

Thursday, June 17, 2021
Board of Supervisors Meeting Minutes
Present via zoom.com: 7 residents

1. Call to Order, followed by the Pledge of Allegiance and the Invocation.

2. Approval of Minutes

Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the meeting minutes of May 20, 2021. The motion was unanimous.

3. PA State Police Monthly Briefing: Lieutenant Cara McCree

For the past 30 days, the State Police have handled 662 incidents. This may sound like a lot, but a lot of those will be Megan's Law registration, safety checks at schools, houses of worship, etc. The PSP dealt with 27 crashes, many minor in nature / 9 thefts with most being fraud/forgery (identity/ credit card) and two minor thefts of tools in neighborhoods. There was one burglary at Turkey Hill, looks like it was an unlocked door. Burglaries are not typical of West Hanover Township. 4 DUI arrests were made as well.

Lieutenant McCree said that if anyone would like to have the State Police present at a community event, please email her with the details of the events to schedule in advance.

Mr. Megonnell wanted to extend an invite to the PSAB meetings that are held on the second Monday of each month at the Firehouse. Meetings start at 7 pm and they would appreciate it.

Mr. Steinmeier wanted to let Lt. McCree know that there has been drag racing in the late afternoons on Route 22.

4. Volunteer Fire Company Report: Deputy Fire Chief, Matt Kuntz

During the month of May they had 53 calls. The Fire Company rescued some ducks and a horse at the truck stops one day. They logged 163 man person hours and 108 hours of training and 629 hours of volunteer hours for the month. The new engine is in service, the old engine has been sold for \$57,500.00.

The minimum requirements to firefight include 1,000+ hours of training. Those hours are broken down into 183 training hours, CPR certification and training, Hazmat training, Blood borne pathogen training. Fire fighters have background checks performed on them every five years as well.

The Fire Company has been present at multiple community events including the summer camp and movies at the park. They installed a bunch of smoke/fire detectors for residents; this is a free service they provide to residents.

5. Correspondence: None

6. Public Comment: None

7. Presentations, Staff & Board Reports: Read by Ms. Connors

A. EAC Meeting Minutes, June 2021

Mr. Megonnell updated that the Japanese Knotweed project is underway. They have been sprayed and cut and will probably be sprayed again in the Fall. This is a bad weed.

B. Monthly Engineering Report, June 2021

Mr. Gossert said he meets with Alex Greenly monthly as well. They did follow up on Mr. Weikle's property. They discuss any issues or projects within the Township. Mr. Megonnell asked if there was a price for the sign; Mr. Gossert said that he was waiting on a price from

West Hanover Township
7171 Allentown Blvd. Harrisburg, PA 17112
www.westhanover.com 717.652.4841

CM High. Mr. Megonnell asked about an update on Prologis, and Mr. Gossert said that they are coming to the Planning Commission on Thursday, the scoping was completed.

C. Property Maintenance Log, May 20 – June 10, 2021

D. Public Works Daily Report, May 24 – June 1, 2021

8. **Treasurer's Report:** Read by Mr. Steinmeier

Included were the Financials for February 2021, which are an evaluation of our assets and liabilities.

A. Monthly Deposits \$65,791.63

B. Expenditures:

(1) Payroll, June 4, 2021 Net \$28,835.54 Gross \$38,201.95

Motion: Mr. Megonnell moved, seconded by Mr. Miller to approve the gross payroll of June 4, 2021 in the amount of \$38,201.95. The motion was passed 4 – 1 with Mrs. Zimmerman abstaining.

(2) Vouchers pre-paid via paper check \$30,182.99

Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to approve the vouchers pre-paid via paper check in the amount of \$30,182.99. The motion was unanimous.

(3) Vouchers pre-paid via ACH transfer & Vendor Sites \$169,619.23.

Motion: Mr. Miller moved, seconded by Mr. Megonnell to approve the vouchers pre-paid via ACH transfer and Vendor Sites in the amount of \$169,619.23. The motion was unanimous.

