

West Hanover Township
7171 Allentown Blvd. Harrisburg, PA 17112
www.westhanover.com 717.652.4841
www.zoom.us

Thursday, May 6, 2021
Board of Supervisors Meeting 7:00 PM

Meeting ID: 824 9060 3915
Passcode: 567511

1. **Call to Order**
2. **Approval of Minutes:** April 15, 2021
3. **Correspondence:** None
4. **Public Meeting @ 7:15 p.m.**
 - A. Capital Region COG: Cable Franchise Agreement
5. **Public Comment:**
6. **Presentations, Staff & Board Reports:**
 - A. EAC Meeting Minutes, March 2021
 - B. EAC Meeting Minutes, April 2021
 - C. Property Maintenance Log, April 15-29
 - D. Public Works Daily Report, April 13-28
7. **Treasurer's Report:**
 - A. **Monthly Deposits:** \$829,783.74
 - B. **Expenditures:**
 - (1) Payroll, April 23, 2021 Gross: \$38,283.62 Net: \$28,907.28
 - (2) Vouchers pre-paid via paper check \$21,744.67
 - (3) Vouchers pre-paid via ACH transfer & Vendor Sites \$103,531.11
8. **Old Business:** None
9. **Other Business:** None

10. New Business:

- A. Resolution 2021-36 Fee Schedule 2021, REVISED
- B. Purchase of F550 for Public Works
- C. Contract Agreement: Township Manager
- D. Website Design
- E. Extended Hours of Operation at the main office

11. Public Comment:

12. Parks & Recreation Upcoming Events

- May 8th All Day Scrapbooking
- May 18th Election Day Soup Sale - Chicken Corn or Beef Vegetable (Pre-orders only)
- May 20th Drive thru lunch - Grilled County Sausage with sauteed peppers & onions with scalloped potatoes and honey glazed carrots

13. Supervisor Comments:

14. Adjournment:

Paper Checks

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
13003.000.01.000	NEW ENGINE 3 RADIO & EQUIPMENT INSTALL	4/15/2021	B. Moyer Radio Communications	\$ 2,481.09
13003.000.01.000	COMMUNICATIONS	4/15/2021	COMCAST	\$ 10.41
13003.000.01.000	QUARTERLY WEBSITE	4/15/2021	FireCompanies.com	\$ 209.97
13003.000.01.000	WIPER BLADES FOR RESCUE & ENGINE 3	4/15/2021	Glick Fire Equipment Co. Inc.	\$ 117.75
13003.000.01.000	FUEL	4/15/2021	Guttman Energy	\$ 92.87
13003.000.01.000	FUEL	4/15/2021	Guttman Energy	\$ 380.35
13003.000.01.000	WATER	4/15/2021	PAWC	\$ 426.83
13003.000.01.000	MONTHLY IT SVCS	4/15/2021	Pointsolve Technology Inc.	\$ 511.70
13003.000.01.000	ELECTRIC	4/15/2021	PPL	\$ 92.90
13003.000.01.000	ELECTRIC	4/15/2021	PPL	\$ 67.47
13003.000.01.000	ELECTRIC	4/15/2021	PPL	\$ 860.17
13003.000.01.000	FEBRUARY & APRIL MONTHLY CLEANING	4/15/2021	Service Master	\$ 1,040.00
13003.000.01.000	COMMUNICATION	4/15/2021	VERIZON NY	\$ 146.99
13003.000.01.000	COMMUNICATION	4/15/2021	VERIZON NY	\$ 146.99
			DUE FROM FIRE TAX	\$ 6,585.49

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
13005.000.01.000	IT SUPPORT	4/16/2021	Pointsolve Technology Inc.	\$ 135.18
			DUE FROM EMA	\$ 135.18

