

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS**

West Hanover Township  
7171 Allentown Blvd  
Harrisburg, PA 17112

**THURSDAY, JULY 15, 2021**  
**Board of Supervisors Meeting 7:00 PM**

**1. Call to Order**

**2. Approval of Minutes:**

**3. Feasibility Study Presentation by Kimmel-Bogrette**

**4. Correspondence:**

**5. Public Comment:**

**6. Presentations, Staff & Board Reports:**

- 6-2021 Zoning Report
- Property Maintenance Log: June 17 through July 8, 2021
- Public Works Report: June 21 through July 9, 2021

**7. Treasurer's Report:**

A. Monthly Deposits: \$82,245.95

B. Expenditures:

(1) Payroll, July 2, 2021: Gross \$44,980.49 Net \$34,104.28

(2) Vouchers pre-paid via paper check: \$36,735.86

(3) Vouchers pre-paid via ACH transfer & Vendor Sites: \$66,582.63

**8. Old Business:** None

**9. Other Business:** None

**10. New Business:**

A. Authorization to accept Harold Harman's resignation letter.

B. Authorization to move forward with the re-organizational plan as presented during Executive Session

C. Authorize promotion of Eileen LaForce to position of Assistant Board Secretary/ Office Manager / Executive Secretary

D. Authorization to reassign Tara Rex to Building Codes / Public Works Admin Assistant

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E. Authorizing the Issuance of Notice of Intent to Award the bid for full depth reclamation up to base course for the streets within Houck Manor and Holiday Park.

F. Financial Security Reduction/Release: 409 Brookview Court

G. Financial Security Reduction/Release: 7140 Sterling Road

H. Financial Security Reduction/Release: 7120 Sterling Road

I. Financial Security Reduction/Release:

West Hanover Township Sewer Authority, Houck Manor

J. Authorization to have Higher Information Group to handle West Hanover Township's IT needs.

**11. Public Comment:**

**12. Parks & Recreation Upcoming Events**

- July 22 - First Aid/CPR Class 4:30 pm - 8:30 pm
- August 10 - Movie Night Wall-e 7:30 pm EAC and Manada Conservancy presentation
- August 19 - Senior Luncheon
- August 21 - Craft Show @ Houck Manor 8 am - 1 pm **RAIN DATE: 8/28/21**
- August 27 & 28 - Lions Club Chicken BBQ @ Flying J Travel Plaza

**13. Supervisor Comments:**

**14. Adjournment:**

## Check History Report

CODING	DATE	VENDOR	AMOUNT
23080.000	6/25/2021	FOXBUILT	\$ 5,638.00
23080.000	6/25/2021	WHT SEWER AUTHORITY	\$ 6,500.00
23080.000	6/25/2021	Yingst Homes Inc	\$ 6,699.00
<b>IG RELEASES</b>			<b>\$ 18,837.00</b>

CODING	DATE	VENDOR	AMOUNT
40500.311	6/30/2021	Diana M. Reed & Associates	\$ 30,475.00
40500.452	6/25/2021	CAPITOL COMPUTER SYSTEMS INC.	\$ 82.50
41400.470	6/30/2021	DAUPHIN CO. RECORDER OF DEEDS	\$ 38.50
<b>ADMIN</b>			<b>\$ 30,596.00</b>

CODING	DATE	VENDOR	AMOUNT
42100.140	6/25/2021	Brian McFeaters	\$ 1,035.00
<b>SEO</b>			<b>\$ 1,035.00</b>

CODING	DATE	VENDOR	AMOUNT
43000.242	6/30/2021	G & S Safety Products	\$ 323.03
43000.460	6/30/2021	PSATS	\$ 142.00
43300.245	6/30/2021	DANIEL B. KRIEG INC.	\$ 679.90
43700.251	6/30/2021	BESTLINE EQUIPMENT	\$ 73.26
43700.251	6/30/2021	MESSICK'S	\$ 7.35
43700.251	6/30/2021	STEPHENSON EQUIPMENT INC	\$ 120.34
43700.370	6/30/2021	FLEETPRIDE	\$ 632.41
43700.370	6/30/2021	McCarthy Tire Service	\$ 509.77
<b>PW</b>			<b>\$ 2,488.06</b>

CODING	DATE	VENDOR	AMOUNT
45000.330	6/25/2021	HOFFMAN FORD	\$ 52.95
45200.200	6/30/2021	HOBBY LOBBY	\$ 63.27
45200.239	6/30/2021	HOBBY LOBBY	\$ 25.53
45400.319	6/30/2021	KIMBERLY ARCHIBALD	\$ 36.00
45400.370	6/30/2021	Laundry Express Delivery	\$ 136.40
45400.370	6/30/2021	H B MCCLURE COMPANY	\$ 206.50
45400.370	6/30/2021	S&S WORLDWIDE	\$ 146.15
45400.700	6/25/2021	ETNOYER WELL DRILLING	\$ 1,950.00
<b>PARKS</b>			<b>\$ 2,616.80</b>

