

WEST HANOVER TOWNSHIP AUTHORITY

MONTHLY MEETING

February 3rd, 2021 at 6:30 pm

Meeting ID: 970-8511-4590 / PW: 276612

1. **CALL TO ORDER:** Chairman
2. **ROLL CALL:** Secretary
3. **APPROVAL OF THE MINUTES:**
 - a. Monthly meeting minutes from January 6th, 2021
4. **CORRESPONDANCE:** None
5. **BOARD COMMENT/ANNOUNCEMENTS:**
 - a. The Informational Meeting originally discussed for February will be moved to March.
 - b. Act 20 letters have been mailed by Keystone to all delinquent accounts. Notices only include the 10% late penalty. If not paid by February 28th, additional interest and fees will be applied.
 - c. The 2021 master billing file was set to Keystone on Monday.
 - d. The 2021 Stormwater Fee provides for a 2% discount if paid on or before March 15th, a par period from March 16th to April 15th, and a penalty period after April 15th.
6. **PUBLIC COMMENT:**

Please limit comments to 3 minutes and state your name & address clearly for the record.
7. **PRESENTATIONS, STAFF & BOARD REPORTS:**
 - a. **Administration**
 - i. Alexis activity report for December and January
 - ii. Status of 10% Penalty refunds
 - b. **Public Works**
 - i. Approval of reimbursement to Township for \$8,145.49 for Crane from Co-Stars
 - c. **Finance**
 - i. Monthly Financial Reports
8. **TREASURER'S REPORT**
 - a. Mid Penn Bank Balance as of 2/2/21 - \$482,867.97
 - b. Approval of Invoices Totaling \$9,449.07
 - 1 Dauphin County Conservation District (Posters & MS4 Ad)- \$60.33

- 2 Keystone Collections - \$793.77
- 3 PA Media Group (1/6/21 Meeting notice Ad) - \$84.62
- 4 Allegra Printing (Postcard) - \$953.75
- 5 The Sun (12/16 special meeting notice) - \$34.65
- 6 HRG - \$3,774.14, \$3,398.01 (invoice 147659, missed at last meeting)
- 7 Capitol Computer Systems (Accounting Software) - \$349.80

9. OLD BUSINESS:

- a. Approval of a period beginning March 16 thru April 15th for property owners to pay their 2021 Stormwater Fee at the face amount, with a 10% penalty applied to payments made thereafter.

10. NEW BUSINESS:

a. Appeals

- i. Timothy J. Nester, 7178 Sterling Rd, A-58
Initiated by Light-Heigel; reduce IA from 10,850 sf to 8,828 sf due to faulty transfer of permit data. 2020 Fee overcharge to be credited against 2021 Fee.

b. Treatment of property owners who did not receive 2020 Stormwater bill:

- i. Addressed to previous owner at correct address
 - 1 Waive 10% penalty amount
 - 2 Permit application of Covid Credit to 2021 fee
- ii. Sent to correct owner and correct address

c. Website – new website for Authority or wait for Township to update theirs?

11. ANY OTHER BUSINESS TO COME BEFORE THE BOARD:

- a. Increase interest penalty on delinquent fees from ½% per month to 1% per month

12. PUBLIC COMMENT:

Please limit comments to 3 minutes and state your name & address clearly for the record.

13. BOARD MEMBER COMMENTS:

- a. Gloria Zimmerman
- b. Mike Geppert
- c. Max Shradley
- d. Don Steinmeier
- e. Robert Fowler

14. ADJOURNMENT