

# WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

<https://zoom.us>

**MONDAY, APRIL 20, 2020**  
**Board of Supervisors Meeting 7:00 PM**

**NOTE: to join a Township Meeting via zoom.us please email: [zoom@westhanover.com](mailto:zoom@westhanover.com) in order to get the MEETING ID & PASSWORD. A zoom account is NOT required to attend a meeting.**

**NOTE: to join a Township Meeting via phone only: please call 929.205.6099. This will prompt you for a MEETING ID & PASSWORD. This will change every meeting. Please call Tara, 717.649.0310 to get the current information.**

1. **Call to Order**

Pledge of Allegiance and Invocation  
Roll Call

2. **Approval of Minutes:**

A. Regular Meeting Minutes

3. **Correspondence:**

4. **Public Comment:**

5. **Presentations, Staff & Board Reports:**

A. Fire Chief's Report

B. Other Staff & Board Items

6. **Treasurer's Report:**

A. Fund Balances:

These are presented for reference only & are not an audited figure.

Mid Penn Bank

General Fund Balance \$2,894,847.72

Liquid Fuels \$1,285,932.54

Capital Reserve Fund \$590,590.73

Fulton General Fund Balance \$792,268.53

B. Expenditures:

a) Payroll, April 10, 2020

Net \$30,101.07

Gross \$40,048.90

b) Vouchers pre-paid via check

Admin, Parks, PW: \$16,675.88

Fire Tax: \$4,922.30

c) Vouchers pre-paid via ACH

\$64,593.78

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d) Vouchers pre-paid via vendor site  
\$51,040.04

7. **Old Business:**
8. **Other Business:**
  - A. Septic Pumping Extension Request
9. **New Business:**
  - A. Resolution 2020-43 Adoption of RE Tax Deferment of Interest & Penalties
10. **Public Comment:**

Please limit comments to 3-5 minutes.
11. **Supervisor Comments:**
  - A. Gloria Zimmerman
  - B. Jay Megonnell
  - C. Donald Steinmeier
  - D. Kyle Miller
  - E. Stacey Connors
12. **Adjournment:**

**Meeting ID: 865 7036 3427**

**Password: 024882**

West Hanover Township  
Vouchers pre-paid via check

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
13003.000.01.000	CLEANING SUPPLIES	4/15/2020	Americhem	167.90
13003.000.01.000	SAFETY SUPPLIES/CLEANING	4/15/2020	Americhem	390.50
13003.000.01.000	COMMUNICATIONS	4/15/2020	COMCAST	10.44
13003.000.01.000	QUARTERLY WEBSITE INVOICE	4/15/2020	FireCompanies.com	209.97
13003.000.01.000	WINDSHIELD REPLACEMENT	4/15/2020	Glick Fire Equipment Co. Inc.	1,609.86
13003.000.01.000	FUEL	4/15/2020	Guttman Energy	59.35
13003.000.01.000	FUEL	4/15/2020	Guttman Energy	44.38
13003.000.01.000	FUEL	4/15/2020	Guttman Energy	59.68
13003.000.01.000	STATION 1 MAIT.	4/15/2020	Jan-Pro of Harrisburg	395.00
13003.000.01.000	WATER -	4/15/2020	ENNA.-AMERICAN WATER CO./PAW	523.77
13003.000.01.000	WATER	4/15/2020	ENNA.-AMERICAN WATER CO./PAW	15.92
13003.000.01.000	IT SVCS.	4/15/2020	Pointsolve Technology Inc.	511.70
13003.000.01.000	ELECTRIC	4/15/2020	PPL Electric Utilities	61.18
13003.000.01.000	ELECTRIC	4/15/2020	PPL Electric Utilities	87.83
13003.000.01.000	ELECTRIC	4/15/2020	PPL Electric Utilities	774.82
FIRE TAX				4,922.30

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
13005.000.01.000	REPAIRS TO ENGINE 36-1	4/15/2020	Glick Fire Equipment Co. Inc.	88,753.03
13005.000.01.000	IT SVCS	4/15/2020	Pointsolve Technology Inc.	135.18
EMA				88,888.21

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
40500.325.01.000	POSTAGE ON STAMP MACHINE.	4/15/2020	RESERVE ACCOUNT	1,000.00
40900.364.01.000	Q2 MAIN OFFICD	4/15/2020	WHT SEWER AUTHORITY	156.00
40900.370.01.000	HVAC SERVICE	4/6/2020	C.F. ACRI AND SON	354.00
40900.370.01.000	SERVICE CALL HVAC	4/6/2020	C.F. ACRI AND SON	1,371.00
41400.314.01.000	PROFESSIONAL SVCS	4/15/2020	P Daniel Altland	412.50
ADMIN				3,293.50

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
42100.140.01.000	SEO SERVICES	4/6/2020	Brian McFeaters	340.00
SEO SVCS.				340.00

