

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY  
7901 JONESTOWN ROAD, HARRISBURG, PA  
TUESDAY, AUGUST 20, 2019  
REGULAR MEETING**

**CALL TO ORDER**

Chairman Kreiser called the August 20, 2019 regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

Mr. Kreiser reviewed the guidelines for public comment.

**ATTENDANCE**

Michael Kreiser, Chairman  
William Rehkop, Vice Chairman  
Thomas Stewart, Treasurer  
Joseph Sembrot, Secretary  
Jeffrey Bowra, Assistant Secretary

**PUBLIC COMMENT – AGENDA ITEMS**

Robert Fowler, 8048 Rider Lane. Mr. Fowler stated he was present to represent the Animal Hospital of Dauphin County plan, which was to be discussed later in the meeting under New Business. He added that the animal hospital connection would be a part of the larger project that is proposed for the property he owns at 39 and Rider Lane. He requested that, due to the narrowness of the property, the Authority consider granting him a 20-foot right-of-way rather than the requisite 30-foot right-of-way set forth in the Authority's standards.

John and Beth Gilbert, 646 Walnut Avenue. Mr. Gilbert voiced concern over the fact that there is standing water in the valve box installed for his property. He is concerned that it could back up into his basement. Mrs. Gilbert suggested that perhaps a spring existed where the valve box had been installed. It was agreed that staff would take a look at the site.

Richard Enck, 7112 Hillside Road. Mr. Enck asked when a manual for the electrical controls for the grinder pump would be available. He stated he knew the information was available on a website but he didn't believe that he should have to pay to print 57 pages off of a website when the Authority should be providing the manual. Mr. Salisbury stated the manuals were not available yet but that Matt Dobroskey from Mid-Atlantic was working on putting something together.

**APPROVAL OF MINUTES**

Regular Meeting, July 16, 2019. ***Mr. Stewart moved, seconded by Mr. Bowra, to approve the Minutes as distributed. The motion was unanimously approved.***

**FINANCIAL REPORTS**

Mrs. Martin reported that the prepaid invoices totaled \$66,530.88.

***Mr. Stewart moved, seconded by Mr. Sembrot, to approve the prepaid invoices in the amount of \$66,530.88. The motion was unanimously approved.***

Mrs. Martin also reported that the pending invoices totaled \$323,403.37, which included the cost of 42 of the grinder pumps as well as the third payment to Guyer Brother for the sewer project.

***Mr. Stewart moved, seconded by Mr. Sembrot, to approve the pending invoices in the amount of \$323,403.37. The motion was unanimously approved.***

The July receipts totaled \$233,238.42. Mrs. Martin stated that an updated Arrears Report would be prepared for the September meeting.

## **OLD BUSINESS**

Houck Manor. Mr. Cichy reported that installation of the low pressure sewer main is continuing and that approximately 2,900 linear feet has been completed. The contractor also installed 23 low pressure sewer laterals and 6 air release valves and cleanouts. The installation of the low pressure sewer main along SR39 is proceeding much slower than the Township roads due to the presence of rock and equipment issues. Substantial completion for this project based on the contract is October 29, 2019.

Holiday Park. Mr. Cichy reported that he is awaiting PADEP and DCCD review of the NOI for NPDES and Post Construction Stormwater Management permit application for the Joint Permit application. Once the permits are received, HRG will finalize the design and bidding documents.

PWTech ES-353. Mr. Cichy reported that the Water Quality Management Permit Application was executed by the Authority and was submitted to PA DEP on July 19, 2019. The application is now under technical review by PA DEP.

HRG worked with the Authority and submitted a Purchase Order to PWTech for the COSTARS purchase of the ES-353 Volute Press. The Purchase Order was submitted on July 19, 2019. HRG was notified from PWTech that the formal submittal package for the new press and associated polymer make-up system should be received on or about September 2<sup>nd</sup>. Upon receipt, HRG will forward the submittal to the Authority staff for review and comment. PWTech has indicated that the delivery of the equipment would take approximately 14 weeks from receipt of the approved submittal.

Mr. Cichy stated he is working with the Authority staff to coordinate the washwater demands of the new press and the polymer make-up water requirements based on recent information provided by PWTech to ensure that adequate flow and pressure is provided to the new equipment.

Pump Station #9. Mr. Cichy reported that HRG has developed conceptual site plan alternatives and reviewed that with Authority staff on August 13<sup>th</sup>. Based on comments from the staff, HRG is now proceeding with preliminary design of the pump station replacement. Due to Township zoning building setback requirements and the desire to keep work out of the I-81 right-of-way so that a permit is not required, the proposed pump station is intended to be located adjacent to the existing pump station. This will allow the existing pump station to remain in operation during construction. HRG is preparing a plat to identify the areas required for the pump station site and temporary construction area so that the Authority can work to obtain the land required.

