

West Hanover Township
7171 Allentown Blvd. Harrisburg, PA 17112
www.westhanover.com 717.652.4841
www.zoom.us

Thursday, March 18, 2021
Workshop: Feasibility Study 6 pm
Board of Supervisors Meeting 7:00 PM

Meeting ID 843 8779 9776
Passcode 390369

Feasibility Study Workshop @ 6 pm

1. Call to Order

2. Approval of Minutes

3. Correspondence: None

4. Public Comment:

5. Presentations, Staff & Board Reports:

- PSAB Meeting Minutes January 2021
- Public Works Daily Report March 2 -12
- EAC Meeting Minutes February 2021
- Property Maintenance Log March 4, 11

6. Treasurer's Report:

- Transfer Taxes January 2021
- Tax Claims Additional 2020

A. Monthly Deposits: \$87,752.32

B. Expenditures:

- (1) Payroll, March 12, 2021 Gross \$37,231.00 Net \$28,001.77
- (2) Vouchers pre-paid via paper check \$2,871.85
- (3) Vouchers pre-paid via ACH transfer & Vendor Sites \$61,026.00

7. Old Business: None

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8. Other Business:

- A. ZHB #2021-02: 505 South Oak Grove Road
- B. Notice to Advertise Ordinance WHT & Comcast
- C. 2021 Parks & Recreation Summer Camp

9. New Business:

- A. 2021 Park Use Agreement - CD School District
- B. 2021 Park Use Agreement – WHBSA
- C. Townes of Hershey Final IG Release
- D. Application for Private Hydrant Turnover
- E. 2021 Mowing Contract Bid Award
- F. Authorization to increase salary due to completion of 6 months probationary period
- G. Final Release of Financial Security: Local 520
- H. Resolution 2021-34 Adoption of Kelsey Court, Millstone Development
- I. Authorization to engage Architect Firm to perform feasibility study of Township needs & assets

10. Public Comment:

11. Parks Events

- Saturday, March 20 (10 am – 3 pm) at the Community Center.
- Saturday, April 3 (11 am – 1 pm) at Skyline Commons Park. Please call to register.

12. Supervisor Comments:

13. Adjournment:

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
13003.000.01.000	SALT SPREADER	3/5/2021	Americhem	\$528.90
13003.000.01.000	COMMUNICATIONS	3/5/2021	COMCAST	\$149.46
13003.000.01.000	PEMA LOAN RESCUE 36	3/5/2021	COMMONWEALTH OF PENNA.	\$1,011.77
13003.000.01.000	PRINTER COPIER CONTRACT	3/5/2021	Executive Image Solutions	\$173.60
13003.000.01.000	MEMBERSHIP DUES	3/5/2021	F.A.S.P. Fin. Sec.	\$20.00
13003.000.01.000	ANNUAL SUBSCRIPTION	3/5/2021	FIRE ENGINEERING	\$34.95
13003.000.01.000	FUEL	3/5/2021	Guttman Energy	\$328.73
13003.000.01.000	WATER	3/5/2021	PENNA.-AMERICAN WATER CO./PAWC	\$433.06
13003.000.01.000	COMMUNICATIONS	3/5/2021	VERIZON	\$191.38
TOTAL FIRE TAX				\$2,871.85

TOTAL CHECKS PAID

Department	Amount	Date	Vendor	Coding
Electricity	\$ 4,226.75	3/5/2021	PP & L	13002.000
Electricity	\$ 647.15	3/5/2021	PP & L	13002.000
STREET LIGHTS	\$ 4,873.90			

Department	Amount	Date	Vendor	Coding
EMA	\$ 103.30	3/15/2021	Windstream	13005.000
EMA	\$ 103.30			

Department	Amount	Date	Vendor	Coding
Stormwater	\$ 1,907.82	3/16/2021	Keystone SW	13003.000
FIRE TAX	\$ 1,907.82			

