

# Emergency Rental Assistance

## Instructions and Information

The County of Dauphin has received funds to help its residents with rental and utility arrears and payments. This document serves as an information sheet about the program and instructions on how to fill out the application.

- To be eligible for this grant, you must:
  1. Qualify for unemployment benefits **OR** experienced a reduction in income, incurred significant costs, or experienced other financial hardship due directly or indirectly to COVID-19 that threaten the household's ability to pay the costs of the rental property when due;
  2. Demonstrate a risk of experiencing homelessness or housing instability, which may include past due rent and utility notices and eviction notices;
  3. Must be at 80% Area Median Income or below. These incomes can be found below:

### FY 2020 Income Limits

#### Harrisburg-Carlisle Region

\*U.S. Department of Housing and Urban Development

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Extremely Low (30%) Income Limits	17,850	20,400	22,950	<b>26,200</b>	30,680	35,160	39,640	44,120
Very Low (50%) Income Limits	29,750	34,000	38,250	<b>42,500</b>	45,900	49,300	52,700	56,100
Low (80%) Income Limits	47,600	54,400	61,200	<b>68,000</b>	73,450	78,900	84,350	89,800

- All applicants must include the following documents in their application.
  1. 2020 Tax return (form 1040) **OR** 2 months of most recent paystubs **OR** unemployment compensation statement
  2. Signed lease or rental agreement
  3. Documentation from landlord or utility provider demonstrating arrears owed
  4. Copy of identification (government issued photo ID or driver's license, passport, birth certificate, etc.)
  5. Proof of residence, if not included in other required documents
- Please fill out all sections within the application to the best of your ability. The sections with the red star (\*) are required.
- Household is defined as "a group of related or nonrelated individuals who are living together as one economic unit."
- Under the certification section on the application, please read each line carefully. When read and agreed, please print your name on the blank line within each of the statements.
- It is important to create a line of communication with the landlord or utility provider that you owe arrears to. If this line of communication has been disrupted, a case manager that will reach out to you can help you with that communication.
- A max of 12 months of rental/utility assistance is allowed. Assessed on a case-by-case basis, up to 3 months of forward rent can be approved. Once the three months is up, a recertification process will take place to decide if more assistance is needed.
- Applicants can expect to be contacted by an access site approximately one week after the application is complete. An in-person or phone appointment may be made to talk with a case manager on further steps.
- You can access the online application at [dauphinc.org/rentutilityassist](http://dauphinc.org/rentutilityassist).

**If you have any questions, please call 2-1-1 (8AM – 8PM, M-F) or email [rentutilityassist@dauphinc.org](mailto:rentutilityassist@dauphinc.org).**