7. **Old Business:** None

8. **Other Business:** None

9. New Business:

A. 2021 Tire Recycling Project Request

Motion: Mr. Miller moved, seconded by Mr. Megonnell to authorize the Used Tire Recycling Project for West Hanover Township Residents on September 25, 2021 at the Public Works Facility from 8 am to 2 pm. The motion passed unanimously.

B. Authorization to Hire Tim Houck as the Finance Director

Mr. Gossert said that the Board was able to meet the Finance Director in Executive Session prior to the meeting. The personnel committee interviewed two candidates.

Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to hire Tim Houck as the Finance Director for West Hanover Township. The motion was unanimous.

Motion: Ms. Connors moved, seconded by Mr. Megonnell to correctly identify the Finance Director as Timothy Houck. The motion was unanimous.

C. Resolution 2021-37, Agricultural Security Area

Mr. Gossert presented; this is Mrs. Champagne's property on Fairville. This is the resolution approving the Agricultural Security Area. Mr. Megonnell asked how large the farm was; it is 125 acres.

Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve Resolution 2021-37 for the Agricultural Security Area as presented. The motion was unanimous.

D. Skyline Park Playground Replacement

Mr. Holmes presented this as the existing playground equipment has reached the end of its life. Mr. Holmes is proposing the use of both FILO funds and capital improvements. They will also be applying for a \$25,000 grant through Giant Food Stores to help reduce the costs. Mr. Megonnell asked what was the amount being used from FILO vs. General

West Hanover Township
7171 Allentown Blvd. Harrisburg, PA 17112
www.westhanover.com 717.652.4841

Fund? The project will be paid for with \$39,000 from FILO and the remaining from the General Fund. If West Hanover Township receives the grant, it would reimburse the General Fund for \$25,000. Mr. Miller asked what the weight limitations were on the equipment? Mr. Holmes said that out of the abundance of caution, everything is rated for 1,000 pounds. Mr. Miller asked if it was the same brand as the equipment that was installed at Lenker Park? Mr. Holmes replied yes, it the same National Brand equipment and local company being used for installing. Mr. Megonnell asked if it were co-stars? Mr. Holmes replied yes, the costars number is listed on the contract.

Motion: Mr. Steinmeier moved, seconded by Mr. Miller to approve the purchase and installation of the attached proposal in the amount of \$84,782.66 as recommended by the Parks and Recreation Board. The motion was unanimous.

- E. Authorization for Township staff & Township Engineer to prepare bid documents and authorize advertisement for bids for the streets located in the Houck Manor / Holiday Park Subdivisions

Mr. Gossert said that this is for full depth reclamation up to base course and the Public Works will put the wearing course on top. The bids have been developed and will be handled by HRG through probably PennBid.

Motion: Mr. Miller moved, seconded by Mr. Steinmeier to authorize the Township Staff & Engineer to prepare bid documents and advertisement for bids for the streets located within Houck Manor / Holiday Park subdivisions. The motion was unanimous.

- F. Financial Security Reduction /Release: Creekvale Phase 1

Motion: Mr. Steinmeier moved, seconded by Mr. Miller to the full release of the Financial Security for Creekvale Phase 1 as recommended by HRG, leaving a remaining balance of \$0 for Creekvale Phase 1. The motion was unanimous.

West Hanover Township
7171 Allentown Blvd. Harrisburg, PA 17112
www.westhanover.com 717.652.4841

G. Financial Security Reduction / Release: Creekvale Phases 2 & 3

Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to approve the reduction of \$64,375.00 as recommended by HRG, leaving \$9,070.00 remaining security for Creekvale Phases 2 & 3. The motion was unanimous.

H. Financial Security Reduction / Release: Whitetail Run

Motion: Mr. Steinmeier moved, seconded by Mr. Miller to approve the reduction of \$33,282.00 as recommended by HRG, leaving \$8,771.00 remaining security for Whitetail Run. The motion was unanimous.

