

**West Hanover Township**  
**7171 Allentown Blvd. Harrisburg, PA 17112**  
**www.westhanover.com**

Board of Supervisor Meeting Minutes  
Tuesday, September 16, 2019

1. Mr. Megonnell called the meeting to order at 7:00 pm. This was followed by the Pledge of Allegiance and Invocation. Mr. Miller was not present. Silence electronics. Executive following.
2. **Approval of Minutes:**
  - a. *Motion: Ms. Connors moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of September 3, 2019. The motion was unanimous.*
3. **Award of Bids:**
  - a. *Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the sale of the 1986 Chevrolet Flat Bed Water Truck, VIN 1GBHD34J2-GF420219, as stated in the bid received by Mr. Bowers. The motion was unanimous.*
  - b. *Motion: Ms. Connors moved, seconded by Mr. Steinmeier to approve to scrap the following vehicles that did not receive any bids: Public Works paving machine, VIN 11509-08 and the GMC Single Axle Dump Truck: VIN 1GDP7H1C1-WJ514214. The motion was unanimous.*
4. **Correspondence:** Mr. Rosario said that West Hanover Township has always followed Lower Paxton Township. *Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to move Halloween trick or treat night to October 31<sup>st</sup>, 2019. The change is for the 2019 year only. The motion was unanimous.* It was noted to make sure to properly advertise this change online and on Facebook.
5. **Public Comment:**

Jim Heilig, CD Rams Booster Club – Mr. Heilig is asking for a waiver for the cost of the building permit fee as the club works very hard to raise money. The permit cost is \$214.50. Mr. Rosario stated that the Township cannot waive the \$4.50 State UCC fee. *Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to waive \$210 of the permit cost, with the booster club to pay \$4.50. The motion was unanimous.*

Jon Hetrick, Historical Society – Mr. Hetrick voiced his concerns over some vegetation at Buck's Tavern. He offered the Historical Society to do the maintenance of the property. Mr. Megonnell said that the liability is too high, and they are not allowed. The Board Consensus is – **Because of liability concerns, no help is allowed with the weeding or outdoor vegetation of the property.** Mr. Hetrick was told to convey this information to the Historical Society.

Carol Buskirk, Environmental Advisory Committee Member (EAC) – She urged the Board of Supervisors to expedite the plans to save the Tavern. Ms. Connors said that it is not in the best interest of the taxpayers to accept a fraction of what the property is worth. The Comprehensive Plan is a guiding document and is NOT LEGALLY BINDING. Mr. Rosario repeated that the building is **NOT HABITABLE** and is **STRUCTUALLY UNSAFE**.

Jeannie Glasier, Historical Society Member – Ms. Glasier was angry and stated that if she must mortgage the property, she cannot afford to fix it.

Richard Enck, Hillside Road – Mr. Enck asked about the special washer upgrade. Mrs. Zimmerman said that the Fire Fighter Uniforms require a special machine to be able to get the smoke out. Mr. Enck asked for clarification on a few more invoices.

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6. **Public Hearings:** This section was recorded by GLFM Reporting. The Public Hearing was opened at 7:15 pm and closed at 7:21 pm.
  - a. Ordinance 2019.2 – Development Agreement. Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve Ordinance 2019-2 as presented. The motion was unanimous.
  - b. Ordinance 2019.3 – O & M Agreement for a Corporation or Legal Entity. Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Ordinance 2019-3 as presented. The motion was unanimous.
  - c. Ordinance 2019.4 – O & M Agreement for Individuals or Couples. Motion: Ms. Connors moved, seconded by Mr. Steinmeier to approve Ordinance 2019-4 as presented. The motion was unanimous.
  - d. Ordinance 2019.5 – Financial Security Agreement. Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve Ordinance 2019-5 as presented. The motion was unanimous.There was not any public comment regarding these Ordinances.
  
