

West Hanover Township
7171 Allentown Blvd. Harrisburg, PA 17112
www.westhanover.com

Board of Supervisor Meeting Minutes
Monday, August 5, 2019

1. Mr. Miller called the meeting to order at 7:00 pm. This was followed by the Pledge of Allegiance and Invocation.
2. **Approval of Minutes** – not ready
3. **Correspondence:**
 - a. There was a complaint regarding the flashers at the Devonshire Heights Road/ Rt. 39 / Douglas Road. The resident would prefer an actual light.
 - b. Ms. Connors asked Mr. Rosario to respond to Waste Management complaints.
 - c. Thank you note has been received from Wyatt Zimmerman for the Eagle Scout Project that was done (Horseshoe pits) Mr. Miller said that back in June Wyatt had finished the pits and we had gotten pictures of him for the newsletter.
4. **Public Comment:**
 - a. Mark Chiles, Townes of Hershey – Mr. Chiles said that six weeks ago, he had submitted two complaints, and has not been informed of any progress. He said that he also resubmitted the complaints three weeks ago. Mr. Megonnell said that the one property is listed twice on Marty's log and violation letters have been sent. Mr. Rosario said that it is not our practice to update the complainer on the status. He said that we can add the notification, without details or dates, to the process when we are closing out a permit.
 - b. Richard Enck, Hillside Avenue – Mr. Enck summarized some of the items he spoke about at the last meeting when Mr. Rosario and Mr. Megonnell were absent. Mr. Enck said that he has been opening the valve boxes to check the depths and look for groundwater in Houck Manor. Mr. Miller asked Mr. Enck for clarification on the depths he was talking about.
5. **Presentations, Staff & Board Reports:**
 - a. South Central Report
 - b. Public Works – Mr. Megonnell asked “what’s wrong with tractor?”, Mr. Rosario said that it no longer works and is from the 1960’s. Mr. Rosario said that Public Works rented a paver to do the paving, but final costs for the project are not in yet.
 - c. Property Maintenance Log
 - d. Sewer Authority minutes
 - e. PSAB minutes

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6. **Treasurer's Report:** Fund Balances as of Friday, July 12, 2019. These are presented for reference only & are not an audited figure.

a. Fund balances

- a. Mid Penn Bank
- General Fund Balance \$3,598,782.11
 - Liquid Fuels \$888,274.80
 - Capital Reserve Fund \$570,656.51
- b. Fulton General Fund Balance \$1,567,503.81
- b. July deposits \$110,901.55

c. Expenditures:

- a. MOTION: Ms. Connors moved; Mr. Megonnell seconded the gross payroll of August 2, 2019 in the amount of \$38,225.60. The motion passed unanimously with Mrs. Zimmerman abstaining.
- b. MOTION: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the Vouchers pre-paid in the amount of \$133,024.97. The motion passed unanimously.
- c. MOTION: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid from the Fire Company in the amount of \$12,438.36. The motion passed unanimously.

d. Financial statements

7. Old Business:

- a. Ongoing - Townes of Hershey, SW & Road Issues – Mr. Wakefield said that this is still ongoing, with no update at this time. Mr. Chiles said that he had put call into Kreider about the Stormwater Pond but hasn't heard back.
- b. Ongoing: Lexington Woods Hydrant turn over – Mr. Wakefield said that his firm has double checked PUC developments. He asked if anyone has communicated with Terry Kullman to keep him updated? NO. Mr. Rosario said that he is working with Salzmann & Hughes and Diana Reed concerning the reimbursement they are seeking.
- c. Update: Buck's Tavern – Mr. Rosario is working on researching buyers for the property. He will be doing another round of RFP's. Mr. Rosario has reached out to Preservation PA to talk about the right client to restore the property. Mrs. Zimmerman asked if we received a response to our letter we had replied to? (low bid) NO. Mr. Megonnell asked if an auction was still on the table? Mr. Rosario said that it would be a last resort, or we can level it. Mrs. Zimmerman has received complaints regarding the poor conditions of the property.
- d. Update: Public Transportation – Mr. Rosario said that we can run a survey in the newsletter. Mrs. Zimmerman reminded Mr. Rosario that he had also done a presentation at the Senior Lunch, which

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was well received. There will be a final summary later. Mr. Steinmeier thinks that Claire's Senior Van service runs well. Mrs. Zimmerman said the Senior Van has received a check from Dauphin County.