Department	Amount	Date	Vendor	Coding
Professional Svcs.	\$ 5,850.00	3/12/2021	Keystone Business Solutions	40400.310
Professional Svcs.	\$ 20,534.10	3/9/2021	Salzmann Hughes	40400.310
Copy/Printer Lease	\$ 155.00	3/9/2021	Higher Information Group	40500.210
Timeclock, Shared	\$ 286.20	3/8/2021	TSHEETS	40500.300
Communications	\$ 606.15	3/12/2021	Comcast	40500.320
Communications	\$ 120.59	3/12/2021	Comcast	40500.320
Copy/Printer Lease	\$ 260.00	3/9/2021	Higher Information Group	40500.452
IP Address Changeover	\$ 36.00	3/9/2021	Netrepid	40500.452
Communications, IT	\$ 333.75	3/9/2021	Runwell	40500.452
trash tags	\$ 1,800.00	3/16/2021	Waste Mgmt	40900.300
Water	\$ 60.88	3/16/2021	PA American Water	40900.366
Stormwater	\$ 963.68	3/16/2021	Keystone SW	40900.370
Admin, March Billing	\$ 227.33	3/9/2021	City Wide Cleaning	40900.453
Copy/Printer Lease	\$ 65.87	3/9/2021	Higher Information Group	41300.384
Professional Svcs.	\$ 7,280.00	3/9/2021	Light Heigel	41400.000
Copy/Printer Lease	\$ 65.86	3/9/2021	Higher Information Group	41400.384
ADMINISTRATIVE	\$ 38,645.41			

Department	Amount	Date	Vendor	Coding
Health	\$ 62.45	3/12/2021	Highmark	42900.160
Stormwater	\$ 1,444.76	3/16/2021	Keystone SW	42900.160
health	\$ 437.11	3/16/2021	United Concordia Dental	42900.160
SA REIMBURSEMENT	\$ 1,944.32			

Department	Amount	Date	Vendor	Coding
Communications, IT	\$ 333.75	3/9/2021	Runwell	43000.320
PW, March Billing	\$ 227.33	3/9/2021	City Wide Cleaning	43000.370
Stormwater	\$ 2,019.70	3/16/2021	Keystone SW	42600.300
Electricity	\$ 34.54	3/11/2021	PP & L	43300.361
Electricity	\$ 348.81	3/10/2021	PP & L	43300.361
Electricity	\$ 88.08	3/10/2021	PP & L	43300.361
Electricity	\$ 42.38	3/10/2021	PP & L	43300.361
Electricity	\$ 41.85	3/10/2021	PP & L	43300.361
Electricity	\$ 39.91	3/10/2021	PP & L	43300.361
Electricity	\$ 39.56	3/10/2021	PP & L	43300.361

Electricity	\$ 37.86	3/10/2021	PP & L	43300.361
Electricity	\$ 40.46	3/5/2021	PP & L	43300.361
Electricity	\$ 40.35	3/5/2021	PP & L	43300.361
Electricity	\$ 28.33	3/5/2021	PP & L	43300.361

PUBLIC WORKS \$ 3,362.91

Department	Amount	Date	Vendor	Coding
Communications	\$ 120.59	3/12/2021	Comcast	44600.300
Communications, IT	\$ 333.75	3/9/2021	Runwell	44600.318

MS4 REIMBURSEMENT \$ 454.34

Department	Amount	Date	Vendor	Coding
Communications	\$ 356.62	3/9/2021	Comcast	45000.320
Communications, IT	\$ 333.75	3/9/2021	Runwell	45000.320
Water	\$ 32.43	3/16/2021	PA American Water	45000.366
Communications	\$ 120.59	3/12/2021	Comcast	45400.320
Electricity	\$ 1,549.60	3/10/2021	PP & L	45400.361
Electricity	\$ 131.07	3/10/2021	PP & L	45400.361
Water	\$ 68.04	3/16/2021	PA American Water	45400.366
Parks, March Billing	\$ 227.33	3/9/2021	City Wide Cleaning	45400.370
Stormwater	\$ 5,032.66	3/16/2021	Keystone SW	45400.370

PARKS & REC \$ 7,852.09

Department	Amount	Date	Vendor	Coding
Health	\$ 94.50	3/5/2021	Flexfacts	48700.159
Health	\$ 206.67	3/12/2021	Highmark	48700.159
Health	\$ 1,580.74	3/16/2021	United Concordia Dental	48700.160

HEALTH \$ 1,881.91

TOTAL ACH/VENDOR SITE \$ 61,026.00