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
40300.200.01.000	LOCAL SHARE OF TAX COLLECTOR EXPENSE	4/16/2021	TOM STEWART	\$ 78.84
40400.310.01.000	SUBMISSION FEE, MONTHLY RETAINER	4/16/2021	GMS FUNDING SOLUTIONS	\$ 4,500.00
40500.460.01.000	HACC COURSE - ACCT 150	4/16/2021	TARA REX	\$ 544.00
41400.314.01.000	2021 HEARINGS	4/16/2021	P Daniel Altland	\$ 511.50
41400.340.01.000	2021.02 JOHN & KIM PUBLIC HEARING	4/16/2021	THE SUN	\$ 140.00
41400.340.01.000	2021.03 MARK & LISA PUBLIC HEARING	4/16/2021	THE SUN	\$ 140.00
41400.420.01.000	SUPPLEMENTS/ UPDATES FOR LIBRARY	4/16/2021	GEORGE T BISEL COMPANY	\$ 349.29
			ADMINISTRATIVE	\$ 6,263.63

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
43000.246.01.000	SAFETY GEAR	4/16/2021	G & S Safety Products	\$ 179.17
43000.246.01.000	55 GAL DRUM TRUCK WASH	4/16/2021	LEVCO	\$ 817.20
43000.300.01.000	GASES	4/16/2021	AIRGAS USA LLC	\$ 70.42
43000.365.01.000	RECYCLED OIL	4/16/2021	HAZLETON OIL LTD.	\$ 68.95
43300.245.01.000	SIGNS FOR ROADWAYS	4/16/2021	DANIEL B. KRIEG INC.	\$ 1,397.50
43700.251.01.000	TRUCKS 3 & 6	4/16/2021	ADVANCE PROFESSIONAL	\$ 126.76
43700.251.01.000	PARTS	4/16/2021	AJ'S TRUCK & TRAILER CENTER	\$ 264.54
43700.251.01.000	PARTS	4/16/2021	AJ'S TRUCK & TRAILER CENTER	\$ 17.04
43700.251.01.000	PARTS	4/16/2021	AJ'S TRUCK & TRAILER CENTER	\$ 359.80
43700.251.01.000	PARTS	4/16/2021	BESTLINE EQUIPMENT	\$ 123.56
43700.251.01.000	PARTS	4/16/2021	Colliflower	\$ 222.92
43700.251.01.000	PARTS	4/16/2021	M. GLOSSER & SONS INC	\$ 191.90
43700.251.01.000	PARTS	4/16/2021	M. GLOSSER & SONS INC	\$ 295.50
43700.251.01.000	PARTS	4/16/2021	MSC	\$ 105.28
43700.251.01.000	PARTS	4/16/2021	MSC	\$ 42.88
43700.251.01.000	PARTS	4/16/2021	PENN DIESEL SERVICE CO	\$ 439.66
43700.251.01.000	PARTS	4/16/2021	PENN DIESEL SERVICE CO	\$ 53.88
43700.370.01.000	TRUCKS 3 & 6	4/16/2021	ADVANCE PROFESSIONAL	\$ 10.32

43700.370.01.000	STATE TRUCK INSPECTION	4/16/2021	FLEETPRIDE	\$ 120.00
43700.370.01.000	STATE INSPECTION	4/16/2021	FLEETPRIDE	\$ 120.00
43700.370.01.000	MAINTENANCE	4/16/2021	MSC	\$ 253.70
43700.370.01.000	SHOP	4/16/2021	PENN DIESEL SERVICE CO	\$ 327.18
			PW	\$ 5,608.16

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
45200.247.01.000	PARKS TOYS	4/16/2021	S&S WORLDWIDE	\$ 123.52
45400.700.01.000	CLEANING SUPPLIES	4/16/2021	ULINE	\$ 1,913.69
			PARKS	\$ 2,037.21

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
48600.355.01.000	INSTALLMENT 5	4/16/2021	SWIF	\$ 1,115.00
			VOL.FIREMAN INSURANCE	\$ 1,115.00

\$ 21,744.67

ACH / VENDOR PAYMENTS

Debit	Date	Description	Coding
\$ 537.88	4/22/2021	PPL	13002.000

\$ 537.88 STREET LIGHTS

Debit	Date	Description	Coding
\$ 3,435.46	4/22/2021	PAWC	13004.000

\$ 3,435.46 HYDRANTS

Debit	Date	Description	Coding
\$ 41.61	4/20/2021	FRONTIER	13005.000
\$ 44.76	4/20/2021	FRONTIER	13005.000

