

## West Hanover Township

7171 Allentown Blvd. Harrisburg, Pa 17112

[www.westhanover.com](http://www.westhanover.com) 717.652.4841

[www.zoom.us](http://www.zoom.us)

Thursday, May 20, 2021

Board of Supervisors Meeting 7:00 PM

Meeting ID 893 5742 0554

Passcode: 404136

**1. Call to Order**

2. **Approval of Minutes:** May 6, 2021

3. **Correspondence:** None

4. **Public Comment:**

**5. Presentations, Staff & Board Reports:**

A. EAC Meeting Minutes, May 2021

B. Property Maintenance Log, May 6-13

C. Zoning Report, April 2021

D. WHT Chief Report, April 2021

E. Monthly Engineering Report, May 2021

**6. Treasurer's Report:**

A. **Monthly Deposits** \$46,676.52

**B. Expenditures:**

(1) Payroll, May 7, 2021 Net \$29,414.71 Gross \$39,016.16

(2) Vouchers pre-paid via paper check \$2,537,134.55

(3) Vouchers pre-paid via ACH transfer & Vendor Sites \$89,631.18

**7. Old Business:**

A. Website Design

8. **Other Business:** None

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### **9. New Business:**

A. Financial Security Release: 229 Berkstone Circle

B. Financial Security Release 7709 Valleyview

C. Authorization to hire an Intern for MS4/Parks/Administration Departments

### **10. Public Comment:**

### **11. Supervisor Comments:**

### **12. Adjournment:**

## PAPER CHECKS PAID

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
13003.000.01.000	PORTABLE EQUIPMENT	5/7/2021	B. Moyer Radio Communications	\$ 229.70
13003.000.01.000	RESCUE PEMA LOAN + LATE FEE	5/7/2021	COMMONWEALTH OF PENNA.	\$ 1,072.48
13003.000.01.000	COPIER PRINTER CONTRACT	5/7/2021	Executive Image Solutions	\$ 167.64
13003.000.01.000	RESCUE 36-1 INSP, YRLY SVC, WARRANTY WOR	5/7/2021	Glick Fire Equipment Co. Inc.	\$ 1,559.02
13003.000.01.000	FUEL	5/7/2021	Guttman Energy	\$ 623.71
13003.000.01.000	COMMUNICATIONS	5/7/2021	VERIZON	\$ 224.73

**DUE FROM FIRE TAX \$ 3,877.28**

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
13005.000.01.000	IT SVCS	5/7/2021	Pointsolve Technology Inc.	\$ 135.18

**DUE FROM EMA \$ 135.18**

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
13091.000.01.000	SWEeper	5/7/2021	Bortek Industries Inc.	\$ 133.12
13091.000.01.000	MS4 OAK TREE CULVERT	5/7/2021	CHEMUNG SUPPLY CORP.	\$ 107.62

**DUE FROM MS4 \$ 240.74**

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
36241.000.01.000	OVERPAYMENT OF BUILDING PERMIT	5/7/2021	KELLER CONTRACTING	\$ 1,341.14
40300.200.01.000	LOCAL SHARE OF EXPENSES	5/7/2021	TOM STEWART	\$ 50.17
40400.310.01.000	MONTHLY RETAINER	5/7/2021	GMS FUNDING SOLUTIONS	\$ 4,000.00
40400.310.01.000	WHTWSA COUNSEL FEES (PART OF SA LOAN)	5/12/2021	CALDWELL & KEARNS	\$ 5,000.00
40400.310.01.000	NOTE/COUNSEL EXPENSES (PART OF SA LOAN)	5/12/2021	SALZMANN HUGHES P.C.	\$ 25,725.00
40500.300.01.000	MEDICAL SUPPLIES	5/7/2021	ZEE MEDICAL SERVICE CO	\$ 74.46
40500.301.01.000	SENIOR VAN FLEX TIRES AND SERVICE	5/7/2021	HOFFMAN FORD	\$ 716.14
40500.301.01.000	SENIOR VAN SERVICE	5/7/2021	HOFFMAN FORD	\$ 812.68
40500.420.01.000	MAY 6 MEETING	5/7/2021	THE SUN	\$ 64.00
40500.460.01.000	REISSUE OF CHECK 57616	5/7/2021	TARA REX	\$ 544.00
40500.700.01.000	2012 BONDS PROJECT (PART OF SA LOAN)	5/12/2021	WHT SEWER AUTHORITY	\$ 2,469,275.00
40900.370.01.000	HVAC SERVICE	5/7/2021	C.F. ACRI AND SON	\$ 354.00
40900.370.01.000	WINDOW CLEANING	5/7/2021	FISH Window Cleaning	\$ 100.00
41400.314.01.000	2020 HEARINGS	5/7/2021	P Daniel Altland	\$ 49.50
41400.314.01.000	2021 HEARINGS	5/7/2021	P Daniel Altland	\$ 709.50
41400.314.01.000	2021.02 & 2021.03	5/7/2021	Geiger Loria Filius McLucas	\$ 529.37
41400.314.01.000	ZHB	5/7/2021	Geiger Loria Filius McLucas	\$ 200.00

