

West Hanover Township
7171 Allentown Blvd. Harrisburg, PA 17112
www.westhanover.com

Board of Supervisor Meeting Minutes
Monday, August 19, 2019

1. Mr. Miller called the meeting to order at 7:00 pm. This was followed by the Pledge of Allegiance and Invocation. Mr. Megonnell and Ms. Connors were not present for the meeting.
2. **Correspondence** included two emails. The first was a question regarding the light at Devonshire Heights Road/ Douglas/ Rt. 39 intersection and the need for an actual stoplight. The second included a Waste Management issue where the can was damaged and filled with hydrologic oil, which was then dumped on Mount Laurel Church of God's parking lot.
3. **Approval of Minutes**
 - a. *Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the regular meeting minutes of July 15, 2019. The motion was unanimous.*
 - b. *Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of August 5, 2019.*
4. **Zoning & Planning:** This was presented by Ms. Hardman. JoJo's is doing a lot consolidation and addition to the existing building. Ms. Hardman said that we have received HRG comments. They are asking for two waivers; the deferment of sidewalks and of the preliminary plan. The sidewalks would be required along Holstein Road and Route 22. The Improvement Guarantee still needs submitted.

Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the waiver for 173-12, preliminary plan procedures. The motion was unanimous.

Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve section 173-15. B – sidewalk deferment along Holstein & Rt. 22. The motion was unanimous.

Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve 19.001 JoJo's land development and lot consolidation as presented on the condition of all Dauphin County, HRG, and staff comments fulfilled. The motion was unanimous.
5. **Public Comment:**

Richard Enck, Hillside Road. He spoke of the last meeting in which we spoke of public water going to the Community Center. He spoke of Mr. Rosario's comment regarding not having another public water meeting. Mr. Enck is in support of private water for the residents and would like the Township to check into a third well for the Community Center.
6. **Presentations, Staff & Board Reports** included reports from Public Works, Zoning, EAC, Parks and a Property Maintenance Log. There were no comments regarding the reports.
7. The **Treasurer's Report** was read by Mr. Steinmeier with fund balances as of August 16, 2019.
 - a. *Payroll: Mrs. Zimmerman said that she usually abstains from the payroll motion, but in order to reach the requirement of a quorum, she will make the motion to approve the payroll of August 16th, 2019. Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the gross payroll in the amount of \$35,184.40. The motion was unanimous.*

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- b. *Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the vouchers prepaid in the amount of \$142,487.76 for the Administration, Parks and Public Works departments. The motion was unanimous.*
- c. *Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the vouchers prepaid with the Fire Tax in the amount of \$6,314.39. The motion was unanimous.*

***** ***Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to temporarily suspend the regular meeting to proceed with the Public Hearings at 7:14 pm. The motion was unanimous.*** *****

8. **Public Hearings** – started at 7:15 pm:

- a. **CONDITIONAL USE: 19.01** - Daniel Snow Jr. submitted the conditional use in order to build a single-family home in the Conservation District. GLFM is taking minutes.
Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the conditional use 19.01 as presented. The motion was unanimous.
- b. **CONDITIONAL USE: 19.02** - Joe Burget, Jr. from Burget & Associates presented on behalf of Mission Land Company. – GLFM is taking minutes.
Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to deny the Conditional Use as presented. The motion was unanimous.
- c. **Ordinance 2019-1 Definition of Garden Structure.** Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Ordinance 2019-1 as presented. The motion was unanimous.
- d. **Ordinance 2019-2 Development Agreement.** Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to table this until our legal team has had time to review. The motion was unanimous.
- e. **Ordinance 2019-3 O & M Agreement, Person(s).** Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to table this until our legal team has had time to review. The motion was unanimous.
- f. **Ordinance 2019-4 O & M Agreement, Corporate.** Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to table this until our legal team has had time to review. The motion was unanimous.

***** ***Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to resume the regular meeting at 9:00 pm. The motion was unanimous.*** *****

9. Budget 2020 – Draft

- a. Authorization to include holidays for long-term part-time employees. Discussed the spreadsheet for them to earn the holidays. This would not impact the budget.
Motion: Mrs. Zimmerman moved; it was NOT seconded for approval.

Mr. Miller asked for it to be tabled for additional research. He suggested a five year minimum for the holidays to part of their salary. Mr. Steinmeier is opposed of this in all aspects.

Motion: Mr. Miller moved, seconded by Mr. Steinmeier to table this until additional research is conducted. The motion was unanimous.

10. Old Business:

- a. Townes of Hershey, SW & Road Issues – Mr. Wakefield did not have any new information. Mr. Chiles said that Kreider believed the pond was complete. When he talked with HRG, they said that their punch list is not complete. They were also unaware of the fence put up and would investigate that.
- b. Lexington Woods Hydrant turn over – Mr. Wakefield said that this is an ongoing issue. There has been new legislation passed recently that deals with the responsibility of taxes. Mr. Wakefield said that it will not go into effect for another thirty (30) days.
- c. FYI Exit 77 loan information – Mr. Rosario said that this is in response to Ms. Connor's question regarding where we are financially on this. Typical penalty rates start at 2% of the original amount. The penalty for this is estimated at \$286,000.00
- d. FYI Fire Station Loan Information – Mr. Rosario said that this is in response to Ms. Connor's question regarding where we are financially on this. Typical penalty rates start at 2% of the original amount. The penalty for this is estimated at \$576,000.00.
- e. Authorization to advertise the sale of the PW 1986 Chevy Pickup – A question was asked about what the money would be used for. Mr. Rosario said that it is to fund new lease/purchase options for the Public Works Department. They have equipment that needs replaced.
Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to authorize the advertisement of sale for the 1986 Chevy Pickup. The motion was unanimous.
- f. Authorization to sell PW 1998 Dump Truck
Motion: Mr. Miller moved, seconded by Mrs. Zimmerman to authorize the advertisement of sale for the 1998 Dump Truck. The motion was unanimous.
- g. Authorization to sell PW Paver – Mr. Rosario said that this is not being replaced. This is from the 1960's. The hours the Public Works spends fixing some of this old equipment is extreme. We are spending too much money to keep the vehicles state certified. The budget line item for this has exceeded its amount. Mr. Miller asked about the legality of these sales. Mr. Wakefield said that anything in excess of \$2,000 needs to be sealed bids or public auction.

Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to authorize the advertisement of sale for the 1960's Paver. The motion was unanimous.

11. Parks Upcoming Events

Mr. Holmes said that the Community Festival is on September 15th.

12. Supervisor comments

Mrs. Zimmerman said that the legal hearings were a hard decision, but we realize we are here for the residents and the welfare of the people. She also commented that the Board should only see clean plans, there should not be unanswered questions by the time the plan arrives for the Board.

Motion: Mrs. Zimmerman moved, seconded by Mr. Miller to adjourn the meeting at 9:45 pm. The motion was unanimous.