

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, SEPTEMBER 17, 2019
REGULAR MEETING**

CALL TO ORDER

Chairman Kreiser called the September 17, 2019 regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

Mr. Kreiser stated that, as in the recent past, the same rules would apply for public comment.

ATTENDANCE

Michael Kreiser, Chairman
William Rehkop, Vice Chairman
Thomas Stewart, Treasurer
Joseph Sembrot, Secretary
Jeffrey Bowra, Assistant Secretary

PUBLIC COMMENT – AGENDA ITEMS

Richard Enck, 7112 Hillside Road. Mr. Enck stated that his lateral was installed approximately two (2) weeks ago and the contractors left subsoil rather than topsoil in the lateral.

Dudley Gordon, 7104 Hillside Road. Dr. Gordon asked who would be responsible for planting grass seed after the final connection. Mr. Kreiser stated that is the property owner's responsibility. Dr. Gordon also raised a concern that the contractor took excess dirt from the site.

Kelly Sheetz, 640 Walnut Avenue. Mrs. Sheetz raised a concern that the curbing between her driveway and the driveway belonging to the Hinkles was broken and that now her driveway floods.

APPROVAL OF MINUTES

Regular Meeting, August 20, 2019. ***Mr. Stewart moved, seconded by Mr. Sembrot, to approve the Minutes as distributed. The motion was unanimously approved.***

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices totaled \$36,948.89.

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the prepaid invoices in the amount of \$36,948.89. The motion was unanimously approved.

Mrs. Martin also reported that the pending invoices totaled \$176,918.05, which included the fourth payment for Guyer Brothers as well as grinder pumps.

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the pending invoices in the amount of \$176,918.05. The motion was unanimously approved.

The August receipts totaled \$337,436.37. Mrs. Martin also called the members' attention to the arrears report as of September 9, 2019.

OLD BUSINESS

Houck Manor. Mr. Cichy reported that Guyer Brothers was continuing with the installation of the low pressure main and has installed approximately 4,174 linear feet of pipe. The contractor has also installed approximately 39 low pressure sewer laterals, 3 air release valve manholes, and 6 cleanouts. The contractor expects construction to be completed by October 14, 2019. Substantial completion for the projected based on the contract is October 29, 2019.

Holiday Park. Mr. Cichy reported that DCCD has determined that the NOI for NPDES and Post Construction Stormwater Management permit application is complete and is now under technical review. HRG is still awaiting PADEP review of the joint Permit application. Once the permits are received, HRG will finalize the design and bidding documents.

PWTech ESR-353. Mr. Cichy reported that HRG submitted the Water Quality Management Permit Application and it is under review by PADEP. It was submitted in July but no communications have been received from PADEP since that time.

HRG's electrical engineer visited the Authority's wastewater plant on September 6th in order to review the Staff's desires for integration of the lime silo controls with the new PWTech volute press, and to further review the control of all new equipment which is proposed by the project. This information will be included in HRG's review of the PWTech formal submission.

Pending approval of the equipment submittal and receipt of the Water Quality Management Permit, HRG's goal is to have final design drawings and bidding documents ready for the Staff's review in October in order to solicit contractor bids for the project's construction. Construction will begin in early 2020 following fabrication and delivery of the press.

Pump Station #9. Mr. Cichy reported that HRG continues to work on the preliminary design of the pump station replacement using the site layout that the Authority Staff have selected. HRG has also prepared a plat and legal description to identify the areas required for the pump station site and temporary construction area.

South Oak Grove Road. Mr. Cichy reported that HRG issued a sewer concept plan review report dated September 6th.

Sterling Road – Lot 13. Mr. Cichy reported that HRG issued a sewer concept plan review reported dated September 6th.

Landis Crossing. Mr. Cichy reported that HRG issued a land development plan review dated September 11, 2019. HRG also issued a memo on the sewage capacity verification for this project dated September 11, 2019.