**ADMINISTRATIVE \$ 2,509,544.96**

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
42100.140.01.000	SEO SERVICES	5/7/2021	Brian McFeaters	\$ 775.00

**SEO SERVICES \$ 775.00**

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
42900.160.01.000	COMMERCIAL PACKAGE, QUARTERLY PAYMENT	5/7/2021	Murray Securus	\$ 11,700.79

**DUE FROM SA \$ 11,700.79**

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
43000.300.01.000	PARTS	5/7/2021	STEPHENSON EQUIPMENT INC	\$ 3.99
43000.370.01.000	LABOR AND PARTS	5/7/2021	C.F. ACRI AND SON	\$ 1,291.00
43000.700.01.000	SWEeper	5/7/2021	Bortek Industries Inc.	\$ 133.12
43700.251.01.000	TRUCK 6	5/7/2021	ADVANCE PROFESSIONAL	\$ 10.32
43700.251.01.000	TRUCK 3	5/7/2021	ADVANCE PROFESSIONAL	\$ 126.76
43700.251.01.000	PARTS	5/7/2021	AJ'S TRUCK & TRAILER CENTER	\$ 440.38
43700.251.01.000	KNIFE EXTREME SERVICE	5/7/2021	MESSICK'S	\$ 281.00
43700.251.01.000	PARTS	5/7/2021	STEPHENSON EQUIPMENT INC	\$ 265.67
43700.370.01.000	REPAIR ORDER	5/7/2021	FIVE STAR INTERNATIONAL	\$ 1,387.72

**PW \$ 3,939.96**

## PAPER CHECKS PAID

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
45000.420.01.000	RETAIL FOOD FACILITY LICENSE	5/7/2021	COMMONWEALTH OF PENNA.	\$ 82.00
45200.200.01.000	EVENT FOOD	5/7/2021	Karns Foods	\$ 59.34
45200.200.01.000	MOVIE LICENSE	5/7/2021	Swank Motion Pictures, Inc	\$ 2,050.00
45200.247.01.000	LASAGNA DRIVE THRU	5/7/2021	Karns Foods	\$ 25.50
45200.247.01.000	EVENT FOOD	5/7/2021	Karns Foods	\$ 134.78
45200.247.01.000	EVENTS	5/7/2021	Karns Foods	\$ 266.81
45200.247.01.000	EVENTS	5/7/2021	Karns Foods	\$ 282.79
45200.247.01.000	LASAGNA DRIVE THRU	5/7/2021	Karns Foods	\$ 107.32
45400.260.01.000	GAMES FOR PARKS	5/7/2021	S&S WORLDWIDE	\$ 81.98
45400.319.01.000	SECURITY DEPOSIT RETURN	5/7/2021	BRITTANY PAGE	\$ 25.00
45400.319.01.000	SECURITY DEPOSIT RETURN	5/7/2021	MEGAN DUSCHEK	\$ 25.00
45400.319.01.000	SECURITY DEPOSIT RETURN	5/7/2021	CHAD KOONS	\$ 25.00
45400.362.01.000	PROPANE	5/7/2021	Bolig's Propane	\$ 617.73
45400.362.01.000	PROPANE	5/7/2021	Bolig's Propane	\$ 124.20
45400.362.01.000	FUEL	5/7/2021	WC ESHENAU & SON INC.	\$ 531.97
45400.370.01.000	PEST MAINTENANCE SERVICE	5/7/2021	J C EHRLICH CO INC	\$ 183.00
45400.370.01.000	WINDOW CLEANING	5/7/2021	FISH Window Cleaning	\$ 180.00

**PARKS \$ 4,802.42**

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
48600.351.01.000	COMMERCIAL PACKAGE, QUARTERLY PAYMENT	5/7/2021	Murray Securus	\$ 18,072.21

**COMMERCIAL INSURANCE \$ 18,072.21**

**\$ 2,537,134.55**

## ACH VENDOR PAYMENTS

DEPARTMENT	DATE	VENDOR	AMOUNT
13003.000	5/12/2021	COMCAST	\$10.41
13003.000	5/7/2021	WASTE MANAGEMENT	\$125.53
13003.000	5/18/2021	GUTTMAN ENERGY	\$127.13
13003.000	5/12/2021	COMCAST	\$149.46
13003.000	5/19/2021	GUTTMAN ENERGY	\$300.39
13003.000	5/11/2021	PA AMERICAN	\$442.69
13003.000	5/12/2021	UGI	\$523.70

