	Waste Mgmt	\$110.00
1628909-0061-4	09/16/21	42600.300	Waste Mgmt	\$330.00
			yard waste	\$440.00

INVOICE	DATE	CODING	VENDOR	AMOUNT
210910022010	09/22/21	42900.160	Highmark Vision, October stmt	\$64.32
210811269084	09/08/21	42900.160	Highmark Vision, September stmt	\$64.32
168954260	09/20/21	42900.160	United Concordia Dental, Oct.Stmt	\$437.11
IO0000083444	09/01/21	42900.160	UPMC	\$4,617.57
			due from WHTSA	\$5,183.32

INVOICE	DATE	CODING	VENDOR	AMOUNT
employee clothing allowance	09/27/21	43000.238	John Stitley, employee clothing reimbursement	\$152.13
CD 08/20/21	09/16/21	43000.246	Home Depot, office	\$431.90
stmt 08/20/21	09/07/21	43000.260	John Deere Financial	\$256.66
5016715765	09/02/21	43000.260	Wells Fargo	\$193.84
525412973	09/23/21	43000.300	Zee Medical	\$118.60
521697246	09/23/21	43000.300	Zee Medical	\$134.74
153624	09/07/21	43000.313	HRG	\$117.00
990795585x08142021	09/01/21	43000.320	AT&T	\$49.50

990795585x09142021	09/29/21	43000.320	AT&T	\$50.18
7446	09/07/21	43000.320	Comcast	\$108.35
08.26-09.25	09/17/21	43000.320	Comcast	\$369.73
1027709	09/02/21	43000.320	Navitas (phones)	\$190.34
6-28007-12009	09/24/21	43000.265	Waste Mgmt	\$352.80
57654	09/24/21	43000.320	Runwell	\$88.63
57653	09/24/21	43000.320	Runwell	\$206.75
73732897	09/04/21	43000.330	Sunoco/ WEX	\$1,707.08
07.08-08.05	09/22/21	43000.362	UGI	\$23.55
1628995-0061-3	09/17/21	43000.365	Waste Mgmt	\$22.00
402 north - 8086	09/14/21	43000.366	PAWC	\$36.13
852958	09/09/21	43000.366	Waterlogic	\$35.00
910321		43000.366	Waterlogic	\$35.00
32040000465	09/07/21	43000.370	City Wide Cleaning	\$227.32
signal_8004	09/17/21	43300.361	PPL	\$29.66
signal_8009	09/27/21	43300.361	PPL	\$29.66
signal_1007	09/29/21	43300.361	PPL	\$29.96
signal_9003	09/27/21	43300.361	PPL	\$34.77
signal_6002	09/20/21	43300.361	PPL	\$37.86
signal - 3001	09/07/21	43300.361	PPL	\$40.59
signal - 6005	09/07/21	43300.361	PPL	\$40.77
signal - 00006	09/16/21	43300.361	PPL	\$41.06
signal - 3006	09/20/21	43300.361	PPL	\$41.25
signal_1023	09/07/21	43300.361	PPL	\$43.03
signal - 48009	09/20/21	43300.361	PPL	\$43.09
signal - 39005	09/20/21	43300.361	PPL	\$43.17
signal - 71001	09/29/21	43300.361	PPL	\$43.74
signal_0001	09/07/21	43300.361	PPL	\$44.88
signal_9009	09/07/21	43300.361	PPL	\$45.83
signal - 71004	09/20/21	43300.361	PPL	\$63.13
signal_9000	09/07/21	43300.361	PPL	\$113.34
signal_7002	09/07/21	43300.361	PPL	\$301.51
signal_9004	09/03/21	43300.361	PPL	\$711.09
signal_7007	09/27/21	43300.361	PPL	\$821.73
27234	09/02/21	43000.300	Choice Security	\$210.00
9646027	09/08/21	43300.370	CM High	\$668.98
9646174	09/08/21	43300.370	CM High	\$843.09
9646173	09/08/21	43300.370	CM High	\$1,601.81
9646001	09/08/21	43300.370	CM High	\$2,483.81
9646204	09/27/21	43300.370	CM High	\$433.45
EPI1608015	09/08/21	43700.251	Messicks	\$665.00
10173036	09/08/21	43700.251	Stephenson Equipment (SEI)	\$79.14
10173265	09/08/21	43700.251	Stephenson Equipment (SEI)	\$265.00
10173056	09/08/21	43700.251	Stephenson Equipment (SEI)	\$2,400.00

