

MONDAY, JANUARY 4, 2021
Board of Supervisors Meeting 7:00 PM

Meeting ID 839 2164 0254
Passcode: 849859

1. Call to Order

We held a moment of silence for Dale Zimmerman who has passed away on January 1, 2021.

2. Reorganization of the Board of Supervisors –

A. Chairwoman Connors to Appoint Presiding Officer (Isaac Wakefield) of Reorganization Meeting

(a) Chairperson **MOTION:** Mr. Steinmeier moved, seconded by Mr. Megonnell to nominate Stacey Connors as Chairperson for the 2021 calendar year. The motion was unanimous.

(b) Vice Chairperson **MOTION:** Mr. Megonnell moved, seconded by Ms. Connors to nominate Kyle Miller as Vice Chairman for the 2021 calendar year. The motion was unanimous.

(c) Secretary/Treasurer **MOTION:** Mr. Megonnell moved, seconded by Mr. Miller to nominate Donald Steinmeier as Secretary/ Treasurer for the 2021 calendar year. The motion was unanimous.

(d) Assistant Secretary/ Treasurer – **MOTION:** Mr. Megonnell moved, seconded by Mr. Miller to appoint Tara Rex as Assistant Secretary/ Treasurer for the 2021 calendar year. The motion was unanimous.

(e) Resolution 2021-01 Township Manager – **MOTION:** Mrs. Zimmerman moved, seconded by Mr. Steinmeier to appoint Mike Gossert as the Township Manager for the 2021 calendar year. The motion was unanimous.

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(f) Resolution 2021-02 Township Roadmaster –**MOTION:** Mrs. Zimmerman moved, seconded by Mr. Miller to appoint Harold Harman as the Township Roadmaster for the 2021 Calendar year. The motion was unanimous.

(g) Resolution 2021-03 Solicitor –**MOTION:** Mr. Megonnell moved, seconded by Mr. Stienmeier to appoint Salzmann Hughes as the Township Solicitor for the 2021 calendar year. The motion was unanimous.

(h) Resolution 2021-04 Township Engineer –**MOTION:** Mr. Miller moved, seconded by Mr. Steinemeier to appoint HRG as the Township Engineer for the 2021 calendar year. The motion was unanimous.

(i) Resolution 2021-05 Accounting Firm – **MOTION:** Mrs. Zimmerman moved, seconded by Mr. Miller to appoint Diana Reed & Associates as the Township Accounting Firm for the 2021 calendar year. The motion was unanimous.

(j) Resolution 2021-06 SEO and Alternate SEO – **MOTION:** Mrs. Zimmerman moved, seconded by Mr. Steinemeier to appoint Brian & Carrie McFeaters as the Township SEO and Nelson Zigler as the alternate SEO for the 2021 calendar year. The motion was unanimous.

(k) Resolution 2021-07 Vacancy Board – **MOTION:** Mr. Megonnell moved, seconded by Mr. Miller to appoint Larry Hartman to the Vacancy Board for the 2021 calendar year. The motion was unanimous.

(l) Resolution 2021-08 Personnel Committee – **MOTION:** Mr. Megonnell moved, seconded by Ms. Connors to re-appoint Kyle Miller to the Personnel Committee for a term of three years ending on 12/31/23. The motion was unanimous.

(m) Resolution 2021-09 EAC Board Member - **MOTION:** Mr. Miller moved, seconded by Mr. Steinemeier to re-appoint Jeff Bridi to the Environmental Advisory Board for a term of three years ending on 12/31/23. The motion was unanimous.

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(n) Resolution 2021-10 Zoning Hearing Board Member – **MOTION:** Mr. Steinmeier moved, seconded by Mr. Miller to re-appoint Mary Anne Yahn to the Zoning Hearing Board for a term of five years ending on 12/31/25. The motion was unanimous.

(o) Resolution 2021-11 Sewer Authority Board Member – **MOTION:** Mr. Steinmeier moved, seconded by Mr. Miller to re-appoint Joe Sembrot to the Sewer Authority Board for a term of five years ending on 12/31/25. The motion was unanimous.