## **NEW BUSINESS**

Landis Crossing. Mr. Salisbury stated that the proposed development will be at the site where the Double KK now exists. The plan proposes to construct 49 townhouses on that property.

Mr. Salisbury also reported that HRG reviewed the plan and identified technical comments that needed to be addressed. HRG received a revised land development plan which is currently under review.

In this instance, the lines in the development will remain private and no rights-of-way will be required. This project will consist of a lateral only; however, the lines and laterals within the development will need to be inspected and approved by the Authority.

Mr. Salisbury asked if the Authority would require a bond since the project only consisted of a lateral. Following a brief discussion, it was agreed that the developer would need to post a bond; therefore, it would be necessary to establish a construction cost for the work done on the Authority's sewer line.

Animal Hospital of Dauphin County. Mr. Salisbury reported that the pump station had enough capacity to accommodate Mr. Fowler's project.

A discussion ensued, during which Mr. Kreiser advised Mr. Fowler that the Authority would take his request for a reduced right-of-way into consideration.

South Oak Grove Road. Mr. Salisbury called the members' attention to the review by HRG dated August 13, 2019 for the proposed project.

Mr. Salisbury stated that depending on how the system was installed, the Authority had delivered a letter to each resident on the south side of Oak Grove Road that might be affected by the project to determine if anyone would be interested in connecting even if they were not within the requisite 150 feet. Two of the five residents contacted might be interested. Mr. Salisbury added that depending on the final construction plan for the sewer installation, all five (5) of the properties would likely be within 150 feet of the sewer main. Following a brief discussion, it was suggested that Mr. Salisbury contact the Township to determine if it would be possible to make an exception if the residents did not want to connect.

Lot 13 - Sterling Road. Mr. Salisbury called the members' attention to the review by HRG dated August 13, 2019 for the proposed project.

Township Supervisor Steinmeier indicated that the Board of Supervisors rejected the request from the developer to grant a conditional use provision for this project at its meeting on August 19, 2019. No further discussion took place on this item.

Authorization to Open a CD at S&T Bank. Mr. Salisbury requested authorization to open a \$1 million CD at S&T Bank at an interest rate of 2.2% for a period of one year.

***Mr. Stewart moved, seconded by Mr. Rehkop, to authorize the Authority obtain a \$1 million CD through S&T Bank. The motion was unanimously approved.***

Authorization to Rehabilitate 19 Manholes. Mr. Salisbury called the member's attention to the proposal from Advanced Rehabilitation Technology to rehab 19 manholes at a cost of \$39,330.

***Mr. Stewart moved, seconded by Mr. Rehkop, to authorize the rehabilitation of 19 manholes at a cost of \$39,330. The motion was unanimously approved.***

## **PUBLIC COMMENT – NON-AGENDA ITEMS**

Donald Steinmeier, 11 North Fairville Avenue. Mr. Steinmeier announced that a meeting to present the MS4 Program to address stormwater issues on September 11 at 7 p.m. He added that the Board of Supervisors would establish a five (5) person Stormwater Board in the near future.

He also stated that staff would be hired to handle the stormwater billing, etc. and would have a budget of \$1 million. The cost for the MS4 Program is proposed to be \$96 per year per household.

## **CORRESPONDENCE**

Mr. Salisbury briefly reviewed the correspondence, which included a letter from Daley, Zucker, Meilton & Miner regarding rates for 2020 and two letters from Hamilton & Musser addressing the 2018 financial audit. Mr. Salisbury also called the members' attention to a letter from Mr. Peffley regarding his properties on Linglestown Road and Mr. Miner's response to him, and a summary of the monthly meeting with the Township manager and solicitor. He also called attention to a letter from Mr. Miner to Mr. Enck regarding his interference in the Houck Manor sewer project.

## **AUTHORITY MEMBER COMMENTS**

Tom Stewart. Mr. Stewart wished everyone a happy Labor Day.

Joe Sembrot. Mr. Sembrot had no comments.

Bill Rehkop. Mr. Rehkop had no comments.

Jeff Bowra. Mr. Bowra had no comments.

Mike Kreiser. Mr. Kreiser had no comments.

## **REPORTS**

Authority Manager. Mr. Salisbury submitted a written report.

Engineer. Mr. Cichy had no further comments.

Authority Solicitor. Mr. Miner stated that he was continuing to work with Authority staff on arrears and would provide an update at the September meeting.

## **ADJOURNMENT**

***Mr. Stewart moved, seconded by Mr. Sembrot, to adjourn the meeting. The motion was unanimously approved.*** The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Gail A. Martin  
Recording Secretary