

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY  
7901 JONESTOWN ROAD, HARRISBURG, PA  
TUESDAY, JULY 16, 2019  
REGULAR MEETING**

**CALL TO ORDER**

Chairman Kreiser called the July 16, 2019 regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

Mr. Kreiser stated that, as in the recent past, the same rules would apply for public comment.

**ATTENDANCE**

Michael Kreiser, Chairman  
William Rehkop, Vice Chairman  
Thomas Stewart, Treasurer  
Joseph Sembrot, Secretary  
Jeffrey Bowra, Assistant Secretary

**PUBLIC COMMENT – AGENDA ITEMS**

Richard Enck, 7112 Hillside Road. Mr. Enck raised concerns about the sewer installation for Lot #8, #41, #49, and #51 in Houck Manor.

**APPROVAL OF MINUTES**

Regular Meeting, June 18, 2019. ***Mr. Stewart moved, seconded by Mr. Sembrot, to approve the Minutes as distributed. The motion was approved 3-0, with Mr. Rehkop and Mr. Bowra abstaining as they were not present at the June meeting.***

**FINANCIAL REPORTS**

Mrs. Martin reported that the prepaid invoices totaled \$92,256.32.

***Mr. Stewart moved, seconded by Mr. Rehkop, to approve the prepaid invoices in the amount of \$92,256.32. The motion was unanimously approved.***

Mrs. Martin also reported that the pending invoices totaled \$56,163.88.

***Mr. Stewart moved, seconded by Mr. Sembrot, to approve the pending invoices in the amount of \$56,163.88. The motion was unanimously approved.***

The June receipts totaled \$102,158.42. Mrs. Martin also called the members' attention to the financial report for the first six (6) months of 2019.

**OLD BUSINESS**

Houck Manor. Mr. Cichy reported that installation of the low pressure sewer main was continuing and that to date the contractor has installed approximately 2,270 linear feet of pipe. The Dauphin County Conservation District (DCCD) conducted a follow-up site inspection of the project on June 19, 2019 and indicated that there were no violations of Chapter 102 Erosion Control Title 25 of the Department of Environment Protection (DEP) rules and regulations.

The contractor anticipates that construction should be completed in early September 2019.

Mr. Cichy briefly reviewed Work Change Directive No. 1 for providing a sewer lateral to the property owned by Daniel Rabin on Walnut Avenue at a cost of \$4,580. He also reviewed Work Change Directive

No. 2 to extend a low pressure sewer lateral to the vacant property owned by James D. Zimmerman at a cost of \$835. Both property owners have provided payment to the Authority to cover the Change Directives.

The contractor submitted updated pricing for the substitution request to change the air valve manhole and the cleanout chamber frames and covers from 42" diameter opening to a 27" diameter opening due to the long lead times associated with the 42" diameter units. The contractor proposed a credit of \$1,223.2 per structure with this change. The contractor requested that the Authority pay for the costs of the 42" precast flat top section at a cost of \$290 per structure. Staff agreed to split the cost of the 42" precast flat top sections with the contractor; therefore, the total credit for 15 structures will be \$20,524.05.

Guyer Brothers has submitted Application for Payment No. 2 in the amount of \$24,651.21. Mr. Cichy advised that HRG reviewed the application and recommends payment.

***Mr. Stewart moved, seconded by Mr. Rehkop, to approve the Application for Payment No. 2 in the amount of \$24,651.21. The motion was unanimously approved.***

Holiday Park. Mr. Cichy reported that DCCD reviewed the NPDES and Post Construction Stormwater Management permit application and issued comments in a letter dated July 5, 2019. HRG is working to review and address the comments and will resubmit the information needed to DCCD.

PWTech ESR-353. Mr. Cichy reported that HRG submitted a set of Preliminary Drawings and a draft copy of the PA DEP Water Quality Management Permit Application to the Authority staff for review and plans to meet with staff to review their comments during the week of July 22, 2019. The PA DEP Water Quality Management Permit Application will then be revised as necessary to incorporate staff comments and then submitted to PA DEP for review and approval. HRG will proceed with the design of the electrical and structural improvements which are necessary to construct the project concurrent with PA DEP's review.

Mr. Cichy also reported that in order to receive a project specific PW Tech ESR-353 volute press submittal which must be approved prior to equipment fabrication, the manufacturer requires that the Authority provide a Purchase Order. The recent COSTARS purchase quotation received for this equipment had a price of \$470,000.

***Mr. Stewart moved, seconded by Mr. Bowra, to authorize Authority staff to issue a Purchase Order for a PW Tech ESR-353 volute press in the amount of \$470,000. The motion was unanimously approved.***

Pump Station #9. Mr. Cichy reported that HRG is working on the preliminary design and layout of the wet well and building for the pump station. The goal is to identify the areas required for the pump station site and temporary construction area so that the Authority can work to obtain the land required in the next month or so. Mr. Cichy stated he will come to the August meeting with recommendations.