\$ 86.37 DUE FROM EMA

Debit	Date	Description	Coding
\$ 18.67	4/20/2021	HIGHMARK VISION - APRIL	13091.000
\$ 18.67	4/20/2021	HIGHMARK VISION - MAY	13091.000
\$ 357.27	4/25/2021	NAVITAS (PHONES)	13091.000
\$ 287.62	4/26/2021	RUNWELL	13091.000
\$ 15.89	5/3/2021	MID PENN CC	13091.000
\$ 1,136.43	5/3/2021	UPMC	13091.000
\$ 130.24	4/16/2021	UNITED CONCORDIA DENTAL	13091.000

\$ 1,964.79 DUE FROM MS4

Debit	Date	Description	Coding
\$ 6,240.00	4/23/2021	KEYSTONE BUSINESS	40400.310
\$ 21,666.50	4/30/2021	SALZMANN HUGHES	40400.310
\$ 1,460.00	4/30/2021	SALZMANN HUGHES	40400.310
\$ 200.00	4/30/2021	SALZMANN HUGHES	40400.310
\$ 1,100.99	5/3/2021	MID PENN CC	40500.210
\$ 290.50	5/3/2021	WB MASON	40500.210
\$ 504.69	5/3/2021	BANK MONTHLY FEES	40500.300
\$ 34.84	5/3/2021	BANK MONTHLY FEES	40500.300
\$ 38.00	5/3/2021	BANK MONTHLY FEES	40500.300
\$ 89.01	5/3/2021	MID PENN CC	40500.300
\$ 296.80	5/4/2021	PAYPAL TRANSFER TSHEETS	40500.300
\$ 189.33	4/30/2021	ATT	40500.301
\$ 357.28	4/22/2021	NAVITAS (PHONES)	40500.320
\$ 189.36	4/30/2021	ATT	40500.320
\$ 211.89	5/3/2021	MID PENN CC	40500.320
\$ 59.85	5/4/2021	NETREPID	40500.320
\$ 287.63	4/26/2021	RUNWELL	40500.452
\$ 9,425.36	4/30/2021	HIGHER INFORMATION GROUP	40500.452
\$ 329.98	5/4/2021	WELLS FARGO	40500.452
\$ 390.00	4/30/2021	HRG	40800.310
\$ 1,150.00	4/30/2021	HRG	40800.310
\$ 19.98	5/3/2021	MID PENN CC	40900.226
\$ 85.99	5/3/2021	WB MASON	40900.226
\$ 261.50	4/30/2021	UGI	40900.362
\$ 36.84	4/15/2021	WATERLOGIC	40900.366

\$ 65.87	4/30/2021	HIGHER INFORMATION GROUP	41300.384
\$ 8,837.50	4/30/2021	LIGHT HEIGEL	41300.450
\$ 4,071.80	4/30/2021	HRG	41400.313
\$ 2,095.13	4/30/2021	HRG	41400.315
\$ 65.86	4/30/2021	HIGHER INFORMATION GROUP	41400.384
\$ 15.89	5/3/2021	MID PENN CC	41400.420

\$ 60,068.37 ADMINISTRATIVE

Debit	Date	Description	Coding
\$ 437.11	4/16/2021	UNITED CONCORDIA DENTAL	42900.160
\$ 62.45	4/20/2021	HIGHMARK VISION - APRIL	42900.160
\$ 62.45	4/20/2021	HIGHMARK VISION - MAY	42900.160
\$ 4,617.57	5/3/2021	UPMC	42900.160

