

West Hanover Township  
7171 Allentown Blvd. Harrisburg, PA 17112  
[www.westhanover.com](http://www.westhanover.com) 717.652.4841

Thursday, June 17, 2021  
Board of Supervisors Meeting 7:00 PM

1. **Call to Order**
2. **Approval of Minutes:** May 20, 2021
3. **PA State Police Monthly Briefing:** Lieutenant Cara McCree
4. **Volunteer Fire Company Report:** Deputy Fire Chief, Matt Kuntz
5. **Correspondence:** None
6. **Public Comment:**
7. **Presentations, Staff & Board Reports:**
  - A. EAC Meeting Minutes, June 2021
  - B. Monthly Engineering Report, June 2021
  - C. Property Maintenance Log, May 20 – June 10
  - D. Public Works Daily Report, May 24 – June 1
8. **Treasurer's Report:**

**Financials, February 2021**

  - A. Monthly Deposits \$65,791.63
  - B. **Expenditures:**
    - (1) Payroll, June 4, 2021    Gross \$38,201.95        Net \$28,835.54
    - (2) Vouchers pre-paid via paper check \$30,182.99
    - (3) Vouchers pre-paid via ACH transfer & Vendor Sites \$169,619.23
9. **Old Business:** None
10. **Other Business:** None

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**11. New Business:**

- A. 2021 Tire Recycling Project Request
- B. Authorization to Hire Finance Director
- C. Resolution 2021-37 Agricultural Security Area
- D. Skyline Park Playground Replacement
- E. Authorization for Township Staff & Township Engineer to prepare bid documents and authorize advertisement for bids for the streets located in the Houck Manor/ Holiday Park Subdivisions
- F. Financial Security Reduction/Release: Creekvale Phase 1
- G. Financial Security Reduction/Release: Creekvale Phases 2 & 3
- H. Financial Security Reduction/Release: Whitetail Run
- I. Financial Security Reduction/Release: 7945 Red Top Road
- J. Septic Pumping Extension Request: 7458 W. Appalachian Trail
- K. ZHB Case #2021.04 Chestnut Avenue
- L. Authorize advertisement for bids in regard to connecting those properties in Houck Manor & Holiday Park who have not connected to the Public Sewer

**12. Public Comment:**

**13. Parks & Recreation Upcoming Events**

- A. June 22 - Movie in the Park - Little Giants
- B. June 24 - First Aid / CPR class 9 am - 1 pm
- C. June 28 - start of Summer Camp Program

**14. Supervisor Comments:**

**15. Adjournment:**

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
23080.000.01.000	IG RELEASE IN FULL	6/7/2021	MCH INVESTMENTS LLC	13,002.00
23080.000.01.000	IG RELEASE #1	6/7/2021	Trent Heckman	6,550.00
23080.000.01.000	WHITETAILE RUN IG RELEASE #1	6/7/2021	Yingst Homes Inc	8,771.00

**IG RELEASES 28,323.00**

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
40500.311.01.000	AUDIT & DCED	5/24/2021	Hamilton & Musser PC	14,700.00
40500.311.01.000	FINANCIAL STATEMENT AUDIT SVCS 123120	5/24/2021	Hamilton & Musser PC	5,500.00

**ADMINISTRATION 20,200.00**

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
43000.260.01.000	RADIO	5/24/2021	Jamar Technologies	915.00
43000.260.01.000	NUTS, CLAMPS, SCREWS, CABLES	5/24/2021	Tifco Industries	796.40
43000.260.01.000	BLADES, BULBS, BITS, CONNECTORS	5/24/2021	Tifco Industries	722.78
43000.300.01.000	WELD SHOP GASES	5/24/2021	AIRGAS USA LLC	68.62
43000.300.01.000	MEDICAL	5/24/2021	ZEE MEDICAL SERVICE CO	114.96
43000.300.01.000	MEDICAL	5/24/2021	ZEE MEDICAL SERVICE CO	105.44
43000.370.01.000	HVAC SERVICE	5/24/2021	C.F. ACRI AND SON	168.00
43000.384.01.000	RENTAL OF STOCK K101400	5/24/2021	BESTLINE EQUIPMENT	2,861.25
43300.245.01.000	LIGHTS	5/24/2021	DANIEL B. KRIEG INC.	174.32
43700.251.01.000	parts	5/24/2021	ADVANCE PROFESSIONAL	17.03
43700.251.01.000	TRUCK 4	5/24/2021	LANCASTER TRUCK BODIES	760.00
43700.251.01.000	TRUCK 4	5/24/2021	LANCASTER TRUCK BODIES	129.84
43700.251.01.000	PARTS	5/24/2021	MILL SUPPLY	49.55
43800.245.01.000	LF 19MM .3-3	5/24/2021	UNION QUARRIES INC.	489.32

