

Thursday, May 6, 2021
Board of Supervisors Meeting Minutes
Residents Present: 11

1. **Call to Order, followed by the Pledge of Allegiance and the Invocation.**

2. **Public Meeting @ 7:15 p.m.**

This was presented by Mr. Stinnett and GLFM Reporting took the transcript notes for the hearing.

Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to approve Ordinance 2021-3 Comcast Franchise Agreement Renewal as presented. The motion was unanimous.

3. **Approval of Minutes**

Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the meeting minutes of April 15, 2021. The motion was 4-1 with Mr. Megonnell abstaining (absent from meeting).

4. **Correspondence:** None

5. **Public Comment:**

- A. Richard Enck. Mr. Enck wanted to talk about the extensive rain on a particular area near Millstone Development.

6. **Presentations, Staff & Board Reports:** Read by Ms. Connors

- A. EAC Meeting Minutes, March 2021
B. EAC Meeting Minutes, April 2021

Mr. Megonnell spoke regarding several items in the EAC Minutes.

- There will be a movie night sponsored by the EAC. This movie night will feature giveaways from the movie, Wall-E.
- There will be tire recycling later this fall in September or October.
- The Knotwood treatment is underway
- The Historical Society (Doc Zimmerman property) has the 3rd largest chestnut tree in the state of PA. Mr. Megonnell did a tour of the homestead and he has learned

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a lot. Anyone is welcome to attend the Historical Society Meetings and they occur on the second Tuesday of each month.

- C. Property Maintenance Log, April 15-29
- D. Public Works Daily Reporting, April 13-28

7. **Treasurer's Report:** Read by Mr. Steinmeier

A. Monthly Deposits \$829,783.74

B. Expenditures:

(1) Payroll, April 23, 2021 Net \$28,907.28 Gross \$38,283.62

Motion: Mr. Megonnell moved, seconded by Mr. Miller to approve the gross payroll of April 23, 2021 in the amount of \$38,283.62. The motion was passed 4 – 1 with Mrs. Zimmerman abstaining.

(2) Vouchers pre-paid via paper check \$21,744.67

Please Note: The "TOTAL" numbers DO NOT include the "due from" accounts. (due from Fire Tax and due from MS4) as they are reimbursed to the Township and approved by their Boards.

Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the vouchers pre-paid via paper check in the amount of \$21,744.67. The motion was unanimous.

(3) Vouchers pre-paid via ACH transfer & Vendor Sites \$103,531.11.

Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to approve the vouchers pre-paid via ACH transfer and Vendor Sites in the amount of \$103,531.11. The motion was unanimous.

7. **Old Business:** None

8. **Other Business:** None

9. New Business:

- A. **Resolution 2021-36 Fee Schedule 2021, Revised** This was to correct a typographical omission from the Fee Schedule.

Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Resolution 2021-36 as revised.

- B. **Purchase of 2021 Ford F550 for Public Works** – Pricing includes snowplow, trailer, and towing package. Price after co-star’s discount and trade \$67,019.00.

Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the purchase of the 2021 Ford F550 with accessories as presented. The motion was unanimous.

- C. **Contract Agreement: Township Manager**

Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the contract agreement for the Township Manager as presented. The motion was unanimous.

- D. **Website Design** – Mr. Gossert asked for this to be tabled.

Motion: Mr. Miller moved, seconded by Mr. Megonnell to table the website design until the next meeting. The motion was unanimous.

- E. **Authorization to advertise for a Financial Director** – Mr. Gossert explained that we need a Finance Director, things are more complicated, and we need a higher skillset with background in government accounting. Mr. Megonnell asked Mr. Gossert if the qualifications and salary range could be emailed out. Mr. Gossert agreed and said he would like this to get into place for June.

Motion: Mr. Miller moved, seconded by Mr. Steinmeier to authorize the advertisement for a Financial Director. The motion was unanimous.

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- F. **Extended Summertime Hours** – Mr. Gossert explained that this would stagger the employees so that we would be open to the public from 7:30 – 4:30. This would allow the employees to accrue time and take off every other Friday. He said that a lot of the employees are really looking forward to this. The extended hours would start Memorial Day and go to Labor Day. We can always revisit this if it goes well.

Motion: Mr. Miller moved, seconded by Mr. Steinmeier to move forward with the extended summertime hours as presented. The motion was unanimous.

- G. **Permission for WHT Volunteer Fire Company to attend to events in May** – Mr. Miller said that the Fire Company was seeking permission to attend two events in Linglestown. May 22nd and the 31st.

Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to permit West Hanover Township Volunteer Fire Company to attend both events requested. The motion was unanimous.

10. **Public Comment:**

Richard Enck – had a few questions regarding invoices.

11. **Parks & Recreation Upcoming Events** – Read by Ms. Connors

- May 8th – All Day Scrapbooking
- May 18th – Election Day Soup Sale – Chicken Corn OR Beef Vegetable (pre-orders only)
- May 20th – Drive thru Lunch – Grilled Country Sausage with sauteed peppers & onions with scalloped potatoes and honey glazed carrots.

12. Supervisor Comments:

- A. Gloria Zimmerman: Mrs. Zimmerman asked everyone to respect each other, wear your mask – not only for yourself, but for others.

- B. Kyle Miller: Mr. Miller thank Mike for coming to stick around with us and glad that the Board and him could come to agreement. We had discussed having them on the agenda each month. The Fire Company voted on Tuesday to write a letter to the Board of Supervisors, praising Mr. Gossert for all his help and assistance to them. They were grateful that he has been much more responsive than they have had in the past.

- C. Jay Megonnell: Mr. Megonnell said that the election will come prior to the next meeting, so please go out and vote. Good candidates out there, so pick them. He also reminded everyone to stay safe.

- D. Donald Steinmeier: Mr. Steinmeier hopes that people get out and vote on May 18th. He is glad that Mr. Gossert will be staying with the Township, he is a great asset for us.

- E. Stacey Connors: Ms. Connors said there was an Executive Session prior to this meeting to discuss personnel issues, which resulted in an agenda item here tonight. I would like to thank Mike; we appreciate all that you have done for us since you came on board. We are really looking forward to what we can do going forward. Thank you very much. Things are getting nice out, some restrictions relaxing. Second meeting for us in the Township building. Appreciate everyone bearing with us and your continued involvement.

13. Adjournment:

*Motion: Mrs. Zimmerman moved, seconded by Mr. Megonnell to adjourn the meeting at 7:35 pm.
The motion was unanimous.*