(p) Resolution 2021-12 PSAB Citizen at Large **MOTION:** Mr. Miller moved, seconded by Mr. Megonnell to table this until further research is done. The motion was unanimous.

(q) Resolution 2021-13 DC Tax Collection Committee – **MOTION:** Mr. Megonnell moved, seconded by Mr. Miller to appoint Mike Gossert as the Dauphin County Tax Committee Delegate and Donald Steinemeier as the alternate for the calendar year 2021. The motion was unanimous.

(r) Resolution 2021-14 SCEMS Representative – **MOTION:** Mr. Megonnell moved, seconded by Mr. Steinmeier to appoint Todd Hoffman as the SCEMS Representative and Bill McCahan as the alternate for the calendar year 2021. The motion was unanimous.

(s) Resolution 2021-15 WES Business Association, **MOTION:** Mr. Megonnell moved, seconded by Mrs. Zimmerman to appoint Donald Steinmeier, Janet Hardman and Donnie Holmes to the WES Business Association for the calendar year 2021. The motion was unanimous.

(t) Resolution 2021-16 CapCOG and Alternate Member – **MOTION:** Mrs. Zimmerman moved, seconded by Mr. Steinmeier to appoint Tom Stewart as the CapCOG Representative and Jay Megonnell as the alternate for the calendar year 2021. The motion was unanimous.

(u) Resolution 2021-17 Fire Company Liaison – **MOTION:** Mr. Megonnell moved, seconded by Mr. Steinmeier to appoint Kyle Miller as the Fire Company Liaison and Stacey Connors as the alternate for the calendar year 2021. The motion was unanimous.

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(v) Resolution 2021-18 PSATS Delegates and the PSATS Voting Delegates – **MOTION:** Mr. Miller moved, seconded by Mr. Miller to appoint the Board of Supervisors, Township Manager, Township Codes Official, Township Zoning Administrator, and two members from Public Works as delegates for the Convention. They also appointed Donald Steinmeier & Stacey Connors as the PSATS Voting Delegates for the calendar year 2021. The motion was unanimous.

(w) Resolution 2021-19 Depository for Township Funds – **MOTION:** Mrs. Zimmerman moved, seconded by Mr. Miller to appoint Mid Penn Bank as the Township Depository for the 2021 calendar year. The motion was unanimous.

(x) Resolution 2021-20 Official Signatures – (Two of the the four signatures required)
MOTION: Mrs. Zimmerman moved, seconded by Mr. Miller to have the following four individuals permitted to sign checks for the 2021 calendar year: Staey Connors, Kyle Miller, Donald Steinmeier, Mike Gossert. The motion was unanimous.

(y) Resolution 2021-21 Bond Limits **MOTION:** Mrs. Zimmerman moved, seconded by Mr. Miller to approve the bond limits of \$300,000 for Donald Steinmeier & Mike Gossert and \$400,000 for Tara Rex for the 2021 calendar year. The motion was unanimous.

(z) Resolution 2021-22 Compensation for Boards and Authorities - **MOTION:** Mr. Miller moved, seconded by Mr. Steinmeier to set the compensation at \$25 per meeting or hearing for the Zoning Hearing Board, Sewer Authority Board, and MS4 Authority for the 2021 calendar year. The motion was unanimous.

(aa) Resolution 2021-23 Authorization to Pay in Advance **MOTION:** Mrs. Zimmerman moved, seconded by Mr. Miller to authorize the payment in advance of invoices/ statements for the 2021 calendar year. The motion was unanimous.

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(bb) Resolution 2021-24 Township Holidays **MOTION:** Mr. Steinmeier moved, seconded by Mrs. Zimmerman to assign the following as official Township Holidays for 2021: **01/18, 02/15, 05/31, 07/05, 09/06, 10/11, 11/11, 11/25, 11/26, 12/24, 12/31**. The motion was unanimous.

(cc) Resolution 2021-25 Mileage Reimbursement **MOTION:** Mr. Miller moved, seconded by Mr. Megonnell to establish the mileage reimbursement rate for use of personal vehicles to be no more than the current IRS guidelines (currently \$0.56/mile). The motion was unanimous.

