

Thursday, March 18, 2021
Workshop: Feasibility Study 6 pm
Board of Supervisors Meeting 7:00 PM

1. **Call to Order, followed by the Pledge of Allegiance and the Invocation.**

2. **Approval of Minutes**

Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the meeting minutes of March 4, 2021 as written. The motion was unanimous.

3. **Correspondence:** None

4. **Public Comment:**

A. Richard Enck, Hillside Avenue – Questioned the length of the contract for Mike.

5. **Presentations, Staff & Board Reports:**

- PSAB Meeting Minutes January 2021
- Public Works Daily Report March 2 -12
- EAC Meeting Minutes February 2021
- Property Maintenance Log March 4, 11

6. **Treasurer's Report:**

- Transfer Taxes January 2021
- Tax Claims Additional 2020

These two items were read aloud by Mr. Steinmeier.

A. Monthly Deposits: \$87,752.32

B. Expenditures:

(1) Payroll, March 12, 2021

Motion: Mr. Miller motioned, Mr. Megonnell seconded the gross payroll of March 12, 2021 in the amount of \$37,231.00. The motion was 4-1 with Mrs. Zimmerman abstaining.

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(2) Vouchers pre-paid via paper check \$2,871.85

Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to approve the vouchers pre-paid via paper check in the amount of \$2,871.85. The motion was unanimous.

(3) Vouchers pre-paid via ACH transfer & Vendor Sites \$61,026.00

Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid via ACH transfer & Vendor Sites in the amount of \$61,026.00. The motion was unanimous.

7. Old Business: None

8. Other Business:

A. ZHB #2021-02: 505 South Oak Grove Road

Ms. Hardman spoke regarding the subject property located at 505 South Oak Grove Road. It is near Oak Grove Road and Green Hill Road and the street divides the property into two separate parcels. The smaller lot already has a farmhouse is is approximately .6 acres. The second lot is vacant and would require a variance for lot area, but not street frontage.

Motion: Mr. Steinmeier moved, seconded by Mr. Megonnell to not be a party to ZHB Case #2021-02. The Board may attend the meeting and make a comment during the public comment period if they choose.

B. Notice to Advertise Ordinance WHT & Comcast

Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to advertise Ordinance 2021-3 for the Franchise Agreement between West Hanover Township and Comcast.

C. 2021 Parks & Recreation Summer Camp - Discussion

Mr. Holmes presented a hybrid solution for summer camp including smaller groups of kids and without the field trips. This would remove the need for a bus and would save the families money (field trips are an extra cost). For pool days – they are there before it is open to the public and they can spend the rest of the day at the park. Parents would drop off and pick up at Lenker. Summer Camp would be five (5) weeks and start around the end of June. The Board of Supervisors showed support for the ideas presented.

9. New Business:

A. 2021 Park Use Agreement - CD School District

Mr. Holmes stated that this is the same agreement as previous years. The elementary school children use the fields during gym class to play kickball, walk the fields, etc. He said it has always worked well and we have not had issues. The school district pays \$300/ year for the privledge.

Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the 2021 Park Use Agreement between West Hanover Township and Central Dauphin School District as presented. The motion was unanimous.

B. 2021 Park Use Agreement – WHBSA

Mr. Holmes stated that this is also the same agreement as previous years. The Baseball/ Softball Association does a lot of great work; this weekend they did work at Houck Memorial. The Township and the West Hanover Baseball Softball Association has a good relationship.

Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the 2021 Park Use Agreement between West Hanover Township and West Hanover Baseball Softball Association as presented. The motion was unanimous.

C. Townes of Hershey Final IG Release

Mr. Gossert said that we are officially taking over the roads in April. The Financial Security is roughly \$226,000.

Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to release the remaining financial security for Townes of Hershey subject to the following: pay all engineering fees, the determination of the amount to be released and HRG approval (already have). The motion was unanimous.

D. Application for Private Hydrant Turnover

Mr. Gossert said that this would involve all private hydrants within the Township. There have been many issues, including some being double billed (regular taxes and their HOA's). There was a minor hiccup that delayed the process a few years ago when acquiring them became a taxable event. The PUC has now removed that stipulation. PA American will handle it from here out after they receive the signed agreement. They will contact the developments and work out all easements to complete the process.