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
43000.242.01.000	SAFETY GEAR	4/6/2020	G & S Safety Products	225.21
43000.242.01.000	SAFETY GEAR	4/6/2020	G & S Safety Products	730.81
43000.260.01.000	CHAIN SAWS, SMALL TOOLS/ACCESSORIES	4/15/2020	HORNUNG'S HARDWARE RENTAL	3,106.19
43000.362.01.000	ACETYLENE, ARGON, OXYGEN	4/15/2020	AIRGAS USA LLC	33.89
43000.364.01.000	Q2 PW	4/15/2020	WHT SEWER AUTHORITY	156.00
43700.370.01.000	SPEC BOOKS	4/6/2020	FFIN AUTOMOTIVE INFORMATION S	265.00
43900.245.01.000	PIPES	4/6/2020	CHEMUNG SUPPLY CORP.	5,049.00
43900.245.01.000	MTHLY ACTIVITY FEE	4/15/2020	PENNA. ONE CALL SYSTEM	122.32
44600.300.01.000	REPAIR MICRO SWITCH	4/6/2020	Bortek Industries Inc.	527.90
PUBLIC WORKS				10,216.32

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
45000.420.01.000	RETAIL FOOD FACILITY LICENSE	4/15/2020	COMMONWEALTH OF PENNA.	82.00
45200.240.01.000	BUS TRIP REFUNDS	4/6/2020	BOB BAILEY	130.00
45200.240.01.000	BUS TRIP REFUNDS	4/6/2020	Sue Boyne	65.00
45200.240.01.000	BUS TRIP REFUNDS	4/6/2020	CHARLOTTE HOUCK	130.00
45200.240.01.000	BUS TRIP REFUNDS	4/6/2020	BARBARA CLOSKY	65.00
45200.240.01.000	BUS TRIP REFUNDS	4/6/2020	DENNIS WAGNER	130.00
45200.240.01.000	BUS TRIP REFUNDS	4/6/2020	DONNA HOFFMAN	65.00
45200.240.01.000	BUS TRIP REFUNDS	4/6/2020	JACKIE LOVE	65.00
45200.240.01.000	BUS TRIP REFUNDS	4/6/2020	BETH KURTZ	65.00

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45200.240.01.000	BUS TRIP REFUNDS	4/6/2020	EILEEN PAGANO	65.00
45200.240.01.000	BUS TRIP REFUNDS	4/6/2020	ROSEMARY SCHAEFER	65.00
45200.240.01.000	BUS TRIP REFUNDS	4/6/2020	SANDRA WYNN	65.00
45200.240.01.000	BUS TRIP REFUNDS	4/6/2020	LAURA SHAW	130.00
45200.240.01.000	BUS TRIP REFUNDS	4/6/2020	LYNN SHAY	110.00
45200.247.01.000	INDOOR YARD SALE REFUND	4/6/2020	ANNETTE FULTON	15.00
45400.319.01.000	RENTAL REFUNDS	4/6/2020	CD SOFTBALL	100.00
45400.319.01.000	SECURITY DEPOSIT RETURN	4/6/2020	Anna Marie Combs	100.00
45400.319.01.000	RENTAL REFUNDS	4/6/2020	AMANDA DULOVICH	60.00
45400.319.01.000	RENTAL REFUNDS	4/6/2020	AMY HUDSON	100.00
45400.319.01.000	RENTAL REFUNDS	4/6/2020	JEFF BOWRA	56.50
45400.319.01.000	PARK RENTAL REFUND	4/6/2020	KEVIN RICORDS	70.00
45400.319.01.000	RENTAL REFUNDS	4/6/2020	MEGHAN WHITALL	56.50
45400.319.01.000	RENTAL REFUNDS	4/6/2020	MELISSA RUDY	217.00
45400.319.01.000	RENTAL REFUNDS	4/6/2020	VICKI KAUFFMAN	135.00
45400.319.01.000	RENTAL REFUNDS	4/6/2020	AMY WENRICH	100.00
45400.362.01.000	PROPANE	4/6/2020	Bolig's Propane	320.94
45400.362.01.000	PROPANE	4/15/2020	Bolig's Propane	66.19
45400.364.01.000	Q2 PARKS	4/15/2020	WHT SEWER AUTHORITY	156.00
45400.364.01.000	APARTMENT, BUCKS TAVERN	4/15/2020	WHT SEWER AUTHORITY	156.00
45400.370.01.000	PARTS	4/15/2020	TRACTOR SUPPLY	224.93
			PARKS & REC	3,166.06

ACCOUNT #	DESCRIPTION	DATE	NAME	AMOUNT
48600.355.01.000	VOLUNTEER FIRE FIGHTERS W/C	4/15/2020	SWIF	1,346.00
48700.153.01.000	LIFE, ACCIDENT, STD, LTD	4/15/2020	Unum Life Insurance	612.50
48700.154.01.000	LIFE, ACCIDENT, STD, LTD	4/15/2020	Unum Life Insurance	468.09
48700.158.01.000	LIFE, ACCIDENT, STD, LTD	4/15/2020	Unum Life Insurance	369.36
			INSURANCES	2,795.95