\$ 36,735.86

CODING	DATE	VENDOR	AMOUNT
13002.000	07/06/21	PPL	\$ 643.09
13002.000	07/06/21	PPL	\$ 4,221.60
<b>STREET LIGHTS</b>			<b>\$ 4,864.69</b>

CODING	DATE	VENDOR	AMOUNT
13003.000	06/17/21	VERIZON	\$ 293.98
13003.000	06/17/21	VERIZON	\$ 293.98
13003.000	06/17/21	VERIZON	\$ 227.70
13003.000	06/18/21	PPL	\$ 748.16
13003.000	06/21/21	MP CREDIT CARD/ FIRE TAX PORTION	\$ 776.86
13003.000	06/23/21	GUTTMAN OIL	\$ 191.92
13003.000	06/30/21	UGI	\$ 102.48
13003.000	06/30/21	GUTTMAN OIL	\$ 153.14
13003.000	07/01/21	Pointsolve Monthly	\$ 511.70
13003.000	07/07/21	COMCAST	\$ 149.46
13003.000	07/07/21	GUTTMAN OIL	\$ 139.62
13003.000	07/14/21	PA AMERICAN	\$ 431.53
13003.000	07/14/21	GUTTMAN OIL	\$ 242.18
<b>FIRE TAX</b>			<b>\$ 4,262.71</b>

CODING	DATE	VENDOR	AMOUNT
13004.000	06/21/21	PA AMERICAN	\$ 3,506.43
<b>HYDRANTS</b>			<b>\$ 3,506.43</b>

CODING	DATE	VENDOR	AMOUNT
13005.000	07/01/21	Pointsolve Monthly	\$ 135.18
13005.000	07/01/21	FRONTIER	\$ 44.93
13005.000	07/01/21	FRONTIER	\$ 41.91
13005.000	07/12/21	WINDSTREAM	\$ 103.03
<b>EMA</b>			<b>\$ 325.05</b>

CODING	DATE	VENDOR	AMOUNT
13091.000	06/25/21	RUNWELL	\$ 206.75
13091.000	06/29/21	HIGHMARK VISION	\$ 18.67
13091.000	06/29/21	UNUM	\$ 98.72
13091.000	07/01/21	UPMC	\$ 1,136.43
13091.000	07/02/21	NAVITAS	\$ 183.61
<b>DUE FROM MS4</b>			<b>\$ 1,644.18</b>

CODING	DATE	VENDOR	AMOUNT
40500.210	06/21/21	WB MASON	\$ 269.23
40500.210	07/12/21	WB MASON	\$ 238.40
40500.260	06/17/21	HOME DEPOT	\$ 229.00
40500.300	06/24/21	BETH MONTGOMERY	\$ 150.00
40500.300	07/01/21	BANKCARD MTHLY FEES	\$ 226.20
40500.300	07/01/21	BANKCARD MTHLY FEES	\$ 40.09
40500.300	07/01/21	BANKCARD MTHLY FEES	\$ 38.18
40500.300	07/06/21	TSHEETS PAYROLL	\$ 307.40
40500.301	06/30/21	ATT	\$ 84.75
40500.301	07/13/21	SUNOCO FUEL	\$ 294.27

40500.320	06/30/21	ATT	\$ 113.00
40500.320	07/02/21	NAVITAS	\$ 183.61
40500.320	07/12/21	COMCAST	\$ 285.32
40500.452	06/25/21	RUNWELL	\$ 206.75
40500.452	06/25/21	RUNWELL	\$ 323.50
40500.452	06/28/21	CHUBBS INSURANCE	\$ 289.00
40500.452	06/29/21	HIGHER INFORMATION GROUP	\$ 5,945.68
40500.452	06/29/21	PITNEY BOWES LEASING	\$ 264.51
40500.452	07/02/21	WELLS FARGO	\$ 329.98
40500.452	07/09/21	RUNWELL	\$ 1,137.50
40800.310	06/21/21	HRG	\$ 1,013.82
40900.226	06/21/21	WB MASON	\$ 39.99
40900.300	07/06/21	WASTE MGMT	\$ 1,800.00
40900.361	06/21/21	PPL	\$ 506.65
40900.362	06/30/21	UGI	\$ 86.00
40900.366	07/12/21	WATERLOGIC	\$ 108.68
40900.366	07/14/21	PA AMERICAN	\$ 102.21
41300.384	06/29/21	HIGHER INFORMATION GROUP	\$ 65.87
41400.313	06/21/21	HRG	\$ 5,252.06
41400.315	06/21/21	HRG	\$ 2,094.44
41400.384	06/29/21	HIGHER INFORMATION GROUP	\$ 65.86
<b>ADMIN</b>			<b>\$ 22,091.95</b>

