

**West Hanover Township**  
**7171 Allentown Blvd. Harrisburg, PA 17112**  
**www.westhanover.com**

Board of Supervisor Meeting Minutes  
Monday, December 2, 2019

1. Mr. Miller called the meeting to order at 7:01 pm. This was followed by the Pledge of Allegiance and Invocation.
2. **Approval of Minutes:**
  - a. *Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the regular meeting minutes of November 18, 2019. The motion was unanimous with Ms. Connors abstaining.*
3. *Correspondence:*
  - Dauphin County Conservation District sent a thank you for the Rain Barrel Workshop that we had held. Mr. Megonnell asked about the quantity of the rain barrels. He also asked if the Township received MS4 credits.
  - Turkey Hill notified the Township of their liquor license for their location at the intersection of Clover & Rt. 22.

(previously item 9E; moved forward for time conflicts.)

This was presented by Lou Verdelli, Managing Director of RBC Capital Markets, LLC. He said that this is the perfect time to refinance, as rates are quite low. Mr. Verdelli explained the spreadsheets that were handed out. GO Bond = General Obligation Bond. Also present were Ryan Brockman, RBC Capital Markets, LLC – Mark Salisbury, Sewer Authority Manager. – and Donna Kreiser, McNeese, Wallace & Nurick. The 2<sup>nd</sup> Amendment to the Subsidiary Agreement would be used for the new GO 2020 Bond. Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to proceed with the initial presentation with the Sewer Authority to meet their projected \$100K savings. The motion was unanimous.

4. **Presentations, Staff & Board Reports** included meeting minutes from the EAC (November), Parks Board (September & October), Sewer Authority (October). Reports included Property Maintenance Log and Public Works Duties.
5. The **Treasurer's Report** was read by Mr. Steinmeier with fund balances as of November 27, 2019.
  - a. *Motion: Mr. Megonnell moved, seconded by Ms. Connors to accept the payroll for November 22, 2019. The motion was unanimous with Mrs. Zimmerman abstaining.*
  - b. *Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the vouchers prepaid in the amount of \$75,770.35 for the Administration, Parks and Public Works departments. The motion was unanimous.*
  - c. *Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid in the amount of \$982.52 for Fire Tax. The motion was unanimous.*
6. **Old Business:**
  - a. Townes of Hershey, SW & Road Issues – No new information.
  - b. Lexington Woods Hydrant turn over – No new information.
7. **2020 Budget:**

Mr. Rosario stated that there have not been any resident comments or questions. He strongly recommended an increase to the local tariffs. Ms. Connors had questions regarding section 3 of the Budget. Mr. Rosario said that he was able to balance the budget as presented. Ms. Connors asked if the Board should consider other avenues

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of employee compensation for the following budget. She inquired about the costs the employees put out for health care, etc.

- a. Motion: Resolution 2019-41 Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve and adopt the 2020 Budget as presented. The motion was unanimous.
  - b. Motion: Resolution 2019-42 Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the RE Tax Millage as presented, without increase. The motion was unanimous.
  - c. Motion: Resolution 2019-43 Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the Street Light Millage as presented, without increase. The motion was unanimous.
  - d. Motion: Resolution 2019-44 Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the Compensation Schedule as presented. The motion was unanimous with Mrs. Zimmerman abstaining.
  - e. Motion: Resolution 2019-46 Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the 2020 Fee Schedule as presented, with the removal of the duplicate. The motion was unanimous.
8. **New Business:**
- a. Motion: Mr. Megonnell moved, seconded by Ms. Connors to approve the final IG release for 7310 Devonshire Heights Road, as recommended by HRG, in the amount of \$15,234.00. The motion was unanimous.
  - b. Full-time Parks Maintenance hire. Mr. Holmes presented the applicants and the recommendation of Mrs. Jeannette Zimmerman, Mr. Dan Homrighausen and himself. Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to hire Ronald Harper for the full-time Maintenance Position. The motion was unanimous with Ms. Connors abstaining.
  - c. Parks UTV Request. Mr. Holmes presented this request as we were unable to complete the paving at the Community Center. He said that the equipment can get to all the trails at Fairville Park. He said that it allows them to transport tools to areas that they could not previously get to. Mr. Holmes said that unfortunately Fairville Park and the community Center's parking lots are so far gone that they can no longer be saved. Mr. Holmes said that Parks has been underequipped for years, and they are catching up. This is a low-impact piece of machinery and will NOT damage yards. He said he believes this to be a beneficial purchase and we are getting it with state pricing. (Costars vendor)
  - d. Truck Restriction. Mr. Stinnett recommended this item be tabled as the engineering study did not include the area in West Hanover Township. He said that there must be an engineering study in order to close the road to truck traffic. He said that he will get in touch with Mr. Cornell, East Hanover Township Manager.
9. **Public Comment:**  
Richard Enck, Hillside Road – Mr. Enck said that Dauphin County is not raising taxes until 2021.
- 10. Parks Upcoming Events**  
Included the following bus trips: Phantom of the Opera and Mt. Hope Christmas. CD Softball is doing a spaghetti fundraiser. There will be an adult Christmas dance, Breakfast with Santa and the Yule Log. It was asked if non-profits pay a reduced rental fee for events.
- 11. Supervisor comments**

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Gloria Zimmerman – Mrs. Zimmerman said that in January the Fire Company will be doing a presentation. She asked that the resident and EMS be invited to the event.

Jay Megonnell – Mr. Megonnell said that he hoped everyone had wonderful Thanksgiving. He attended the Linglestown Tree Lighting Ceremony last night. He suggested that the Township do a tree lighting ceremony or a New Year's Eve drop ceremony.

Stacey Connors – Ms. Connors wanted to thank Donnie Holmes for how they handled the online post regarding MS4. Some of the comments were out of hand and Parks responded with screen shots of the newsletter.

Donald Steinmeier – Mr. Steinmeier is attending the MS4 Stakeholder meeting on Wednesday at 6:30 p.m. He said that the MS4 Public hearing will be held on the 11<sup>th</sup>.

Kyle Miller – Mr. Miller said that immediately following the regular meeting, the Board will go into Executive Session regarding legal and personal matters.

*Motion: Mr. Megonnell moved, seconded by Ms. Connors to adjourn the meeting at 9:00 pm. The motion was unanimous.*