**DUE FROM FIRE TAX** **\$1,679.31**

DEPARTMENT	DATE	VENDOR	AMOUNT
13005.000	5/12/2021	SUNOCO / WEX FUEL	\$49.43
13005.000	5/12/2021	WINDSTREAM	\$103.39

**DUE FROM EMA** **\$152.82**

DEPARTMENT	DATE	VENDOR	AMOUNT
13091.000	5/12/2021	COMCAST	\$99.82
13091.000	5/17/2021	UNITED CONCORDIA	\$130.24

**DUE FROM MS4** **\$230.06**

DEPARTMENT	DATE	VENDOR	AMOUNT
40400.310	5/7/2021	KEYSTONE BUSINESS SOLUTIONS	\$5,980.00
40400.310	5/19/2021	SALZMANN HUGHES	\$13,162.00
40500.301	5/12/2021	SUNOCO / WEX FUEL	\$359.48
40500.320	5/10/2021	COMCAST	\$99.82
40500.320	5/12/2021	RUNWELL	\$152.50
40500.320	5/12/2021	COMCAST	\$476.55
40500.325	5/11/2021	PITNEY BOWES	\$1,000.00
40900.364	5/14/2021	SEWER AUTHORITY	\$312.00
40900.366	5/14/2021	PA AMERICAN	\$88.56
40900.453	5/19/2021	CITY WIDE	227.33
41300.450	5/19/2021	LIGHT HEIGEL	\$8,942.50

**ADMINISTRATIVE** **\$30,800.74**

DEPARTMENT	DATE	VENDOR	AMOUNT
42900.160	5/17/2021	UNITED CONCORDIA	\$437.11

**DUE FROM SEWER AUTHORITY** **\$437.11**

DEPARTMENT	DATE	VENDOR	AMOUNT
43000.330	5/12/2021	SUNOCO / WEX FUEL	\$3,344.00
43000.364	5/14/2021	SEWER AUTHORITY	\$156.00
43000.365	5/11/2021	WASTE MANAGEMENT	\$22.00
43000.366	5/18/2021	WATERLOGIC	\$35.00
43000.366	5/14/2021	PA AMERICAN	\$40.98
43000.370	5/17/2021	HOME DEPOT - SUPPLIES	\$23.34
43000.370	5/19/2021	CITY WIDE	\$227.32
43300.361	5/7/2021	PPL	\$39.15
43300.361	5/7/2021	PPL	\$40.62
43300.361	5/19/2021	PPL	\$40.98

## ACH VENDOR PAYMENTS

43300.361	5/7/2021	PPL	\$41.85
43300.361	5/7/2021	PPL	\$42.63
43300.361	5/7/2021	PPL	\$43.29
43300.361	5/7/2021	PPL	\$106.64
43300.361	5/7/2021	PPL	\$282.22
43600.246	5/17/2021	HOME DEPOT - PATTERSON DR. MS4	\$111.45
43700.251	5/17/2021	HOME DEPOT - PARTS/SUPPLIES	\$113.17

**PUBLIC WORKS** **\$4,710.64**

DEPARTMENT	DATE	VENDOR	AMOUNT
43800.245	5/19/2021	MORTON SALT	\$48,585.03

**LIQUID FUELS** **\$48,585.03**

DEPARTMENT	DATE	VENDOR	AMOUNT
45000.320	5/12/2021	COMCAST	\$99.82
45000.330	5/12/2021	SUNOCO / WEX FUEL	\$170.91
45400.361	5/11/2021	PPL	\$46.71
45400.364	5/14/2021	SEWER AUTHORITY	\$156.00
45400.366	5/19/2021	ALS ENVIRO	\$22.00
45400.366	5/14/2021	PA AMERICAN	\$70.11
45400.370	5/19/2021	CITY WIDE	227.32
45400.370	5/17/2021	HOME DEPOT - SUPPLIES FOR PARKS MAIT.	\$2,379.32

**PARKS** **\$3,172.19**

DEPARTMENT	DATE	VENDOR	AMOUNT
47140.000	5/17/2021	ORRSTOWN BANK, F550	\$686.54
47240.000	5/17/2021	ORRSTOWN BANK, F550	\$131.04

**VEHICLE PAYMENT** **\$817.58**

DEPARTMENT	DATE	VENDOR	AMOUNT
48700.159	5/10/2021	FLEXFACTS - GRAN SALE	\$94.50
48700.159	5/17/2021	UNITED CONCORDIA	\$1,450.50

**HEALTH** **\$1,545.00**

**\$89,631.18**