

West Hanover Township
7171 Allentown Blvd. Harrisburg, PA 17112
www.westhanover.com

Board of Supervisor Tele-Meeting Minutes
Monday August 3, 2020

1. Ms. Connors called the meeting to order at 7:10 pm. This was followed by the Pledge of Allegiance and Invocation.
2. Public Comment:
 - a. Richard Enck – would like clarification on the Zoning Hearing Board meeting scheduled for August 13, 2020. Is it a public meeting or a zoom meeting?
3. **Presentations, Staff & Board Reports** included the June Chief's Report, a staff memo from Daniel Rosario regarding COVID safety at work. There were the delinquent taxing reports and the Public Works daily report.
4. The **Treasurer's Report** was read by Mr. Steinmeier with fund balances as of August 3, 2020.
 - a. ***Motion: Mr. Megonnell moved, seconded by Mr. Miller to accept the gross payroll for July 31, 2020 in the gross amount of \$39,679.17. The motion was 4-1 with Mrs. Zimmerman abstaining.***
 - b. ***Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to approve the vouchers prepaid via vendor sites in the amount of \$15,111.79 for Administrative, Parks & Public Works. The motion was unanimous.***
5. Zoning & Planning
 - a. To set a hearing date for Ordinances 2020-02, 2020-03 and 2020-04 – Mr. Stinnett asked if the Ordinance changes were originated with the Planning Commission, and did we need the County's blessing? This was presented by Ms. Hardman and is to set the hearing date for the mentioned ordinances for Monday, October 5, 2020. ***Motion: Mr. Miller moved, seconded by Mr. Steinmeier to set the hearing date for ordinances 2020-02, 2020-03, 2020-04 for Monday, October 5, 2020 at 715pm. The motion was unanimous.***
6. Old Business: None
7. Other Business:
 - a. Verizon Cell Tower Tenant Tower Lease Modification - this is for the cellular tower located at 402 N.Fairville Avenue. Mr. Rosario presented the lease options that they had mailed. Mr. Wakefield said that this has occurred with several of their clients. Most of the time, you should create a spreadsheet to value the greatest payouts. Many times they want to keep the payments the same, but reduce the escalator. Typical lease renewals are 5 years. This is the second renewal for the location, and once the tower is there – they typically wont walk away from an existing location. Mr. Wakefield suggested telling them that we do not wish to negotiate at this time.
8. **New Business**
 - a. West Hanover Township Stormwater Authority hiring of new employees. Mr. Rosario presented the need for two full time people to staff this department (MS4/SW) The MS4 Coordinator would review applications, complete field inspections, attend meetings. Mr. Rosario said that they would be on

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the Township payroll and then the Township would invoice the Authority for the hours billed. Mr. Rosario said that they should also have a full-time administrative office clerk to handle other tasks. Mr. Rosario is looking for permission to move forward with finding a full-time Administrative Assistant for the Authority, full-time Ms4 Coordinator, and to move forward with the expansion of the lower level office space for the Stormwater Authority to use and rent from the Township.

- b. Financial Security Release – 7217 Kelsey Court -**MOTION: Mr. Steinmeier moved, seconded by Mr. Megonnell to release the remaining financial security for 7217 Kelsey Court, in the amount \$7766.00, as recommended by HRG in their letter dated July 30, 2020.**
 - c. New Warehouse in Middle Paxton Township – this was a heads up regarding a new warehouse that will be built within central PA in the next two years.
9. Public Comment:
- a. Richard Enck – Mr. Enck asked about the status of the DEP permit for Lakeside Drive. Mr. Rosario said that he attended a site meeting with the engineer and DEP earlier today and they have an outstanding task list of three items. Mr. Rosario said the permit is still under review at DEP and has not been issued.
Mr. Enck asked when the Stormwater Authority was scheduled to pay back the Township the start up money?
10. Supervisor Comments: Everyone wished Mr. Megonnell a very happy birthday!

Mr. Megonnell please practice social distancing, wear your mask, be safe.

Mr. Miller would like to echo Mr. Megonnell' s comments.

Ms. Connors said that although she could not attend the SR 39 / Devonshire Heights Road / Douglas Road Award ceremony, she appreciated that Senator DiSanto, Mrs. Zimmerman, Mr. Megonnell, Mr. Steinmeier and Mr. Rosario were able to attend. The executive session today was to discuss personnel issues.

Mr. Steinmeier said that on Friday morning the Township accepted an award for the road improvements made on SR 39 / Devonshire Heights Road / Douglas Road. The award was presented by PSATS.

Motion: Mr. Megonnell moved, seconded by Mr. Miller to adjourn the meeting at 8:45 pm. The motion was unanimous.