7. **Presentations, Staff & Board Reports** included reports from Public Works – JM spent a whole week crack sealing, good job. Mowing is great, reaching further than we ever have. Looks good. EAC – mostly prep for festival, Property Maintenance Log – rcvd. VM brush that was cut and not cleaned up. and zoning recap. There were no comments regarding the reports.
  
8. The **Treasurer's Report** was read by Mr. Steinmeier with fund balances as of August 30, 2019.
  - a. *Motion: Ms. Connors moved, seconded by Mr. Steinmeier to table the payroll for September 13, 2019. Ms. Connors stated that she had a question to ask regarding this at the Executive Meeting. The motion was unanimous with Mrs. Zimmerman abstaining.*
  
  - b. *Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid in the amount of \$115,672.46 for the Administration, Parks and Public Works departments. The motion was unanimous.*
  
  - c. *Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the vouchers prepaid with the Fire Tax in the amount of \$11,993.56. The motion was unanimous.*
  
  - d. The Financial Report for April was included.
  
9. **Budget 2020 – Draft**

SEO Fee Schedule – Mr. Rosario said that our Sewage Enforcement Officer is not raising his fees for the 2020 year. This is an FYI in regard to the budget in process.
  
10. **Old Business:**
  - a. Townes of Hershey, SW & Road Issues – No new information
  
  - b. Lexington Woods Hydrant turn over – No new information.

**11. Zoning & Planning: Landis Crossing, Plan 19.002**

- a. This was presented by Tim Mellott, Mellott Engineering. They are seeking a 5' road widening in lieu of sidewalk along Jonestown Road. The project does not have any phasing or public infrastructure. Land appraisal came in at \$3,000 per unit. There are 49 proposed units. Mr. Mellott stated that this project requires a large amount of upfront capital. To reduce this, they are asking instead to pay four (4) equal payments of #3,200 per unit. The payments would be once a year for four years with the first payment at the time of permits. The remaining three (3) payments would be made regardless of how many units are built. The NPDES permit is currently under review. The public sewer will be at 42.5 EDU's. Mrs. Zimmerman said that she appreciates the extra \$200 per unit in exchange for the payments. Mr. Mellott said that there will be a Community Association that will be responsible for all maintenance including snow removal. All hydrants are public with provided easements. Mr. Mellott said that there is a concrete pad OFF the street for the bus stop. There is road dedication for the length of the frontage.

*Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the waiver for relief along Jonestown Road for the sidewalk and curbing. This would be road widening. The motion was unanimous.*

*Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the waiver for the traffic control study. The motion was unanimous.*

*Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the waiver for the preliminary plan. The motion was unanimous.*

*Motion: Ms. Connors moved, seconded by Mr. Megonnell to approve the proposed snow removal plans. The motion was unanimous.*

*Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to a Conditional Agreement for approval as presented. This is conditional upon a written agreement for the four (4) payments, legal/ staff / engineering / county comments being met. The motion was unanimous.*

**12. Parks Upcoming Events**

Mr. Holmes ran over the upcoming bus trips. The senior meal is on Thursday. The Fall Festival is on Sunday, October 27<sup>th</sup>. There will be a bonfire with s'mores, courtesy of the Boy Scouts, cider press, Haunted House in the lower level, courtesy of the Girl Scouts, Live music from 5 – 8 pm

Mr. Holmes said that Community Day was fabulous. There was a great turnout and the weather was perfect. He has received great feedback.

**13. Supervisor comments**

Gloria Zimmerman said that she won a lot of prizes and had a great time. She commended Ms. Hardman and Mrs. Harman for a great job.

Stacey Connors said that she has received so many great comments about the event. She commended Mr. Hetrick, on his dedication to Buck's Tavern. She appreciates his passion. Reminded everyone to advertise the new Halloween date.

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Donald Steinmeier said that the event was well organized and enjoyable. He said that HRG is making an update presentation on SR 39 at the South Hanover Township Building at 6 pm on Wednesday 18<sup>th</sup>.

*Motion: Mrs. Zimmerman moved, seconded by Mr. Megonnell to adjourn the meeting at 8:30 pm. The motion was unanimous.*