## **NEW BUSINESS**

### **Resolution 2013-A-2 Sewer Rates and 2014-A-2 Tapping Fees, and July Commercial Billing.**

Mr. Salisbury called the members' attention to Sections 2 and 3 of Resolution 2013-A-2 and proposed Resolution 2019-A-4, both of which sets forth the monthly sewer rates for non-domestic and metered and unmetered multi-use establishments.

Mr. Salisbury also called the members' attention to Section 5 of Resolution 2014-A-2 and proposed Resolution 2019-A-3, both of which sets forth the tapping fees for non-domestic and multi-use establishments.

Mr. Salisbury called the members' attention to the commercial billing charges for July which covers the period of June 1-June 30, 2019.

He added that all of this information was being furnished to the Authority members for review and could be discussed at a future meeting if desired.

Newsletter. Mr. Salisbury called the members' attention to a proposed article for the next Township Newsletter regarding smoke testing of the sewer system to locate and identify possible sources of an inflow or infiltration problem. It was agreed by consensus to submit the article to the Township for publication.

In response to a question, Mr. Salisbury outlined the areas that were being considered for the smoke testing in 2019.

***Mr. Stewart moved, seconded by Mr. Rehkop, to proceed with smoke testing in the areas of Rider Lane, Northstar Avenue, and Morningstar Avenue. The motion was unanimously approved.***

### **PUBLIC COMMENT – NON-AGENDA ITEMS**

Richard McNeal, 631 Walnut Avenue. Mr. McNeal raised a concern about the residents of Holiday Park receiving the same assistance as those residents in Houck Manor due to the fact that Holiday Park will have a gravity sewer system installed versus the need for grinder pumps.

Township Supervisor Gloria Zimmerman stated that the Gaming Grant that the Township received has got to be equally distributed among the residents in both Houck Manor and Holiday Park as per the rules and regulations for receiving the grant.

Mr. Kreiser added that it was not yet decided as to whether or not the residents in Holiday Park would receive the additional \$3,000 being offered to the residents of Houck Manor to offset the expenses of operating and maintaining a grinder pump.

Dudley Gordon, 7104 Hillside Road. Dr. Gordon raised a concern about the additional assistance being offered to the residents of Holiday Park. In addition, he added that he believed that the residents in Houck Manor should also receive a reduction in the quarterly rates due to having to maintain a grinder pump.

Kelly Sheetz, 640 Walnut Avenue. Mrs. Sheetz stated that she needed to have a date for installation of her sewer in order to satisfy the requirements of her loan distribution. Mr. Cichy responded saying that it was anticipated that the work would be completed by September 5 but that substantial completion was by October 2019. He added that he was not able to give her firm date, as it would depend upon the weather and installation issues with the sewer lines, etc.

Mrs. Sheetz stated that there is a large pile of shale on her property which impedes her husband's ability to mow the lawn. Mr. Salisbury stated he would make arrangements to have the contractor clean up as necessary.

Richard Enck, 7112 Hillside Road. Mr. Enck stated he was hoping that the testing in Houck Manor would be completed before testing on Linglestown Road.

Donald Steinmeier, 11 North Fairville Avenue. Mr. Steinmeier referred to the Resolutions reviewed earlier in the meeting asking whether rate increases were being proposed. Mr. Kreiser stated that no rate increases were being proposed.

Mr. Steinmeier inquired as to whether any blasting would have to be done for installation of the sewer system in Houck Manor. Mr. Salisbury stated that no blasting was scheduled at the present time.

### **CORRESPONDENCE**

Mr. Salisbury briefly reviewed the correspondence, which included a summary of the Township Staff Joint meeting held on July 2, draft Sewer Connection Permits for the commercial properties located at 7044 and 7048 Linglestown Road, Township pension letter, letter from Gorman-Rupp regarding Mr.

Wetzel and Mr. Goehring attending a factory class in Ohio, and an inspection letter from DCCD showing no violations.

### **AUTHORITY MEMBER COMMENTS**

Tom Stewart. Mr. Stewart had no comments.

Joe Sembrot. Mr. Sembrot had no comments.

Bill Rehkop. Mr. Rehkop had no comments.

Jeff Bowra. Mr. Bowra had no comments.

Mike Kreiser. Mr. Kreiser had no comments.

### **REPORTS**

Authority Manager. Mr. Salisbury submitted a written report. He added that Mr. Shope no longer wished to review plans for the Authority; therefore, he was recommending that the two plans he had be referred to HRG for review. The charges for the reviews would be borne by the developers.

***Mr. Stewart moved, seconded by Mr. Rehkop, to have HRG review plans on as needed basis. The motion was unanimously approved.***

Engineer. Mr. Cichy had no further comments.

Authority Solicitor. Mr. Miner stated that he was working with Authority staff on arrears.

### **ADJOURNMENT**

***Mr. Stewart moved, seconded by Mr. Sembrot, to adjourn the meeting. The motion was unanimously approved.*** The meeting adjourned at 7:28 p.m.

Respectfully submitted,

Gail A. Martin  
Recording Secretary