- e. Update: Building Evaluation – Mr. Rosario said there will be more information given at the upcoming workshop.

8. New Business:

- a. MOTION: Ms. Connors moved, seconded by Mrs. Zimmerman to approve the final release of the Brightbill land development in the amount of \$42,036.50. The motion was unanimous.
- b. MOTION: Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the final release of Ted's Bar and Grill, in the amount of \$14,243.27. The motion was unanimous.
- c. MOTION: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the final release of Verizon Wireless, in the amount of \$51,677.45. The motion was unanimous.
- d. Ms. Connors moved, seconded by Mr. Steinmeier to approve Release #1 in the amount of \$32,548 for 7310 Devonshire Heights Road. The motion was unanimous.
- e. MOTION: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Release #1 in the amount of \$9,654. For 7158 Sterling Road. The motion was unanimous.
- f. Houck Manor Park Lighting – Mr. Holmes said that this is for another phase of the infrastructure project. Mrs. Zimmerman asked if it was already budgeted? Mr. Holmes said "yes, as part of the capital purchases." MOTION: Mr. Megonnell moved, seconded by Ms. Connors to approve the Houck Manor Park lighting as presented. The motion was unanimous.
- g. Fire Company request for assistance with extra expenditures – Mr. Rosario said that we can allocate a portion of the State Police budget line item for this. Doing so would not impact the 2019 Budget. MOTION: Mr. Megonnell moved, seconded by Mr. Steinmeier to approve assisting the Fire Company with \$38,700, coded to the PSP line item. The motion was unanimous.
- h. Glatfelter & Brickstreet Insurance authorization – Mr. Rosario said this will have an annual savings of \$9,153. Mr. Rosario said that we had begun shopping after the accident on 81, and our current Insurance Company's lack of response or communication. Mr. Rosario received quotes from our Broker and is looking to start the policy on September 1. This will completely replace everything we currently have. Brickstreet will handle all Fire Company insurances and Glatfelter will handle the rest. The only item not changing is SWIF; which is through the state. MOTION: Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the switch for all Township insurances to Glatfelter & Brickstreet as presented, in the amount of \$154,101. The motion was unanimous.

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9. Other Business:

- a. Mediation results for Water Polo – Mr. Rosario said that their attorneys are working on the paperwork to close this out. He believes the court decision went well. Mr. Rosario will present the deal to the Board when it has been submitted to the Township.
- b. Budget 2020 employee list – Mr. Rosario said that the Board of Supervisors may adopt the Stormwater program, which would increase the staff by four people. There would be two that would be shared between Public Works and the Engineer. The Engineer, who would do cost estimates, pre-construction meetings, etc. and a secretary for the Engineer. Mr. Megonnell asked what the timeline was. Mr. Rosario said it would be effective January 1, 2020. Mr. Miller asked if we were hiring 3 full-time and 1 part-time employee for a brand-new program?
- c. Chapter 19 testing results; Fire Company – Mr. Miller said that everything eventually passed for the Fire vehicles.
- d. Tax Collector Audit Report – Mr. Rosario said that he is an elected official and is not under our control.
- e. Spotted Lantern Fly Quarantine – Mr. Rosario is mandated to attend a webinar and then will have to train Parks and Public Works staff. We must document all pieces of equipment, inspect for spotted lantern flies, and then submit a report to the Department of Agriculture. Ms. Connors said that if people had followed the procedures in the counties that had been quarantined previously, the spotted lantern flies would not have spread. Mr. Megonnell said that they love the Tree of Heaven. To kill this, you must hack some marks into the side of the trunk and then saturate it in Round Up. This will kill the tree in its entirety. If you cut it down, 100 new ones will pop up. The Board would like to put something together for the public so that they are aware of the correct procedure for it
- f. Mr. Rosario said that he has looked into the request for additional street lighting on Baumgardner. He said the existing lighting is top of the line, and we would be installing standard lighting. He will have to meet with PPL and do more investigating. This is a public road.
- g. PA American Meeting regarding public water to the Community Center – Mr. Rosario said that while we are tearing up the area, why not put water in? A few years ago, it was \$500,000 to go from Winslett to our building. Mr. Rosario said that once or twice a year, we have bad water testing, and eventually DEP will not let us keep fixing it.
- h. Mr. Rosario would like to start talks about what we would like to go after for the Gaming Grant. We are looking to do a lease/purchase for a new pumper that is around \$900,000.00. He said that the Fire Station and Exit 77 cannot be used because we will end up paying them off early; which would result in penalties. Mr. Megonnell asked if we could also apply for money to the Community Center. Ms. Connors asked Mr. Rosario to investigate the details for the two loans – when do they end, what would the penalty be, etc.