**PUBLIC WORKS 7,372.51**

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
45400.319.01.000	SECURITY DEPOSIT RETURN	5/24/2021	stephanie states	49.00
45400.362.01.000	PROPANE	5/24/2021	Bolig's Propane	458.06
45400.364.01.000	SEPTIC CLEANING	5/24/2021	Bauman's Septic Tank Cleaning	280.00
45400.370.01.000	PARKS SUPPLIES	5/24/2021	HORNUNG'S HARDWARE RENTAL	359.47
45400.370.01.000	RESTAURANT INSPECTION	5/24/2021	KINT CORPORATION	138.00
45400.370.01.000	SERVICE	5/24/2021	KINT CORPORATION	210.95

**PARKS 1,495.48**

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
48600.355.01.000	INSTALLMENT 6 OF 11	5/24/2021	SWIF	1,115.00

**INSURANCES 1,115.00**

**TOTAL 30,182.99**

**CHECKS PAID**

DATE	VENDOR	AMOUNT	CODE
06/04/21	PPL	\$ 660.69	13002.000
06/04/21	PPL	\$ 4,268.39	13002.000
	<b>STREET LIGHTS</b>	<b>\$ 4,929.08</b>	
DATE	VENDOR	AMOUNT	CODE
06/16/21	GUTTMAN OIL	\$ 79.79	13003.000
06/07/21	COMCAST	\$ 149.46	13003.000
06/02/21	GUTTMAN OIL	\$ 173.74	13003.000
06/09/21	GUTTMAN OIL	\$ 180.07	13003.000
05/26/21	GUTTMAN OIL	\$ 251.47	13003.000
06/14/21	PA AMERICAN	\$ 430.66	13003.000
05/24/21	MP CREDIT CARD	\$ 709.38	13003.000
	<b>FIRE TAX</b>	<b>\$ 1,974.57</b>	
DATE	VENDOR	AMOUNT	CODE
05/24/21	PA AMERICAN	\$ 3,410.36	13004.000
	<b>HYDRANTS</b>	<b>\$ 3,410.36</b>	
DATE	VENDOR	AMOUNT	CODE
05/24/21	FRONTIER	\$ 42.14	13005.000
05/24/21	FRONTIER	\$ 44.93	13005.000
06/11/21	WINDSTREAM	\$ 102.83	13005.000
06/03/21	MP CREDIT CARD - GPS	\$ 165.85	13005.000
	<b>EMS</b>	<b>\$ 355.75</b>	
DATE	VENDOR	AMOUNT	CODE
06/15/21	UNITED CONCORDIA	\$ 130.24	13091.000
06/09/21	RUNWELL	\$ 287.62	13091.000
06/02/21	UPMC	\$ 1,136.43	13091.000
	<b>DUE FROM MS4</b>	<b>\$ 1,554.29</b>	
DATE	VENDOR	AMOUNT	CODE
05/21/21	KEYSTONE BUSINESS	\$ 6,695.00	40400.310
05/20/21	SALZMANN HUGHES	\$ 13,162.00	40400.310
06/04/21	SALZMANN HUGHES	\$ 14,293.50	40400.310
06/03/21	MP CREDIT CARD - OFFICE SUPPLIES	\$ 108.42	40500.210
06/03/21	MP CREDIT CARD -	\$ 249.00	40500.260
06/03/21	MP CREDIT CARD - FLAG, MIC COVERS, FLOWERS	\$ 208.59	40500.300
06/03/21	TSHEETS	\$ 296.80	40500.300
06/09/21	WEX / SUNOCO	\$ 174.33	40500.301
06/03/21	MP CREDIT CARD - ZOOM	\$ 201.14	40500.320
06/03/21	MP CREDIT CARD -	\$ 341.79	40500.420
06/09/21	RUNWELL	\$ 287.63	40500.452
06/09/21	COMCAST	\$ 323.57	40500.452
06/02/21	WELLS FARGO	\$ 329.98	40500.452
06/10/21	WEBSITE	\$ 8,663.10	40500.700
06/04/21	HRG	\$ 856.86	40800.310
06/03/21	MP CREDIT CARD - CLEANING	\$ 31.96	40900.226
06/01/21	UGI	\$ 191.54	40900.362

06/14/21	PA AMERICAN	\$	180.58	40900.366
06/04/21	CITY WIDE CLEANING	\$	227.33	40900.453
05/20/21	CITY WIDE CLEANING	\$	227.33	40900.453
06/02/21	CHOICE SECURITY	\$	210.00	40900.600
06/04/21	LIGHT HEIGEL	\$	7,770.00	41300.450
05/20/21	LIGHT HEIGEL	\$	8,942.50	41300.450
06/04/21	HRG	\$	7,550.04	41400.313
06/04/21	HRG	\$	2,388.50	41400.315
06/09/21	WEX / SUNOCO	\$	36.73	41400.330
	<b>ADMIN</b>	<b>\$</b>	<b>73,948.22</b>	

DATE	VENDOR		AMOUNT	CODE
05/25/21	WASTE MGMT	\$	550.00	42600.300
	<b>YARD WASTE</b>	<b>\$</b>	<b>550.00</b>	

DATE	VENDOR		AMOUNT	CODE
06/15/21	UNITED CONCORDIA	\$	437.11	42900.160
06/02/21	UPMC	\$	4,617.57	42900.160
	<b>DUE FROM SA</b>	<b>\$</b>	<b>5,054.68</b>	

