

WEST HANOVER TOWNSHIP
7171 ALLENTOWN BLVD. HARRISBURG, PA 17112
WWW.WESTHANOVER.COM

NOTE: to join a Township Meeting via zoom.us please email: zoom@westhanover.com in order to get the MEETING ID & PASSWORD. A zoom account is NOT required to attend a meeting.

NOTE: to join a Township Meeting via phone only: please call 929.205.6099. This will prompt you for a MEETING ID & PASSWORD. This will change every meeting. Please leave a message, 717.649.0310 to get the current information.

September 8, 2020 at 7:00 PM

Board of Supervisors Tele-Meeting

1. Call to Order

Pledge of Allegiance and Invocation, Roll Call

2. Approval of Minutes:

2.A. Regular Meeting Minutes

3. Correspondence:

Attachments: Fire Co 2021 Fire Tax Budget

4. Public Comment:

5. Presentations, Staff & Board Reports:

Attachments: PROPERTY MAINTENANCE LOG August 13-27, PUBLIC WORKS DAILY REPORT Aug.14 - Sept 4, 8-1-2020 Zoning staff report, 2020-07 Fire Chief Report – WHT, Parks Minutes 5-20-20, Parks Minutes 6-17-20, Parks Minutes 7-15-20

6. Treasurer's Report:

6.A. Fund Balances:

Description: These are presented for reference only & are not an audited figure.

Mid Penn Bank

General Fund Balance \$2,524,984.02

Liquid Fuels \$1,289,858.53

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Capital Reserve Fund \$604,469.68

Fulton General Fund Balance \$899,452.07

6.B. Monthly Deposits

Description: \$155,397.15

Attachments: - 2020 DEPOSITS AUGUST

6.C. Expenditures:

6.C.(a) Payroll, August 28, 2020

Description: Net \$30,955.87

Gross \$41,316.55

Attachments: 2020 payroll report 08.28.20

6.C.(b) Vouchers pre-paid via paper check

Description: Admin, Parks, PW: \$33,991.14

Fire Tax: \$5,345.37

Attachments: CHECKS PAID

6.C.(c) Vouchers pre-paid via ACH transfer

Description: \$12,531.30

Attachments: PREPAID VIA ACH

6.C.(d) Vouchers pre-paid via vendor sites

Description: \$87,931.79

Attachments: PREPAID VIA VENDOR SITES

7. Old Business: None

8. Other Business: None

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9. New Business:

9.A. Financial Security Adjustment #1, 928 Pheasant Road

Attachments: 2020.09.04 - 928 Pheasant_FSA #1_

9.B. CAPCOG Trick or Treat Survey

Attachments: CAPCOG TRICK OR TREAT SURVEY

9.C. New Hire for West Hanover Township Authority

9.D. 2020-2021 Health Insurance Proposals

Attachments: 20-21 HEALTH PROPOSALS, West Hanover HEALTH INS. Presentation 2020

10. Public Comment:

Description: Please limit comments to 3-5 minutes.

11. Supervisor Comments:

12. Adjournment:

Meeting ID 883 8763 8164

Passcode 404806

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
13003.000.01.000	LANDSCAPING	8/18/2020	Bailey Landscaping	1,740.00
13003.000.01.000	LANDSCAPING	8/18/2020	Bailey Landscaping	140.00
13003.000.01.000	security	8/18/2020	Choice Security Services	92.50
13003.000.01.000	COMMUNICATIONS	8/18/2020	COMCAST	149.46
13003.000.01.000	SERVICE	8/18/2020	Glick Fire Equipment Co. Inc.	267.96
13003.000.01.000	IT SERVICES	8/18/2020	Pointsolve Technology Inc.	511.70
13003.000.01.000	ELECTRIC	8/18/2020	PPL Electric Utilities	867.84
13003.000.01.000	COMMUNICATIONS	8/18/2020	VERIZON NY	303.98
13003.000.01.000	SEWER	8/18/2020	WHT SEWER AUTHORITY	6.93
13003.000.01.000	NOZZLE REPAIRS	8/18/2020	Witmer Public Safety Group	1,265.00
FIRE TAX				5,345.37

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
13005.000.01.000	IT SVCS	8/21/2020	Pointsolve Technology Inc.	135.18
13005.000.01.000	IT	8/21/2020	Pointsolve Technology Inc.	135.18
EMA				270.36

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
13019.000.01.000	EQUIPMENT HAULER TRAILER	8/21/2020	BESTLINE EQUIPMENT	6,519.60
13019.000.01.000	30C AUGER DRIVE	8/21/2020	Clark Equipment Co.	1,444.89
DUE FROM FILO FUNDS				7,964.49

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
40300.300.01.000	1/3 TAX COLLECTOR REIMBURSEMENT	8/13/2020	TOM STEWART	105.17
DUE TO TOM STEWART				105.17