10. Public Comment:

Donnie Holmes, Parks & Recreation Director. He said that there was a fire was at a friend's house on Sunday afternoon. It was crazy to see how fast the fire took over and the speed of response was AMAZING. He said that it was very impressive of the number of responders (all three fire locations) and said that it was so fortunate to have them. They were incredibly organized and detail oriented. Three firefighters arrived in full gear (even though it was incredibly hot). The only negative was CZ Construction, who arrived on scene as the house was still burning. Mr. Holmes was offended that they did not respect the homeowner.

Mark Chiles, Townes of Hershey. He questioned the MS4 fee for taxes, how many properties? Mr. Rosario replied that it is both commercial and residential that will be affected, and most residential ERU's will have a flat fee. He was interested if residents could submit a project for MS4 consideration. He questioned what the money would be used for (after salaries are paid for that department).

Richard Enck, Hillside Avenue. He said that Channel 8 had coverage on the Spotted Lantern Fly. He said they showed colored plastic wrap around trees with a type of glue to that to try to catch them. He said that the Sewer Project is taking them forever to get anywhere, with at least 300' in piping remaining. He said that the contractors are leaving piles of dirt everywhere and are not seeding them.

11. Parks Upcoming Events:

Tomorrow, August 6th - NNO tri-township cooperative event. The fun runs from 6 – 8 pm and will be held at South Hanover Township Building, 161 Patriot Way. Please come out and join us.

12. Supervisor Comments:

Mr. Megonnell said that there has been some timber harvesting going on behind his house and they are destroying the ground. Mr. Rosario said they do have timber permits and DCCD has approved their erosion control.

Ms. Connors said that Mr. Steinmeier accompanied her to visit Representative Lewis and his Chief of Staff, Eric. Items that were talked about included Public Sewer, MS4, NNO, helicopter rides and the Casino grant money. (Which is a county decision, NOT State legislation) They had a nice conversation with him.

Mr. Steinmeier said that the MS4 Stakeholder fee for a regular house is \$96. He said that the first public meeting will be on September 11th at 7 pm at the Community Center, 628 Walnut Avenue. Mr. Steinmeier thanked the Road Crew for cutting the bamboo on Woodside Avenue.

Mr. Miller said that there is an upcoming Stormwater Course at PSATS and wanted to let Ms. Hardman know. He also said that prior to our regular meeting was an Executive Session.

Mrs. Zimmerman would like to Thank Donnie Holmes, Jeannette Zimmerman and Tara Rex for all their hard work spent on the National Night Out.

13. MOTION: Mr. Megonnell moved, seconded by Ms. Connors to adjourn the meeting at 9:05 pm. The motion was unanimous.

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