DATE	VENDOR		AMOUNT	CODE
06/04/21	COMCAST	\$	108.35	43000.320
06/09/21	RUNWELL	\$	287.62	43000.320
06/09/21	WEX / SUNOCO	\$	3,833.42	43000.330
06/04/21	HRG	\$	117.00	43000.313
05/26/21	UGI	\$	230.06	43000.362
05/25/21	WASTE MGMT	\$	191.90	43000.365
06/14/21	PA AMERICAN	\$	56.53	43000.366
05/26/21	CF ACRI	\$	168.00	43000.370
06/04/21	CITY WIDE CLEANING	\$	227.32	43000.370
05/20/21	CITY WIDE CLEANING	\$	227.32	43000.370
06/07/21	PPL	\$	0.67	43300.361
05/26/21	PPL	\$	22.83	43300.361
06/14/21	PPL	\$	26.67	43300.361
05/20/21	PPL	\$	29.05	43300.361
05/28/21	PPL	\$	35.19	43300.361
06/09/21	PPL	\$	37.45	43300.361
05/21/21	PPL	\$	37.52	43300.361
06/07/21	PPL	\$	39.78	43300.361
06/07/21	PPL	\$	41.08	43300.361
06/07/21	PPL	\$	41.14	43300.361
06/07/21	PPL	\$	42.68	43300.361
06/01/21	PPL	\$	43.11	43300.361
05/21/21	PPL	\$	43.12	43300.361
06/07/21	PPL	\$	43.86	43300.361
05/21/21	PPL	\$	45.48	43300.361
05/21/21	PPL	\$	67.26	43300.361
06/07/21	PPL	\$	115.54	43300.361
06/01/21	PPL	\$	115.88	43300.361
06/07/21	PPL	\$	219.33	43300.361
06/04/21	PPL	\$	323.98	43300.361
05/21/21	PPL	\$	504.54	43300.361
06/10/21	COLLIFLOWER	\$	175.18	43700.251
05/20/21	MORTON SALT	\$	48,585.03	43800.245
	<b>PW</b>	<b>\$</b>	<b>56,083.89</b>	

DATE	VENDOR	AMOUNT	CODE
06/03/21	MP CREDIT CARD - CLOTHING ALLOWANCE, D.HOMRIGHAUSEN	\$ 310.97	45000.238
06/04/21	HIGHER INFORMATION	\$ 13.44	45000.260
06/03/21	MP CREDIT CARD - SHIPPING	\$ 16.50	45000.260
06/02/21	WELLS FARGO	\$ 193.84	45000.260
06/03/21	MP CREDIT CARD -	\$ 197.15	45000.300
06/14/21	CHOICE SECURITY	\$ 590.25	45000.310
06/03/21	MP CREDIT CARD - ZOOM	\$ 15.89	45000.320
06/01/21	COMCAST	\$ 159.55	45000.320
06/14/21	COMCAST	\$ 262.00	45000.320
06/09/21	RUNWELL	\$ 287.63	45000.320
06/09/21	WEX / SUNOCO	\$ 200.93	45000.330
06/04/21	CITY WIDE CLEANING	\$ 227.32	45000.370
05/20/21	CITY WIDE CLEANING	\$ 227.32	45000.370
06/03/21	INSTRUCTOR PAY	\$ 480.00	45200.141
06/03/21	MP CREDIT CARD - RESTAURANT SUPPLIES	\$ 308.22	45200.247
06/03/21	MP CREDIT CARD - REST.	\$ 43.98	45200.260
05/20/21	ALS	\$ 22.00	45400.366
06/14/21	PA AMERICAN	\$ 72.95	45400.366
06/10/21	ALS	\$ 88.00	45400.366
06/03/21	MP CREDIT CARD - MULCH,	\$ 516.20	45400.370
05/27/21	HOOVER'S LAWN	\$ 1,303.80	45400.450
05/24/21	JOHN DEERE	\$ 433.83	45400.700
	<b>PARKS</b>	<b>\$ 5,971.77</b>	

DATE	VENDOR	AMOUNT	CODE
06/16/21	ORRSTOWN	\$ 686.54	47140.000
		\$ 9,402.11	47140.000
06/16/21	ORRSTOWN	\$ 131.04	47240.000
05/24/21	ORRSTOWN	\$ 1,468.96	47240.000
	<b>VEHICLES</b>	<b>\$ 11,688.65</b>	

DATE	VENDOR	AMOUNT	CODE
06/07/21	FLEXFACTS	\$ 94.50	48700.159
06/15/21	UNITED CONCORDIA	\$ 1,450.50	48700.159
06/02/21	UPMC	\$ 14,902.62	48700.159
	<b>INSURANCES</b>	<b>\$ 16,447.62</b>	

**TOTAL  
ACH PAID                   \$           169,619.23**