(dd) Resolution 2021-26 Re-Adopt the Dauphin County & WHT Emergency Operations Plan **MOTION:** Mr. Miller moved, seconded by Mrs. Zimmerman to re-adopt the Dauphin County & WHT Emergency Operations Plan. The motion was unanimous.

(ee) Resolution 2021-27 Meeting Dates 2021 **MOTION:** Mr. Steinmeier moved, seconded by Mrs. Zimmerman to assign the following as Board of Supervisors Meeting Dates as the following THURSDAYS for 2021: **January 21 - February 4 - February 18 - March 4 - March 18 - April 1 - April 15 - May 6 - May 20 - June 3 - June 17 - July 1 - July 15 - August 5 - August 19 - September 2 - September 16 - October 7 - October 21 - November 4 - November 18 - December 2 - December 16 – MONDAY, January 3, 2022**. The motion was unanimous.

REGULAR MEETING OF THE BOARD OF SUPERVISORS

3. **Approval of Minutes: MOTION:** Mr. Miller moved, seconded by Mrs. Zimmerman to approve the Board of Supervisor meeting minutes of December 21, 2020 and December 28, 2020. The motion was unanimous.

4. **Correspondence:** None

5. **Public Comment:** None

6. **Presentations, Staff & Board Reports:**

A. Public Works Daily Report December 16 – 29, 2020

7. **Treasurer's Report:**

A. Monthly Deposits \$72,881.25

B. Expenditures:

(a) Payroll, December 31, 2020 **MOTION:** Mr. Miller moved, seconded by Mr. Megonnell to approve the gross payroll of \$39,900.47 for December 31, 2020. The motion was 4-1 with Mrs. Zimmerman abstaining.

(b) Vouchers pre-paid via paper check

a. Fire Tax \$8,328.94 **MOTION:** Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid via paper check in the amount of \$8,328.94 from Fire Tax funds. The motion was unanimous.

b. Administrative, Parks, Public Works \$11,282.47 **MOTION:** Mrs. Zimmerman moved, seconded by Mr. Miller to approve the vouchers pre-paid via paper check in the amount of \$11,282.47 for Administrative, Parks and Public Works. The motion was unanimous.

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c. All other departments \$7,387.13 **MOTION:** Mrs. Zimmerman moved, seconded by Mr. Miller to approve the vouchers pre-paid via paper check in the amount of \$7,387.13 for all other departments. The motion was unanimous.

8. Old Business: None

9. Other Business:

a. City Wide Cleaning for public spaces for Administration, Parks and Public Works This company was recommended and is lower than our threshold to be required to bid out.

MOTION: Mr. Miller moved, seconded by Mr. Megonnell to approve the vouchers pre-paid via paper check in the amount of \$8,328.94 from Fire Tax funds. The motion was unanimous.

10. New Business: None

11. Public Comment: None

12. Supervisor Comments:

Gloria Zimmerman – Stay safe, follow rules. Thank you for all of the calls and cards for the family.

Donald Steinmeier – Sends his deepest sympathy regarding Dale. He has known him since the 1970's, was very active with softball and fundraising. Mr. Steinmeier also urges the residents to drive slower in the residential areas.

Jay Megonnell – Suggested making a sign to honor Dale as he was in the sign department. Mr. Megonnell reminded the residents that you must give a lot of distance in between your vehicle and a plow truck, it is very dangerous to follow too closely. Please stop putting snow into the streets when you clear your driveway/ sidewalk/ etc. He cautions everyone to stay safe, everything is beginning to open again but he has known those who have been hospitalized and died from COVID.

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Kyle Miller – sends his prayers and condolences to the Zimmerman Family. Dale was active for many years at the Fire Company.

Stacey Connors – Sending deepest condolences to the Zimmerman Family. Please keep wearing masks, keep safe. She has also known those who have died from COVID. Let's make 2021 a happier year.

13. **Adjournment: MOTION:** Mr. Megonnell moved, seconded by Mrs. Zimmerman to adjourn the meeting at 8 p.m. The motion was unanimous.