

**West Hanover Township**  
7171 Allentown Blvd. Harrisburg, PA 17112  
www.westhanover.com

**Board of Supervisor Tele-Meeting Minutes**  
**Monday July 6, 2020**

1. Ms. Connors called the meeting to order at 7:00 pm. This was followed by the Pledge of Allegiance and Invocation.
2. ***Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of June 15, 2020 as written. The motion was unanimous.***
3. Correspondence: None
4. Public Comment:
  - a. Richard Enck – was in the office around 1230 pm and all the people in the building were not wearing masks. He believes that all need to comply. Mr. Enck also wanted to voice his opinion that issues raised in Sewer Authority meetings are not dealt with.
  - b. Diane Allen – Ms. Allen wanted to know how the residents are to be aware of changes and/or decisions for the Stormwater Authority are being communicated with the residents. There was supposed to be something online, and she still cannot find it. She asked for better communication between the Township and the residents. Ms. Allen also wanted to voice her opinion on the continuance of zoom meetings even after regular meetings start to take place.
5. **Presentations, Staff & Board Reports** included May Fire Chief's Report, property maintenance log, public works daily report, municipal tax sheet, and the Sewer Authority Minutes for May.
6. The **Treasurer's Report** was read by Mr. Steinmeier with fund balances as of July 6, 2020.
  - a. ***Motion: Mr. Miller moved, seconded by Mr. Megonnell to accept the gross payroll for July 3, 2020 in the gross amount of \$36,687.04. The motion was 4-1 with Mrs. Zimmerman abstaining.***
  - b. ***Motion: Mr. Miller moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid via paper check in the amount of \$184.28 for Administrative. The motion was unanimous.***
  - c. ***Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid via paper check in the amount of \$3,960.30 for Fire Tax. The motion was unanimous.***
  - d. ***Motion: Mr. Miller moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid via vendor sites in the amount of \$40,823.08 for Administrative, Parks & Public Works. The motion was unanimous.***
7. Old Business:
  - a. Re-Affirmation of Ordinance No. 2020-04 – Due to deadlines with advertising requirements and the single day run of the newspaper we use; we did not meet the requirement for post advertisement. This is to meet those requirements. This Ordinance saved the Township an estimated \$100,000 between the interest savings and the ability to not

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purchase a performance bond. Mrs. Zimmerman asked a couple questions regarding the process. Mr. Stinnett replied that in January 2020 the board approved a 5-year loan, today they are still approving a 5-year loan, but with a much greater savings. Mr. Rosario stated that in the budget we have allocated \$120,000 towards the truck and the gaming grant has awarded \$200,000 towards it.

***Motion: Mr. Steinmeier moved, seconded by Mr. Megonnell to re-affirm Ordinance 2020-04. The motion was asked to be reconsidered.***

***Motion: Then, Mrs. Zimmerman made a motion to reconsider the vote, seconded by Mr. Megonnell. This motion was unanimous.***

***Motion: Mr. Steinmeier moved, seconded by Mr. Miller to re-affirm Ordinance 2020-04. The motion passed 4-1 with Mrs. Zimmerman opposed.***