16,675.88

WEST HANOVER TOWNSHIP  
ACH PAYMENTS

DATE	VENDOR	DESCRIPTION	AMT.	CODE TO
04/10/20	ALS	WATER TESTING	\$364.00	45400 366
04/10/20	CM HIGH	TRAFFIC SIGNAL MAIT.	\$2,132.81	43300 361
04/10/20	CM HIGH	TRAFFIC LIGHT MAIT. & REPAIRS	\$2,132.81	43300 361
04/17/20	HIG	inv.206634 SCANNER/PLOTTER	\$65.86	41300 384
04/17/20	HIG		\$65.87	41400 384
04/17/20	HIG	INV. 204751 COLOR OVERAGE	\$73.08	45000 260
04/17/20	HIG	INV.207278 BASE RATE	\$56.00	45000 260
04/17/20	HIG	INV.207722 COLOR OVERAGE	\$48.72	45000 260
04/10/20	HRG	RETAINER, GENERAL CONSULT	\$1,666.00	40800 310
04/10/20	HRG	S/LD	\$4,614.53	41400 313
04/10/20	HRG	ROAD CUTS	\$216.00	43000 313
04/10/20	HRG	SW PERMIT REVIEW	\$1,743.12	41400 315
04/10/20	HRG	MS4	\$9,893.13	41400 700
04/10/20	KARATE INSTRUCTOR	CLASSES	\$435.00	45200 141
04/17/20	LIGHT HEIGEL	INV.# 18-0252-000-33177 MARCH SW	\$1,674.10	
04/17/20	LIGHT HEIGEL	INV.# 14-0202-000-33171 MARCH CODES	\$5,541.25	41300 450
04/17/20	LIGHT HEIGEL	INV.# 15-0233-000-33170 MARCH PROP.MAIT.	\$1,105.00	41300 450
04/17/20	LIGHT HEIGEL	INV.# 15-0233-000-33082 FEB. PROP.MAIT.	\$1,300.00	41300 450
04/17/20	LIGHT HEIGEL	INV.#14-0202-000-33081 FEB. CODES	\$6,565.00	41300 450
04/17/20	SALZMANN HUGHES	INV.#53019 PROF.SVCS.	\$24,562.50	
04/10/20	ZUMBA INSTRUCTOR	CLASSES	\$339.00	45200 141

**ACH PAYMENTS**

**\$64,593.78**

WEST HANOVER TOWNSHIP  
ONLINE VENDOR PAYMENTS

DATE	VENDOR	DESCRIPTION	AMT.	CODE TO
3/31/2020	AFLAC	INSURANCES	43.8	48700 159
4/5/2020	CARDMEMBER SVC		5772.27	
3/23/2020	COMCAST	PHONES, INTERNET, CABLE	223.86	45000 320
3/30/2020	COMCAST	PHONES, INTERNET, CABLE	769.48	43000 320
4/6/2020	FLEXFACTS	INSURANCES	85.5	48700 159
4/6/2020	FRONTIER	PHONES	49.05	13005
4/14/2020	FRONTIER	PHONES	49.05	13005
4/14/2020	FRONTIER	PHONES	91.48	13005
4/6/2020	HIGHMARK	INSURANCES	6351.51	42900 160
4/6/2020	HIGHMARK	INSURANCES	20084.33	48700 159
4/6/2020	HIGHMARK	INSURANCES	2231.59	22500
3/23/2020	PAWC	WATER	126.42	40900 366
3/23/2020	PAWC	WATER	3350.91	13004
4/2/2020	PAWC	WATER	3192.22	13004
3/30/2020	PP&L	ELECTRICITY	559.39	40900 361
3/30/2020	PP&L	ELECTRICITY	1538.15	45400 361
3/30/2020	PP&L	ELECTRICITY	499.72	43300 361
4/6/2020	RUNWELL	IT SVCS	86.25	40500 452
4/6/2020	RUNWELL	SKYSHIELD, SKYMAIL, SKYWATCH, SKYVAULT, OFFICE 365	315.66	40500 452
4/6/2020	RUNWELL	SKYSHIELD, SKYMAIL, SKYWATCH, SKYVAULT, OFFICE 366	315.67	45000 320
4/6/2020	RUNWELL	SKYSHIELD, SKYMAIL, SKYWATCH, SKYVAULT, OFFICE 367	315.67	43000 320
4/6/2020	RUNWELL	IT SVCS	561.25	
4/14/2020	SAMS CLUB	SUPPLIES	87.08	40500 210
4/14/2020	SAMS CLUB	SUPPLIES	1043.4	45200 247
4/2/2020	SUNOCO	FUEL	16.37	41400 330
4/2/2020	SUNOCO	FUEL	105.86	45000 300
4/2/2020	SUNOCO	FUEL	896.86	43000 330
4/2/2020	SUNOCO	FUEL	178.29	40500 301
4/2/2020	UGI	GAS	780.13	40900 362
4/14/2020	UGI	WATER	270	40900 366
4/14/2020	WELLS FARGO	COPIER	661.14	40500 452
4/14/2020	WELLS FARGO	COPIER	387.68	45000 260

**ONLINE PAYMENTS      51040.04**