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E. 2021 Mowing Contract Bid Award

Mr. Holmes said that the Township received three bids for the mowing contract. His recommendation is to accept the lowest bidder. Two of the three contractors have worked for the Township within the last few years and both of them are local and do good work. A typical mowing is around 30 mows per season.

Motion: Mrs. Zimmerman moved, seconded by Mr. Megonnell to award Green's Landscaping for the 2021 season. The motion was unanimous.

F. Authorization to increase salary due to completion of 6 months probationary period

Mr. Gossert said that Alexis has completed her probationary period and has performed exemplarily. He recommends her increase based on his interaction daily with her. Mr. Fowler said that the Authority is very pleased with her performance. The budget already had accounted for this increase and it is 100% reimbursed by the ms4 Authority. She has a good relationship with the public and has handled some very stressful situations. Mrs. Zimmerman also said that Alexis has done a great job.

Motion: Mr. Miller moved, seconded by Mr. Megonnell to increase Alexis's salary to \$25/hour with an effective date of 03/10/21. The motion was unanimous.

G. Final Release of Financial Security: Local 520

Motion: Mr. Miller moved, seconded by Mr. Steinmeier to approve the release of the remaining \$67,133.00 Financial Security contingent upon all HRG invoices being satisfied and receiving a separate 18-month Maintenance Guarantee in the amount of \$11,600. The motion was unanimous.

H. Resolution 2021-34 Adoption of Kelsey Court, Millstone Development

Mr. Gossert said that this is the last street within Millstone to be adopted formally. We would like to record them and get them on the roster for Liquid Fuels. Mr. Megonnell asked if Mr. Harman has inspected them? Mr. Gossert replied yes.

Motion: Mrs. Zimmerman moved, seconded by Mr. Megonnell to adopt Kelsey Court within Millstone Development. The motion was unanimous.

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I. Authorization to engage architect firm to perform feasibility study of the township needs and assets

Mr. Gossert said that we would be engaging an Architect Firm to move forward with a feasibility study for the Township.

Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to authorize Kimmel Borgrette as the architect for the feasibility study for West Hanover Township. The motion was unanimous.

10. Public Comment:

A. Richard Enck, Hillside Avenue – Mr. Enck asked why the Parks equipment was outside at the Community Center. It was replied because the area was full of rain barrels for the upcoming workshop.

B. Diane Allen – Ms. Allen asked about the ability to receive paper newsletters again.

11. Parks Events

- Saturday, March 20 (10 am – 3 pm) at the Community Center. Blood Drive. Believe they do an antibody test if you have the coronavirus antibodies.

- Saturday, April 3 (11 am – 1 pm) at Skyline Commons Park. Please call to register. Easter egg hunt.

12. Supervisor Comments:

A. Gloria Zimmerman – Please be safe. She also said that part of her reasoning on voting for a new building are because the chairs and carpeting are the only upgrades this building has gotten in 60 years.

B. Jay Megonnell – There will be a blood drive, please call with questions 800-RED-CROSS. Mr. Megonnell said that the compost center is opening and will have regular hours of 8 am – 3 pm Tuesday, Thursday and Saturday. The recycle center is also open. He said its times to get ready for spring, stay safe and wear a mask. Mr. Megonnell asked Mike if the board would be getting a chance to meet with each department to see what their budget ideas were.

C. Donald Steinmeier – The country is making headway with its fight against the virus. He is hoping it is all over by September and more things are open to the public. WES Business Association has now changed its name to East Shore Business Association. This will allow a larger group of businesses and contacts for

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the group. Mr. Steinmeier wanted to say in regard to the paper newsletter, it was a general comment he made and is hoping we can get additional advertisements or donations for support of the newsletter.

D. Kyle Miller – The Fire Company was recognized by Amkus Rescue Systems for their Rescue efforts performed on the January 9, 2021 accident on Jonestown Road. Ms. Connors asked Mr. Miller to share the picture for the newsletter.

There have been heavy winds and dry vegetation resulting in large fires. Our Firemen / Firewomen helped at Dillsburg, Middle Paxton Township, Blue Mountain Parkway. Some of our men and women were on calls back to back days. You are not allowed to burn on a red flag day. Mrs. Zimmerman said that you need a permit to burn within the township and it is free.

E. Stacey Connors – The feasibility study for the potential future Township building(s) is because our needs are not met currently. Please continue to remain safe. Thank you.

13. Adjournment:

Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to adjourn the meeting at 8 pm. The motion was unanimous.