			Public Works	\$17,157.63
INVOICE	DATE	CODING	VENDOR	AMOUNT
275333	09/07/21	45000.260	Higher Information Group	\$44.31
277506	09/27/21	45000.260	Higher Information Group	\$60.13
273797	09/07/21	45000.260	Higher Information Group	\$56.00
223405294	09/24/21	45000.260	WB Mason	\$148.92
amazon, dollar tree, cvs, costco, rest.depot	09/27/21	45000.260	Cathy Wingear, reimbursement	\$38.18
325	09/07/21	45000.310	Pure Pest	\$49.00
399	09/27/21	45000.310	Pure Pest	\$49.00
990795585x08142021	09/01/21	45000.320	AT&T	\$99.00
990795585x09142021	09/29/21	45000.320	AT&T	\$100.36
1817	09/28/21	45000.320	Comcast	\$159.55
august_2021_stmt_0313	09/03/21	45000.320	mp cc	\$15.89
1027709	09/02/21	45000.320	Navitas (phones)	\$190.34
57654	09/24/21	45000.320	Runwell	\$88.63
57653	09/24/21	45000.320	Runwell	\$206.75
73732897	09/04/21	45000.330	Sunoco/ WEX	\$175.27
142287	09/08/21	45000.340	Get it Now Print	\$387.50
august	09/08/21	45200.141	Instructor Pay, Karate	\$282.00
august	09/23/21	45200.141	Instructor Pay, KidsFit	\$55.00
august	09/07/21	45200.141	Instructor Pay, Zumba	\$321.00
august_stmt	09/27/21	45200.200	karns	\$46.76
amazon, dollar tree, cvs, costco, rest.depot	09/27/21	45200.200	Cathy Wingear, reimbursement	\$129.00
august_2021_stmt_0313	09/03/21	45200.239	mp cc	\$318.22
august_stmt	09/27/21	45200.247	Karns	\$310.74
august_2021_stmt_0313	09/03/21	45200.247	mp cc	\$544.61
08.03-09.02	09/23/21	45200.247	Sam's Club	\$275.77
amazon, dollar tree, cvs, costco, rest.depot	09/27/21	45200.247	Cathy Wingear, reimbursement	\$317.99
amazon, dollar tree, cvs, costco, rest.depot	09/27/21	45200.260	Cathy Wingear, reimbursement	\$50.21
222357116	09/24/21	45400.226	WB Mason	\$336.22
signal_7068	09/23/21	45400.361	PPL	\$25.02
7590_jones_1011	09/08/21	45400.361	PPL	\$33.91
fairville_park_3005	09/07/21	45400.361	PPL	\$40.51
lenker_park_7002	09/07/21	45400.361	PPL	\$42.03
park - 50007	09/29/21	45400.361	PPL	\$67.08
park - 68002	09/27/21	45400.361	PPL	\$79.31
305 short - 8123	09/14/21	45400.366	PAWC	\$96.31
32040000465	09/07/21	45400.370	City Wide Cleaning	\$227.33
CD 08/20/21	09/16/21	45400.370	Home Depot, parks maintenance	\$1,227.69
august_2021_stmt_0313	09/03/21	45200.247	mp cc - event supplies	\$544.61
august_2021_stmt_0313	09/03/21	45000.320	mp cc - zoom	\$15.89

august_2021_stmt_0313	09/03/21	45200.239	mp cc - summer rec supplies	\$318.22
	09/17/21	45400.366	PAWC	\$97.28
	09/27/21	45400.370	Tractor Supply	\$163.54
113088785-001	09/27/21	45400.370	John Deere / Site One	\$108.04
7932	09/08/21	45400.370	Laundry Express	\$47.00
7994	09/27/21	45400.370	Laundry Express	\$217.45
a-320342	09/07/21	45400.384	Walters Environmental	\$114.00
a-320319	09/07/21	45400.384	Walters Environmental	\$114.00
a-320301	09/07/21	45400.384	Walters Environmental	\$114.00
			Parks	\$8,549.57

INVOICE	DATE	CODING	VENDOR	AMOUNT
	09/15/21	47140.000	Orrstown Bank F550	\$1,405.24
	09/22/21	47140.000	Orrstown Bank Fire	\$10,871.07
fire truck principle	09/01/21	47140.000	Orrstown Bank Fire	\$200,000.00
	09/15/21	47240.000	Orrstown Bank F550	\$179.92
			Vehicle Payments	\$212,456.23

INVOICE	DATE	CODING	VENDOR	AMOUNT
TPAS-229078	09/03/21	48700.159	Flexfacts	\$99.00
210910022010	09/22/21	48700.159	Highmark Vision, October stmt	\$232.08
210811269084	09/08/21	48700.159	Highmark Vision, September stmt	\$244.01
168954260	09/20/21	48700.159	United Concordia Dental, Oct.Stmt	\$1,580.74
IO0000083444	09/01/21	48700.159	UPMC	\$18,856.88
10.01-10.31	09/27/21	48700.163	Unum LTC, Oct Stmt	\$1,073.60
			Health	\$22,086.31

INVOICE	DATE	CODING	VENDOR	AMOUNT
august_2021_stmt_0313	09/03/21	46100.340	mp cc - eac promo	\$88.98
			EAC	\$88.98

\$384,612.47