\$ 5,179.58 DUE FROM SA

Debit	Date	Description	Coding
\$ 168.74	4/23/2021	SAMS CLUB	43000.246
\$ 17.97	4/26/2021	TRACTOR SUPPLY	43000.300
\$ 407.91	4/19/2021	COMCAST	43000.320
\$ 357.28	4/23/2021	NAVITAS (PHONES)	43000.320
\$ 1,581.25	4/26/2021	RUNWELL	43000.320
\$ 287.63	4/26/2021	RUNWELL	43000.320
\$ 63.12	4/30/2021	ATT	43000.320
\$ 108.35	5/4/2021	COMCAST	43000.320
\$ 538.18	4/27/2021	UGI	43000.362
\$ 35.00	4/19/2021	WATERLOGIC	43000.366
\$ 150.00	4/30/2021	CITY WIDE CLEANING	43000.370
\$ 40.98	4/19/2021	PPL	43300.361
\$ 28.11	4/19/2021	PPL	43300.361
\$ 65.03	4/21/2021	PPL	43300.361
\$ 35.86	4/21/2021	PPL	43300.361
\$ 41.88	4/22/2021	PPL	43300.361
\$ 45.81	4/22/2021	PPL	43300.361
\$ 80.44	4/23/2021	PPL	43300.361
\$ 39.33	4/26/2021	PPL	43300.361
\$ 33.87	4/28/2021	PPL	43300.361
\$ 57.69	4/30/2021	PPL	43300.361
\$ 41.98	4/30/2021	PPL	43300.361
\$ 86.79	5/3/2021	PPL	43300.361
\$ 28.17	5/3/2021	PPL	43300.361
\$ 5.51	4/26/2021	TRACTOR SUPPLY	43700.251
\$ 13.98	4/26/2021	TRACTOR SUPPLY	43700.370

\$ 4,360.86 PW

Debit	Date	Description	Coding
\$ 92.96	4/30/2021	HIGHER INFORMATION GROUP	45000.260
\$ 108.27	5/3/2021	WB MASON	45000.260
\$ 193.84	5/4/2021	WELLS FARGO	45000.260
\$ 66.00	5/3/2021	MID PENN CC	45000.300
\$ 357.28	4/24/2021	NAVITAS (PHONES)	45000.320

\$	215.00	4/26/2021	RUNWELL	45000.320
\$	287.62	4/26/2021	RUNWELL	45000.320
\$	126.24	4/30/2021	ATT	45000.320
\$	159.55	5/3/2021	COMCAST	45000.320
\$	15.89	5/3/2021	MID PENN CC	45000.320
\$	975.00	4/30/2021	INSTRUCTOR PAY	45200.141
\$	81.69	4/23/2021	SAMS CLUB	45200.247
\$	359.99	5/3/2021	MID PENN CC	45200.247
\$	328.47	4/19/2021	HOME DEPOT	45400.260
\$	213.60	5/4/2021	CHOICE	45400.300
\$	30.35	4/16/2021	PPL	45400.361
\$	21.82	4/27/2021	PPL	45400.361
\$	156.18	4/30/2021	PPL	45400.361
\$	66.90	5/3/2021	PPL	45400.361
\$	218.00	4/30/2021	ALS ENVIRONMENTAL	45400.366
\$	663.64	4/19/2021	HOME DEPOT	45400.370
\$	1,840.64	5/3/2021	MID PENN CC	45400.370

\$ 6,578.93 PARKS

Debit	Date	Description	Coding	
\$	686.54	4/19/2021	ORRSTOWN BANK F550 PARKS	47140.000
\$	9,402.11	4/23/2021	ORRSTOWN BANK FIRE TRUCK	47140.000
\$	131.04	4/19/2021	ORRSTOWN BANK F550 PARKS	47240.000
\$	1,468.96	4/23/2021	ORRSTOWN BANK FIRE TRUCK	47240.000

\$ 11,688.65 VEHICLE PAYMENTS

Debit	Date	Description	Coding	
\$	94.50	4/15/2021	FLEXFACTS	48700.159
\$	1,450.50	4/16/2021	UNITED CONCORDIA DENTAL	48700.159
\$	206.67	4/20/2021	HIGHMARK VISION - APRIL	48700.159
\$	206.67	4/26/2021	HIGHMARK VISION - MAY	48700.159
\$	14,902.62	5/3/2021	UPMC	48700.159

\$ 16,860.96 INSURANCES

\$103,531.11