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
40500.300.01.000	MEDICAL SUPPLIES	8/21/2020	ZEE MEDICAL SERVICE CO	28.82
40500.301.01.000	MAINTENANCE SENIOR VAN	8/21/2020	HOFFMAN FORD	161.75
40500.342.01.000	YARD WASTE AND RECYCLE LABELS	8/21/2020	Higher Information Group	350.00
40500.384.01.000	WATER COOLER LEASE	8/21/2020	Waterlogic East LLC	35.00
40500.452.01.000	COPIER BASE RATE	8/21/2020	Higher Information Group	260.00
40900.370.01.000	WINDOW CLEANING	8/21/2020	FISH Window Cleaning	100.00
41300.384.01.000	LEASE PLOTTER SCANNER	8/21/2020	Higher Information Group	65.86
41300.450.01.000	JUNE OFFICE HOURS AND INSPECTION	8/21/2020	LIGHT-HEIGEL & ASSOCIATES INC	7,155.00
41300.450.01.000	JUNE 2020 PROPERTY MAINTENANCE	8/21/2020	LIGHT-HEIGEL & ASSOCIATES INC	1,235.00
41400.384.01.000	LEASE PLOTTER SCANNER	8/21/2020	Higher Information Group	65.87
41400.420.01.000	ANNUAL DUES	8/21/2020	NASASP	39.00
ADMINISTRATION				9,496.30

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
42900.160.01.000	DENTAL	8/21/2020	UNITED CONCORDIA	332.26
42900.160.01.000	DENTAL	8/21/2020	UNITED CONCORDIA	332.26
42900.160.01.000	DENTAL	8/21/2020	UNITED CONCORDIA	332.26
42900.160.01.000	DENTAL	8/21/2020	UNITED CONCORDIA	332.26
REIMBURSIBLE FROM SEWER AUTHORITY				1,329.04

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
43000.235.01.000	COVID SUPPLIES	8/21/2020	SCHAEFFER MFG.CO.	452.40
43000.238.01.000		8/21/2020	TRACTOR SUPPLY	74.97
43000.242.01.000	SAFETY GEAR	8/21/2020	G & S Safety Products	96.10
43000.242.01.000	CHEMICAL APRONS	8/21/2020	MSC INDUSTRIAL SUPPLY CO., INC	242.76
43000.300.01.000		8/21/2020	TRACTOR SUPPLY	70.57
43000.300.01.000	MEDICAL SUPPLIES	8/21/2020	ZEE MEDICAL SERVICE CO	127.19
43000.460.01.000	CDL DRUG TESTING	8/21/2020	PSATS CDL PROGRAM	480.00
43300.245.01.000	PARTS	8/21/2020	DANIEL B. KRIEG INC.	26.00

43300.361.01.000	TRAFFIC SIGNAL WORK	8/21/2020	CM HIGH	651.07
43700.251.01.000	FILTERS, OIL, DIESEL, AIR, CABIN, LINE	8/21/2020	Bortek Industries Inc.	864.12
43700.251.01.000	PARTS	8/21/2020	FIVE STAR INTERNATIONAL	236.78
43700.251.01.000	PARTS	8/21/2020	HUNTER KEYSTONE PETERBILT, LP	62.17
43700.251.01.000	BATTERIES	8/21/2020	INTERSTATE ALL BATTERY	425.98
43700.251.01.000	PARTS	8/21/2020	Kimball Midwest	306.96
43700.251.01.000	VEHICLE PARTS	8/21/2020	MESSICK'S	503.04
43700.251.01.000	VEHICLE PARTS	8/21/2020	MESSICK'S	526.25
43700.251.01.000	PARTS	8/21/2020	NAPA AUTO PARTS	9.58
43700.251.01.000	PARTS	8/21/2020	PENN DIESEL SERVICE CO	96.85
43700.251.01.000	PARTS	8/21/2020	STEPHENSON EQUIPMENT INC	180.72
43700.251.01.000	PARTS	8/21/2020	Tifco Industries	243.74
43700.370.01.000	VEHICLE WORK	8/21/2020	McCarthy Tire Service	402.04
43700.370.01.000	VEHICLE WORK	8/21/2020	Triple K Fleet Service	1,639.15
43900.245.01.000	ROAD SUPPLIES	8/21/2020	MONARCH PRODUCTS CO., INC	5,400.00
43900.245.01.000	ROAD SUPPLIES	8/21/2020	Rhomar Industries, Inc.	2,335.22
43900.300.01.000	HERBICIDE	8/21/2020	John Deere Financial	519.45
43900.300.01.000	HERBICIDE	8/21/2020	John Deere Financial	179.30
PUBLIC WORKS				16,152.41

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
44600.318.01.000	ANNUAL SW FEES, LETTER, POSTAGE	8/21/2020	Keystone Collections Group	9,087.02
DUE FROM WHT AUTHORITY				9,087.02

