

**West Hanover Township**  
**7171 Allentown Blvd. Harrisburg, PA 17112**  
**www.westhanover.com**

Board of Supervisor Meeting Minutes  
Monday, February 3, 2020

1. Ms. Connors called the meeting to order at 7:00 pm. This was followed by the Pledge of Allegiance and Invocation.
2. **Approval of Minutes:** no minutes to approve.
3. **Correspondence:**
  - a. Dauphin County Tax Collection Committee sent their meeting minutes, 2020 budget and a memo to all Political Subdivisions. There were not any questions on the included items.
4. **Public Comment:**

Bill McCahan – Mr. McCahan would like to talk about the Elementary School issue with the needed amplifier. He wanted to let the Board know that this needs to be resolved. He said that there were calls made last week to attempt to bypass the regulations. His memo to the Board includes the 2007 appendix that was adopted. Mr. McCahan suggests that a letter be written to the School District and one to the Township Manager to expedite this process. Ms. Connors said that in the last Board meeting, Mr. Udit said that the District was doing it regardless if they received help with the funding or not. Mr. McCahan said what would happen if someone showed up a school board meeting and told them that their students weren't protected. Mr. Stinnett said that they already have a binding contract with their contractor to complete this.

Richard Enck – Mr. Enck was disappointed when he showed up to attend the MS4 Special Meeting on 1/22 – but no one was here and there were not any signs posted. He would also like to request the MS4 meetings get added to the outside marquee. Mrs. Zimmerman apologized for the missing signage. Mrs. Zimmerman stated that it is unacceptable that the paperwork hasn't been completed.
5. **Presentations, Staff & Board Reports** included reports of: Property Maintenance Log for January 23, 2020. Public Works reports for January 6 – 29<sup>th</sup>. December Zoning Report. Liquid Fuels MS-965 annual report. CPR Certification for Ronald Harper, Parks & Recreation. Board of Auditor Meeting minutes from January 21, 2020. Mr. Megonnell mentioned that seat #2 is vacant for the Board of Auditors and it will be on the next ballot.
6. The **Treasurer's Report** was read by Mr. Steinmeier with fund balances as of January 31, 2020.
  - a. *Motion: Mr. Megonnell moved, seconded by Mr. Miller to accept the gross payroll for January 31, 2020 in the amount of \$43,653.58. The motion was unanimous with Mrs. Zimmerman abstaining.*
  - b. *Motion: Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the vouchers prepaid in the amount of \$136,282.99 for the Administration, Parks and Public Works departments. The motion was unanimous.*
  - c. *Motion: Mr. Megonnell moved, seconded by Mr. Miller to approve the vouchers prepaid in the amount of \$4,472.48 for Fire Tax. The motion was unanimous.*
7. **Old Business:**
  - a. Townes of Hershey, SW & Road Issues – No new information.
  - b. Lexington Woods Hydrant turn over – No new information.

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8. **New Business:**

- a. Motion: Mr. Megonnell moved, seconded by Mr. Miller to authorize the advertisement of the 2020 Mowing RFP. The motion was unanimous.
- b. Motion: Mr. Steinmeier moved, seconded by Mr. Megonnell to adopt Resolution 2020-29 Towing & Storage with the address to reflect their new Carlisle location. The motion was unanimous.
- c. Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the requested septic pumping extension for the Intriery Residence with the extended expiration date of 07/09/2021. The motion was unanimous.
- d. Mr. Stinnett spoke on the specifics of Resolution 2020-39 and the benefit of adopting it. He said that by choosing this method, our credit standings would not be affected. Mr. Stinnett also said that it will give us a little time to see if we can get a reduced interest rate. Mr. Rosario said that he was in contact with our Accountant, Diana Reed and she is also in support. Motion: Mrs. Zimmerman moved, seconded by Mr. Megonnell to adopt Resolution 2020-39 as presented. The motion was unanimous.

e. **Public Comment:**

Mark Chiles, Townes of Hershey. Mr. Chiles asked what the check to the Sewer Authority was for in the amount of \$65,941.41. Mrs. Rex said that the Grant money is coded to be taken from the line item, but it is technically not a Parks item.

Richard Enck, Hillside Avenue – Mr. Enck asked if handouts were given for the MS4 Meeting dates.

Matthew Kuntz, WHT Volunteer Fire Department – Mr. Kuntz said that for the month of January there were twenty-eight (28) calls. Sixteen of those were in West Hanover Township with the remainder supporting nearby Townships. Hours for the volunteers came in at 137 for fire related, 200 for training, 315 for meetings, etc. Mr. Kuntz also said that the Fire Company is currently working on a 3 – 5 year Report for the Board. He said that in recent calls for cardiac arrest, the State Police are now present at the scene. Calls used to be handled by the Medic, or a coroner if called. 16 in wht. 137 hours fire. 200 training hours. 315 for meeting, etc. state cert 3-5 year report. Police are present for every heart attack and such. Attending every scene. The responsibility to call a crime scene used to be on a medic or a coroner would come out and make the call. Mr. Kuntz said that the Fire Department also will come out to a house for a safety prevention check for an individual that requires additional care, to eliminate hazards before they are an issue. This is a service that they do for nothing.

9. **Parks Upcoming Events**

Included the following: AARP Free Tax Preparation every Tuesday evening until April 14<sup>th</sup>. Casino Night on February 8<sup>th</sup> from 6 – 10 pm. Scrapbooking with Cathy on February 15<sup>th</sup> and the AARP Refresher Smart Drivers Course on February 18<sup>th</sup>.

10. **Supervisor comments**

Gloria Zimmerman – Mrs. Zimmerman asked when Andrew Lewis was starting his satellite office hours here. Mr. Rosario said that nothing has been solidified yet.

Jay Megonnell – Mr. Megonnell asked for the newsletter deadline. He also wanted to recognize Gary Houck for gratuitously donating for the restoration of the memorial monuments. We should have a picture of Mr. Houck at the restored monuments and present him with an award at a future Board meeting.

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Donald Steinmeier – Mr. Steinmeier reminded everyone of the upcoming MS4 meeting this Wednesday. He said that there are lots of barking dog complaints recently and Marty has been very busy. Mr. Megonnell reminded the public that the County is out and enforcing dog licenses with fines.

Stacey Connors – Ms. Connors has 24 years working for an elected official and would like to request some items that may be helpful to the overall process. She is thankful for everything the staff does but would like to implement the following: An agenda published prior to the entire packet so it can be reviewed for completeness or items that should/should not be listed. Every action item to include a short summary on what they are presenting, why it is before the board and their recommended action. This would be done by the individual asking for the item to go onto the agenda. Public Comment to be broken into two specific items: with the first being only for items not on the agenda, and the second for items that were on the agenda. She would like to look at ways to be more productive and helpful and have an overall better use of time during a meeting.

Ms. Connors also asked if the Township has ever participated in a shredding event? We could have a local representative(s) attend and even partner with East/South Hanover. There would be a limit on the number of boxes available for free shredding.

The meeting was paused for a short executive session.

*Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to adjourn the meeting at 8:45 pm. The motion was unanimous.*