NEW BUSINESS

Authorization to Rehabilitate 13 Manholes. Mr. Salisbury called the members' attention to the Quotations from Mr. Rehab, LLC in the amount of \$44,620 and Abel Recon in the amount of \$45,072.40. He recommended that the Authority approve the Quotation for Mr. Rehab, LLC.

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the Quotation from Mr. Rehab, LLC in the amount of \$44,620. The motion was unanimously approved.

Minimum Municipal Obligation (MMO). Mr. Salisbury called the members' attention to the MMO for 2020 pension in the amount of \$28,513.

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the MMO for 2020 in the amount of \$28,513. The motion was unanimously approved.

Sheetz Rebate Request. Mr. Salisbury called the members' attention to an e-mail from Sheetz requesting a correction for charges paid in error for wastewater on the irrigation system.

Mr. Salisbury reported that he responded to Sheetz stating that when the first call was received in 2017, a request was made for information or plans concerning the irrigation system. The information was never received. The information has now been received regarding the irrigation system and Staff went out to inspect the store. There is a separate irrigation system and chemical fire suppression system. Mr. Salisbury recommended that no refunds be given but that the systems in question be taken into consideration going forward.

Mr. Stewart moved, seconded by Mr. Sembrot, to take the irrigation system into consideration going forward but that no refunds would be issued. The motion was unanimously approved.

Resolution 2019-A-2. Mr. Salisbury called the members' attention to Resolution 2019-A-2 for the purchase of land from Willis E. Ober for construction of Pump Station #9. Mr. Ober agreed to release the land for \$1.

Mr. Stewart moved, seconded by Mr. Rehkop, to adopt Resolution 2019-A-2. The motion was unanimously approved.

Winslett Phase 7 Maintenance Bond. Mr. Salisbury reported that the owners of Winslett Phase 7 requested a reduction in the Letter of Credit from \$77,000 to \$7,000.

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the reduction of Letter of Credit Bond #483481S from \$77,010 to \$7,000 for Winslett Phase 7. The motion was unanimously approved.

PUBLIC COMMENT – NON-AGENDA ITEMS

Richard Enck, 7112 Hillside Road. Mr. Enck asked if the booklets for the grinder pumps were available. Mr. Salisbury stated they were not yet available.

Donald Steinmeier, 11 North Fairville Avenue. Mr. Steinmeier stated that the Board of Supervisors approved Landis Crossing at its meeting on September 16, 2019.

He also stated that DEP was taking a look at the Foxbuilt Sterling Road development. The project is on hold until DEP finishes its review.

Halloween was changed from October 24, 2019 (as advertised in the Newsletter) to Thursday, October 31, 2019 from 6-8 p.m.

Mr. Steinmeier also announced that a meeting regarding the Route 39 study would be held at the South Hanover Township building on Wednesday, September 18, 2019 beginning at 6 p.m.

Todd Sheetz, 640 Walnut Avenue. Mr. Sheetz asked who would be responsible to restore the roads. Mr. Kreiser replied that the Authority would restore only the areas affected by the sewer project.

CORRESPONDENCE

Mr. Salisbury briefly reviewed the correspondence, which included a summary of the Township Staff Joint meeting held in August, a written question from John and Beth Gilbert raised at the August meeting, and the DCCD Completeness Notification Letter regarding Holiday Park.

AUTHORITY MEMBER COMMENTS

Tom Stewart. Mr. Stewart had no comments.

Joe Sembrot. Mr. Sembrot had no comments.

Bill Rehkop. Mr. Rehkop had no comments.

Jeff Bowra. Mr. Bowra had no comments.

Mike Kreiser. Mr. Kreiser had no comments.

REPORTS

Authority Manager. Mr. Salisbury submitted a written report.

Engineer. Mr. Cichy had no further comments.

Authority Solicitor. Mr. Miner stated that he was working with Authority staff on arrears.

ADJOURNMENT

Mr. Stewart moved, seconded by Mr. Sembrot, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 6:55 p.m.

Respectfully submitted,

Gail A. Martin
Recording Secretary