CODING	DATE	VENDOR	AMOUNT
42600.300	06/29/21	WASTE MGMT	\$ 150.00
<b>COMPOST CENTER</b>			<b>\$ 150.00</b>

CODING	DATE	VENDOR	AMOUNT
42900.160	06/29/21	HIGHMARK VISION	\$ 62.45
42900.160	07/01/21	UPMC	\$ 4,617.57
<b>DUE FROM WHTSA</b>			<b>\$ 4,680.02</b>

CODING	DATE	VENDOR	AMOUNT
43000.238	06/25/21	TRACTOR SUPPLY	\$ 119.96
43000.246	06/23/21	SAMS CLUB	\$ 376.63
43000.246	06/25/21	TRACTOR SUPPLY	\$ 44.97
43000.260	07/02/21	WELLS FARGO	\$ 193.84
43000.300	06/24/21	BETH MONTGOMERY	\$ 150.00
43000.300	06/25/21	TRACTOR SUPPLY	\$ 165.73
43000.300	06/29/21	ZEE MEDICAL	\$ 212.79
43000.313	06/21/21	HRG	\$ 351.00
43000.320	06/17/21	COMCAST	\$ 361.11
43000.320	06/25/21	RUNWELL	\$ 206.75
43000.320	06/30/21	ATT	\$ 28.25
43000.320	07/02/21	NAVITAS	\$ 183.61
43000.320	07/06/21	COMCAST	\$ 108.35
43000.330	07/13/21	SUNOCO FUEL	\$ 2,447.46
43000.362	06/28/21	UGI	\$ 54.95
43000.366	06/24/21	PA AMERICAN	\$ 53.14
43000.366	07/14/21	PA AMERICAN	\$ 38.65

43300.361	06/17/21	PPL	\$ 30.11
43300.361	06/17/21	PPL	\$ 41.38
43300.361	06/18/21	PPL	\$ 29.76
43300.361	06/21/21	PPL	\$ 1.34
43300.361	06/21/21	PPL	\$ 37.43
43300.361	06/21/21	PPL	\$ 42.50
43300.361	06/21/21	PPL	\$ 43.57
43300.361	06/21/21	PPL	\$ 62.69
43300.361	06/28/21	PPL	\$ 1.59
43300.361	06/28/21	PPL	\$ 23.64
43300.361	07/01/21	PPL	\$ 30.00
43300.361	07/01/21	PPL	\$ 43.15
43300.361	07/07/21	PPL	\$ 40.04
43300.361	07/07/21	PPL	\$ 40.38
43300.361	07/07/21	PPL	\$ 41.81
43300.361	07/07/21	PPL	\$ 43.81
43300.361	07/07/21	PPL	\$ 44.59
43300.361	07/07/21	PPL	\$ 245.04
43300.361	07/08/21	PPL	\$ 32.30
43300.361	07/12/21	PPL	\$ 33.44
43700.251	06/25/21	TRACTOR SUPPLY	\$ 236.62
43700.251	07/01/21	COLLIFLOWER	\$ 175.18

**PUBLIC WORKS** \$ 6,417.56

CODING	DATE	VENDOR	AMOUNT
45000.260	06/21/21	WB MASON	\$ 456.45
45000.260	06/29/21	HIGHER INFORMATION GROUP	\$ 126.07
45000.320	06/25/21	RUNWELL	\$ 206.75
45000.320	06/30/21	ATT	\$ 56.49
45000.320	07/01/21	COMCAST	\$ 159.55
45000.320	07/02/21	NAVITAS	\$ 183.61
45000.320	07/09/21	COMCAST	\$ 316.25
45000.330	07/13/21	SUNOCO FUEL	\$ 241.45
45200.141	06/24/21	INSTRUCTOR PAY	\$ 612.00
45200.141	07/12/21	INSTRUCTOR PAY	\$ 1,142.00
45200.200	06/21/21	KARNS	\$ 59.34
45200.200	06/23/21	SAMS CLUB	\$ 225.15
45200.247	06/21/21	KARNS	\$ 1,225.17
45200.247	06/23/21	SAMS CLUB	\$ 51.24
45200.300	06/24/21	BETH MONTGOMERY	\$ 350.00
45400.226	07/12/21	WB MASON	\$ 13.59
45400.260	06/25/21	TRACTOR SUPPLY	\$ 49.99
45400.361	06/28/21	PPL	\$ 30.53
45400.361	06/28/21	PPL	\$ 34.54
45400.361	07/01/21	PPL	\$ 65.79
45400.361	07/06/21	PPL	\$ 486.01
45400.361	07/07/21	PPL	\$ 41.62
45400.361	07/07/21	PPL	\$ 117.12
45400.366	07/14/21	PA AMERICAN	\$ 80.80