8. Other Business: None

**9. New Business**

- a. Financial Security Release – 7650 Moyer Road, Overton Property – As recommended by HRG, the release of funds in the amount of \$15,320.00. ***Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to release the recommended financial security in the amount \$15,320.00. The motion was unanimous.***
- b. Financial Security Release – Sterling Road Subdivision, Lot #1, Phase 100 – As recommended by HRG, the release of funds in the amount of \$19,870.00. ***Motion: Mr. Steinmeier moved, seconded by Mr. Miller to release the recommended financial security in the amount of \$19,870.00. The motion was unanimous.***
- c. Financial Security Adjustment #1 – 7609 Jonestown Road, Stormwater Management – As recommended by HRG, the financial security adjustment in the amount of \$7,110.00. ***Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to reduce the financial security in the amount of \$7,110.00. The motion was unanimous.***
- d. West Hanover Township Resolution 2020-48 – Authorizing Small Borrowing for capital purchases under §8109 of the LGUDA. – Discussion included the following topics: will the vehicle be assigned to a single individual or shared by the department? Mr. Megonnell noted that there has been a lot of product and equipment acquired for Parks recently. Mr. Holmes said that Parks will take care of the MS4 within their Parks. There will be a log in the vehicle to ensure maintenance is kept up. Mr. Megonnell asked if the Stormwater Authority should be paying for the vehicles. Mr. Holmes described how they invoice the Authority for use of the vehicle. Mr. Holmes said that they will be able to transport the skid loader themselves. He said that the truck is a necessity of the department, to be able to have their own equipment, build onto equipment to suit their needs – the amount of work they have been able to do themselves is exponential. Mr. Megonnell wanted to see them have a building for the vehicles. Mr. Holmes said that the equipment is all housed indoors, just the vehicles are left outside, as they are at the Township office. Mr. Megonnell stated that

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Parks budget was almost equal to Public Works at the moment. Mr. Holmes said that the decision was made and approved last year, and this was in the budget. ***Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve Resolution 2020-48 Authorizing Small Borrowing for Capital Purchases under §8109 under the LGUDA. The motion was unanimous.***

- e. Purchase of Bri-Mar EH16-12 Equipment Hauler Trailer – This was recommended by the Parks & Recreation Board on June 17<sup>th</sup> to use FILO funds for the purchase of an equipment trailer capable of hauling the JD track loader purchased in 2019. This will utilize FILO monies from Rustrum Realty, dated 09/20/18 in the amount of \$15,900. The equipment will be purchased through Best Line Equipment (PA Costars Vendor) and they have also applied a 12% discount based on state contracts. ***Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the use of FILO funds in the amount of \$15,900 to acquire the Bri-Mar EH16-12 Equipment Hauler Trailer. The motion was unanimous.***
  
  - f. Purchase of 2020 Bobcat Auger Attachment including auger bit – The equipment would assist in the installation of the 12 park benches and 6 grills acquired for the parks last year. The rental quotes for this type of equipment is approx. \$1200/ month. This rental cost is nearly half the cost of purchasing it new. The Parks & Recreation Board voted on June 17<sup>th</sup> to use FILO funds to cover HALF of the cost of the equipment, with the remainder coming from Capital Purchases (45400.700.01) Mr. Megonnell asked if Mr. Harman at Public Works had anything similar to use. Mr. Holmes replied that they do not currently have anything but can use this attachment on two pieces of equipment they currently own. Funds will be split between FILO monies in the amount of \$1444.90 (received from Rustrum Realty, 09/20/18) and \$1444.90 from the Capital Purchases line item. The equipment will be purchased through Best Line Equipment (PA Costars Vendor) and Bobcat of Susquehanna (PA Costars Vendor).
10. Public Comment:
- a. Diane Allen – wishes to have the website be more user friendly. She requested that meeting dates get added to the calendar.
  
  - b. Mike Kreiser – voiced his opinions on his issues with the Stormwater Fee.
  
  - c. Richard Enck – was concerned that the sweeper was being overused.
  
  - d. Laurie Daubert – voiced her concerns over the lack of communication between the residents and the township. She does not believe the Township website to be user friendly. She also has not been able to find the items that should have been posted online but did receive an email from Eileen.

11. Supervisor Comments:

Mr. Megonnell enjoyed the July 4<sup>th</sup> fireworks.

Mrs. Zimmerman wishes everyone to stay safe and well.

Mr. Miller wanted to let the residents know that the Township is ALWAYS looking for volunteers.

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Ms. Connors stated that an executive meeting will follow this meeting. She said that there is an amendment in the Senate to amend the fireworks rulings. Please reach out to your Senator / Representatives. Ms. Connors also wanted to thank all the residents for the participation that we have been receiving since moving to tele-meetings during this time. She asked for the residents to continue to reach out and said that their feedback is greatly appreciated.

***Motion: Mr. Miller moved, seconded by Mr. Steinmeier to adjourn the meeting at 8:45 pm. The motion was unanimous.***