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
45000.238.01.000		8/21/2020	TRACTOR SUPPLY	129.69
45000.260.01.000	CONTRACT BASE RATE COPIES	8/21/2020	Higher Information Group	56.00
45000.260.01.000		8/21/2020	TRACTOR SUPPLY	40.98
45000.330.01.000	VEHICLE LOGOS	8/21/2020	STONER GRAPHIX INC	631.92
45200.384.01.000	TRUCK PAYMENT	8/21/2020	HOFFMAN FORD	4,866.00
45400.226.01.000	FOOD	8/21/2020	Karns Foods	49.95
45400.319.01.000	REFUNDS	8/21/2020	ASHLEY BENKOVIC	25.00
45400.319.01.000	REFUNDS	8/21/2020	AMBER FULTZ	25.00
45400.319.01.000	REFUNDS	8/21/2020	Marlene Bayer	70.00
45400.319.01.000	REFUNDS	8/21/2020	BRIANNE SHULLER	25.00
45400.319.01.000	REFUNDS	8/21/2020	JULIE FORESTER	25.00
45400.319.01.000	REFUNDS	8/21/2020	JODY WENRICH	25.00
45400.319.01.000	REFUNDS	8/21/2020	Colleen Keith	25.00
45400.319.01.000	REFUNDS	8/21/2020	MICHELLE OLIVIERI	25.00
45400.319.01.000	REFUNDS	8/21/2020	JILL PENTO	25.00
45400.319.01.000	REFUNDS	8/21/2020	ROBERTA EBERSOLE	25.00
45400.319.01.000	REFUNDS	8/21/2020	TEANNA SHUTT	25.00
45400.319.01.000	REFUNDS	8/21/2020	VICKI KAUFFMAN	25.00
45400.366.01.000	WATER TESTING	8/21/2020	ALS Environmental	93.00
45400.366.01.000	WATER TESTING	8/21/2020	ALS Environmental	80.00
45400.370.01.000	HEAT PUMP SVC. LL	8/21/2020	WC ESHENAU & SON INC.	220.00
45400.370.01.000	HEAT PUMP SERVICE/PARTS	8/21/2020	WC ESHENAU & SON INC.	175.00
45400.370.01.000	WINDOW CLEANING	8/21/2020	FISH Window Cleaning	180.00
45400.370.01.000	PICKLEBALLS	8/21/2020	S&S WORLDWIDE	29.99
45400.700.01.000	30C AUGER DRIVE	8/21/2020	Clark Equipment Co.	1,444.90
PARKS				8,342.43

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
48700.153.01.000	LTD, STD, LIFE, ACCIDENT	8/21/2020	Unum Life Insurance	612.50
48700.154.01.000	LTD, STD, LIFE, ACCIDENT	8/21/2020	Unum Life Insurance	468.09
48700.158.01.000	LTD, STD, LIFE, ACCIDENT	8/21/2020	Unum Life Insurance	369.36
48700.159.01.000	DENTAL	8/21/2020	UNITED CONCORDIA	836.96
48700.159.01.000	DENTAL	8/21/2020	UNITED CONCORDIA	836.96

48700.159.01.000	DENTAL	8/21/2020	UNITED CONCORDIA	894.44
48700.160.01.000	PENSION SVC. AGREEMENT	8/21/2020	RJ HALL COMPANY, INC.	750.00
48700.160.01.000	DENTAL	8/21/2020	UNITED CONCORDIA	836.96
48700.163.01.000	LONG TERM CARE	8/21/2020	Unum Life Insurance	601.60
INSURANCE				6,206.87

VOUCHERS PREPAID VIA VENDOR SITES

Waste Management	Trash	42600 300	\$1,407.48
Pitney Bowes	Postage Machine Lease	40500 384	\$264.51
PP &L	Electricity	43300 361	\$1,105.77
PP &L	Electricity	40900 361	\$698.06
PP &L	Electricity	13002 000	\$4,693.48
PP &L	Electricity	45400 361	\$1,602.48
John Deere	Landscape Supplies	45400 370	\$879.28
Flexfacts	Health	48700 159	\$94.50
Highmark	Health	48700 159	\$58,260.52
Aflac	Health	22300 000	\$145.26
Encova	w/c Insurance	48600 354	\$8,414.28
Encova	w/c Insurance	42900 160	\$1,602.72
AT&T	Communications	40500 320	\$154.32
AT&T	Communications	45000 320	\$77.16
AT&T	Communications	43000 320	\$77.16
AT&T	Communications	40500 301	\$231.42
Runwell	Communications	40500 452	\$377.00
Runwell	Communications	45000 320	\$377.00
Runwell	Communications	43000 320	\$377.00
Comcast	Communications	43000 320	\$377.94
UGI	Gas	40900 362	\$45.94
PAWC	Water	40900 366	\$56.29
PAWC	Water	45400 366	\$227.78
PAWC	Water	13004 000	\$6,384.44

ACCT D

\$87,931.79

VOUCHERS PREPAID VIA ACH TRANSFER

RACHAEL QUIGLEY	AUGUST ZUMBA PAY	45200 141	\$519.00
DEANGELIS			
MARTIAL ARTS	AUGUST KARATE PAY	45200 141	\$380.00
	PROFESSIONAL		
SALZMANN HUGHES	SVCS.	40400 310	\$11,632.30

\$12,531.30