I. Financial Security Reduction / Release: 7945 Red Top Road

Motion: Mr. Steinmeier moved, seconded by Mr. Miller to approve the full release of the financial security as recommended by HRG, leaving \$0 remaining security for 7945 Red Top Road. The motion was unanimous.

J. Septic Pumping Extension Request: 7458 W. Appalachian Trail

Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the requested septic pumping extension until 07/14/2023. The motion passed 4-1 with Mrs. Zimmerman abstaining.

K. ZHB Case #2021.04 Chestnut Avenue

There was discussion on whether the Board of Supervisors wanted to be a party to the Zoning Hearing Board case #2021.04.

Motion: Mr. Miller moved, seconded by Mr. Steinmeier to not be a party to the upcoming Zoning Hearing Board Case #2021.04. The motion was unanimous.

- L. Authorize advertisement for bids regarding connecting those properties in Houck Manor & Holiday Park who have not connected to the public sewer

Mr. Gossert said that this is for those properties that have not yet connected to public sewer within the Houck Manor & Holiday Park areas. The next step is a final letter with the bid specifications and bid package. Mr. Megonnell asked how many properties this affects? Mr. Gossert said that there are currently 8 properties. Mr. Gossert explained that the properties will then have a lien that would be paid upon the house selling, or when the owner repays the Township.

Motion: Mr. Miller moved, seconded by Mr. Steinmeier to authorize the advertisement for bids to connect the remaining properties to the public sewer. The motion was unanimous.

10. Public Comment:

Richard Enck, Hillside Avenue.

- The financial securities – the numbers don't match. Mr. Gossert said that the only items that hit that sheet are the cash returns. The bonds and Line of Credits are not cash returns.
- Mr. Enck said that for the last week and a half, there has been a vehicle parked at the old MaryAnne Kellerman property. You cannot tell if it has tags.

11. Parks & Recreation Upcoming Events:

- Mr. Holmes said that the Strawberry Festival went well.
- June 22 – Movie in the Park Little Giants, CD Football players will be coming out to throw football with the kids prior to the movie.
- June 24 – First Aid / CPR class 9 am – 1 pm
- June 28 – Start of summer camp program
- Mr. Megonnell asked if the Senior Lunches would be returning. Mr. Holmes said that they will resume in July and we will also continue to offer the drive thru service. These occur on the third Thursday of the month, with the next meal being spaghetti and meatballs.

- Mrs. Zimmerman asked how many kids are enrolled in summer camp? Mr. Holmes said that there are over 60, which is the most kids they have ever had. This is also the most condensed camp – the only “field trips” being to the community pool.

12. Supervisor Comments:

A. Gloria Zimmerman: Mrs. Zimmerman did not have comments today.

B. Kyle Miller:

- Mr. Miller has two requests for the Fire Company presence to assist with the Fireworks in Linglestown on July 3rd and for help with the Grantville Fire Company carnival nights.

Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the assistance of the West Hanover Township Volunteer Fire Company for both Linglestown and Grantville Fire Companies. The motion was unanimous.

- Mr. Miller would like to commend the Board on moving forward on looking for and paying for the talent to move West Hanover Township forward.

C. Jay Megonnell: Mr. Megonnell said that he attended the going away party for Jeff Haste at the Hilton. He did a wonderful job, it was a nice tribute to him.

D. Donald Steinmeier: Mr. Steinmeier said that he was disappointed in the Grantville Fire Company Memorial Day Spareribs and Chicken Dinners, which sold out in about 90 minutes.

E. Stacey Connors: Ms. Connors couldn't agree more with Mr. Miller's comment regarding the future of the Township. She said that the year has been difficult for meetings, and she

appreciates the residents support and patience during the process. Ms. Connors said that there was an Executive Meeting prior to the regular meeting this evening.

13. Adjournment:

Motion: Mr. Megonnell moved, seconded by Mr. Miller to adjourn the meeting at 8:000 pm. The motion was unanimous.