

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, OCTOBER 15, 2019
REGULAR MEETING**

CALL TO ORDER

Chairman Kreiser called the October 15, 2019 regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

Mr. Kreiser stated that, as in the recent past, the same rules would apply for public comment.

ATTENDANCE

Michael Kreiser, Chairman
William Rehkop, Vice Chairman
Thomas Stewart, Treasurer
Joseph Sembrot, Secretary
Jeffrey Bowra, Assistant Secretary

PUBLIC COMMENT – AGENDA ITEMS

Richard Enck, 7112 Hillside Road. Mr. Enck expressed concern about how the contractor restored his yard after installing the lateral. He also expressed concern that the testing was not being performed properly by the contractor.

John Gilbert, 646 Walnut Avenue. Mr. Gilbert stated he has been monitoring the problem he was having on his property with water laying in the lateral. He stated it appeared to have dried up.

In response to a question as to when residents would be able to hook up, Mr. Salisbury stated that it was likely the 60-day connection letters would go out from the Township around the end of October.

In response to a question regarding the procedure for obtaining a permit, Mr. Salisbury stated that he would have to go to the Township to obtain a building permit and voucher for his tapping fee and then come to the Authority to obtain a Sewer Connection Permit.

Kelly Sheetz, 640 Walnut Avenue. Mrs. Sheetz stated that the curbing that goes between her home and her neighbor has not been repaired as of yet and added that her yard floods when it rains.

Gloria Zimmerman, 1453 Mummau Road. Township Supervisor Zimmerman asked the Authority to consider to provide funds to assist the Holiday Park residents in the budget process.

APPROVAL OF MINUTES

Regular Meeting, September 17, 2019. ***Mr. Stewart moved, seconded by Mr. Rehkop, to approve the Minutes as distributed. The motion was unanimously approved.***

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices totaled \$46,876.29.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the prepaid invoices in the amount of \$46,876.29. The motion was unanimously approved.

Mrs. Martin also reported that the pending invoices totaled \$74,702.84.

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the pending invoices in the amount of \$74,702.84. The motion was unanimously approved.

The September receipts totaled \$129,490.56.

OLD BUSINESS

Houck Manor. Mr. Cichy reported that Guyer Brothers completed installation of all 3-inch low pressure sewer main along Route 39 and is working to complete the 2-inch low pressure sewer main on Route 39; approximately 120 feet remains for installation. The remaining work for the project includes completion of 14 lateral installations, 3 cleanout and air release valve structures on Route 39, and testing of the mains and laterals. Restoration work is scheduled to be completed through the remainder of October. Substantial completion for this project is October 29, 2019.

Mr. Cichy also called the members' attention to the Application for Payment 5 in the amount of \$62,586.54. HRG has reviewed the application and recommends payment to Guyer Brothers.

Mr. Rehkop moved, seconded by Mr. Stewart, to approve Payment 5 to Guyer Brothers in the amount of \$62,586.54. The motion was unanimously approved.

Mr. Cichy also reported that the paving was scheduled for the week of October 28 with the final inspection by HRG and Mr. Wetzel to follow.

Holiday Park. Mr. Cichy reported that DCCD issued a comment review letter on the NOI for NPDES and Post Construction Stormwater Management permit application on October 4, 2019. HRG contacted DCCD to review their comments and will make a resubmission early the week of October 14. PADEP is still reviewing the Joint Permit application. Once the permits are received, the design and bidding documents will be finalized.

PWTech ESR-353. Mr. Cichy reported that HRG contacted PADEP to inquire as to the status of their technical review of the Water Quality Management Permit Application submitted in July. PADEP informed HRG that the review had not yet begun. PADEP indicated that the review of the Construction Permit would be completed and returned in December.

HRG has completed its review of the formal PWTech equipment submittal and coordinated it with the Authority's Staff regarding the intended control of all new equipment included on the project and to ensure that the PWTech equipment is compatible with the Authority's existing wastewater plant SCADA system. Based on the review and coordination with the Authority's Staff, the submittal has been returned to PWTech marked "Approved as Corrected."

Pump Station #9. Mr. Cichy reported that HRG submitted the 60 percent Preliminary Design drawings to the Authority on October 8 for review. When the Authority Staff has reviewed the drawings, a meeting will be set to discuss their comments. HRG will then move forward with the PADEP Water Quality Management Permit Application.

NEW BUSINESS

2020 Draft Budget. Mr. Salisbury called the members' attention to the proposed 2020 Budget.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the salaries as proposed for 2020. The motion was unanimously approved.

Mr. Salisbury stated he would update the budget for the November meeting for final approval.

PUBLIC COMMENT – NON-AGENDA ITEMS

Kelly Sheetz, 640 Walnut Avenue. Mrs. Sheetz asked about billing for the proposed stormwater charges to be accessed to residents. Mr. Kreiser stated that the Township would be doing that billing, not

the Authority. Mrs. Zimmerman stated that a meeting was scheduled for October 23 to discuss the stormwater matter.

Mrs. Sheetz also asked about the length of time for the warranty on the grinder pumps. Mr. Kreiser stated that the warranty would cover a 3-year period after start-up.

Richard Enck, 7112 Hillside Road. Mr. Enck stated that it was his understanding that all of the excess soil was taken to Lelii's Landscaping.

Thomas Bejgrowicz, 7335 Moyer Road. Mr. Bejgrowicz asked the Board to consider extending the same \$3,000 assistance to the residents of Holiday Park that was being given to the residents of Houck Manor.

After a brief discussion, Mr. Rehkop advised him that the Board would consider the assistance at some point after the bids were received for the Holiday Park project.

CORRESPONDENCE

Mr. Salisbury called the members' attention to the correspondence, which included notes from the meeting between Township and Authority staff on October 10, a letter from DEP dated October 3 related to the review of the 2018 Annual Wasteload Management Report, and a letter from DCCD dated October 4 related to the Holiday Park project.

AUTHORITY MEMBER COMMENTS

Jeff Bowra. Mr. Bowra asked everyone to drive carefully on Halloween.

Bill Rehkop. Mr. Rehkop wished everyone a Happy Halloween.

Joe Sembrot. Mr. Sembrot had no comments.

Tom Stewart. Mr. Stewart had no comments.

Mike Kreiser. Mr. Kreiser had no comments.

REPORTS

Authority Manager. Mr. Salisbury submitted a written report.

Engineer. Mr. Cichy had no further comments.

Authority Solicitor. Mr. Miner stated that he continues to work on collection activities and had written 15 lien letters and prepared several liens to be filed at the Court House.

ADJOURNMENT

Mr. Stewart moved, seconded by Mr. Bowra, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Gail A. Martin
Recording Secretary