

**West Hanover Township**  
**7171 Allentown Blvd. Harrisburg, PA 17112**  
**www.westhanover.com**

Board of Supervisor Tele-Meeting Minutes  
Monday, December 7, 2020

Ms. Connors called the meeting to order at 7:00 p.m. This was followed by the pledge of allegiance, invocation, and roll call. Mr. Megonnell was absent. Ms. Connors stated that after the Budget Workshop there was an executive session to discuss personnel issues.

Ms. Connors noted that there were currently 14 attendees at the meeting.

**1. Approval of Minutes:**

Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the meeting minutes of 11/16/20. The motion was unanimous.

**2. Presentations, Staff & Board Reports:**

- a. PSAB Meeting Minutes November 2020
- b. Public Works Daily Reports 11/16 – 11/24, 2020

**3. Treasurer's Report:** Mr. Steinmeier read the fund balances and deposits made for the month.

- a. Motion: Mr. Miller moved, seconded by Mr. Steinmeier to approve the gross payroll in the amount of \$37,375.64 for December 4, 2020. The motion was 3-1 with Mrs. Zimmerman abstaining.
- b. Motion: Mr. Miller moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid via paper check in the amount of \$73,523.41 from Administration, Parks and Public Works. The motion passed unanimously.
- c. Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to approve the vouchers pre-paid via paper check in the amount of \$9,550.98 from Fire Tax. The motion was unanimous.
- d. Motion: Mr. Miller moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid via paper check in the amount of \$182,203.95 for all other departments. All other departments are listed as the following for these checks: EMA, FILO, IG Reduction / Releases, SEO services, reimbursed from the Sewer Authority, Reimbursed from the MS4 Authority and Insurances. The motion was unanimous.
- e. Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to approve the vouchers pre-paid via ACH in the amount of \$215,565.37. The motion was unanimous.
- f. Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to approve the vouchers pre-paid via Vendor Sites in the amount of \$20,897.32. The motion was unanimous.

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**4. New Business:**

- a. **To Approve the Preliminary Budget for 2021** – Mr. Gossert said that there was excess revenue over expenses. He has set aside \$150,000 for repaving at the Community Center. We will hold a special meeting on December 28<sup>th</sup> to adopt the budget for 2021. Motion: Mr. Miller moved, seconded by Mrs. Zimmerman to approve the Preliminary Budget for 2021 as presented. The motion was unanimous.
- b. **Authorization to Advertise 2021 Budget for Public Comment** – Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to authorize the advertisement of the 2021 Budget for public comment. The motion was unanimous.
- c. **Financial Security Release - 7665 Jonestown Road.** Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the financial security release as recommended by HRG's letter dated 12/01/20 in the amount of \$8,675.00. The motion was unanimous.
- d. **Financial Security Release – 7600 Moyer Road.** Motion: Mr. Miller moved, seconded by Mrs. Zimmerman to approve the financial security release as recommended by HRG's letter dated 12/01/20 in the amount of \$4,711.00. The motion was unanimous.
- e. **Financial Security Release – 900 Piketown Road.** Motion: Mr. Steinmeier moved, seconded by Mr. Miller to approve the financial security release as recommended by HRG's letter dated 12/01/20 in the amount of \$8,675.00. The motion was unanimous.
- f. **Financial Security Release – 7810 Moyer Road.** Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the financial security release as recommended by HRG's letter dated 12/01/20 in the amount of \$13,871.00. The motion was unanimous.
- g. **Financial Security Release – 7816 Moyer Road.** Motion: Mr. Steinmeier moved, seconded by Mr. Miller to approve the financial security release as recommended by HRG's letter dated 12/01/20 in the amount of \$4,600.00. The motion was unanimous.
- h. **Financial Security Release – 7826 Moyer Road.** Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the financial security release as recommended by HRG's letter dated 12/01/20 in the amount of \$6,600.00. The motion was unanimous.
- i. **Financial Security Release – 7830 Moyer Road.** Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to approve the financial security release as recommended by HRG's letter dated 12/01/20 in the amount of \$4,675.00. The motion was unanimous.
- j. **Financial Security Release – 7834 Moyer Road.** Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to approve the financial security release as recommended by HRG's letter dated 12/01/20 in the amount of \$4,730.00. The motion was unanimous.

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**5. Public Comment:**

Richard Enck, Hillside Road. Mr. Enck asked if he would be able to come and view the budget

John Hetrick, Historical Society. Mr. Hetrick wanted to ask about the next steps on the proposal that the historical society presented. Are there zoning or variance concerns? Do we need a workshop?

Mike Kreiser. Mr. Kreiser asked if all legal notices were published in the Sun. He also asked for the legal notices to appear under the LEGAL NOTICE tab on the website instead of on the main page.

**6. Supervisors Comment:**

a. Mrs. Zimmerman said that those who donate blood are heroes. Please wear masks and stay away from friends and family. We all need to do our part so that we can beat this. If you are unable to attend the next meeting, Merry Christmas, Happy Hanukkah, Kwanzaa, etc.

b. Mr. Steinmeier said that Governor Wolf said you must wear a face mask.

c. Mr. Miller gave a thank you to Mike for working hard on the Budget, it is appreciated what he has done.

The Fire Company will be doing a socially distant Santa Run on December 13<sup>th</sup> from 3 – 6 pm.

Mr. Miller said that Dauphin County is changing the radios on December 15<sup>th</sup>, and he has sent Mr. Gossert information regarding the reprogramming.

Engine #3 will be complete at the end of this year or early next year. When complete, it will go to Glick for about a month and should be expected to be in service between February – March 2021.

d. Ms. Connors said that Dauphin County has had a tremendous rise in COVID cases

e. Mr. Gossert said that there is a blood drive at the Community Center on 12/10/20 between 1 – 6 pm.

Motion: Mr. Miller moved, seconded by Mr. Steinmeier to adjourn the meeting at 7:40 pm. The motion was unanimous.