

**West Hanover Township**  
**7171 Allentown Blvd. Harrisburg, PA 17112**  
**www.westhanover.com**

Board of Supervisor Meeting Minutes  
Monday, June 17, 2019

1. Mr. Miller called the meeting to order at 7:10 pm. This was followed by the Pledge of Allegiance and Invocation.
2. **Approval of Minutes**
  - a. Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of June 3, 2019. The motion was unanimous.
  - b. Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the workshop meeting minutes of June 10, 2019. The motion was unanimous with Ms. Connors abstaining.
3. **Correspondence**

The Township has received multiple complaints via phone, email and in person regarding the weekend helicopter rides across from the Manor Restaurant. This is a brief summary of the responses. Mr. Rosario said that the property is owned by The Manor Restaurant, they have all zoning and FAA approvals. He said that they have all required insurances and background checks were completed. The permit is approved for one year. Mr. Rosario said that the two pilots are skilled military trained and exceed criteria to obtain a pilot's license.
4. **Public Comment**

Richard Enck, Hillside Avenue – Mr. Enck said that regarding the Public Transportation / CAT situation – they are in need of dropping an additional 24% of service in order to qualify for state and local funding. He said at this time they have only dropped 4%. This may negatively impact the opportunity to expand public transportation into West Hanover Township.
5. **Presentations, Staff & Board Reports**

Included were the Zoning report for May, EAC Meeting minutes from May & June, Public Works Daily report and the Property Maintenance log. Mr. Megonnell mentioned that in the EAC minutes they have two upcoming events: National Night Out and the Parks Festival.
6. **Treasurer's Report:** Mr. Steinmeier noted that we are in the process of changing banks and therefore have money in both banks.
  - a. Gross Payroll - Motion: Mr. Megonnell moved, seconded by Ms. Connors to approve the gross payroll for June 7, 2019 in the amount of \$34,226.18. The motion was unanimous with Mrs. Zimmerman abstaining.
  - b. Vouchers Pre-paid - Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid to meet due dates in the amount of \$297,720.20. The motion was unanimous.
  - c. Vouchers Pre-paid from Fire Tax - Motion: Mr. Megonnell moved, seconded by Ms. Connors to approve the vouchers pre-paid from Fire Tax to meet due dates in the amount of \$18,072.06. The motion was unanimous.
7. **Old Business:**
  - a. Ongoing – Townes of Hershey / Stormwater & Road issues – Mr. Stinnett said that the Township has the plats and legal descriptions. He said that we have been made aware of a legal issue with the fence.
  - b. Ongoing – Lexington Woods fire hydrant turnover – Mr. Stinnett said that currently there are no issues, and we are still waiting on PUC. Mr. Miller asked when it would happen. Mr. Stinnett said that he will make note to check the docket activity.
8. **New Business:**
  - a. Authorization to PW to scrap the old sign truck – Mr. Rosario said that this is the old ambulance that was deemed no longer road safe last year. Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to scrap the old sign truck. The motion was unanimous.

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- b. Houck Manor Park: shed replacement – Mr. Holmes said this is the shed on the north side with electrical service. Mr. Megonnell asked if it was co-stars. He requested double checking the Co-star database. Mr. Megonnell asked if this was budgeted for 2019. Mr. Rosario said that yes, this is coded 45000.700.
- c. Summer Camp Counselors – Motion: Mr. Megonnell moved and Ms. Connors seconded the hiring of the following summer camp counselors: Lindsay Dunn, Jessica Fetrow, Connor Sanders and Jaydin Nies. The motion was unanimous.

Motion: Mr. Megonnell moved, seconded by Ms. Connors to re-hire the following three camp counselors from 2018: Kimberly Benkovic, Brook Uber-Leach and Carlee Williams. The motion was unanimous.

- d. Houck Manor Park – Public Sewer Project. Township Road Crew will be doing the trenching and backfilling and we would like to award the public sewer project to HB McClure. Mr. Holmes said that not all costars contractors met the criteria; some sold but didn't install and vice versa. Mr. Miller stated that he did not see listed that we were doing some of the work. Public Works will have two men on this with an estimated day of trenching and less than that to backfill. Mr. Holmes said that under the driveways, where the grinder pit needs to be encased in concrete, is covered by the Contractor. Mr. Megonnell asked where the 500 gallon grease interceptor was being installed. Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to award HB McClure the contract for the public sewer project in the amount of \$67,812.00. The motion was unanimous.
- e. Community Center - Emergency Generator Project. Mr. Holmes recommends the award to HB McClure. Mr. Megonnell mentioned that he thought we were checking into a used generator. Mr. Miller said it was a military surplus generator and was not large enough to run the community center and lacked the automatic transfer capability because it was portable. Mr. Steinmeier asked if this was replacing the existing one at the Community Center. Mr. Holmes said there was discussion with Public Works if they wanted to make it a portable unit. Mr. Rosario said that the new unit will feed the building, sewer ejection pumps, all lighting, UV lights, air, heating, etc. The new unit is diesel and will have 20%- 30% more than our existing use so that there is room to add on. Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to award HB McClure the contract for the public sewer project in the amount of \$86,086.00. The motion was unanimous.

**9. Other Business**

Mr. Rosario gave an update on the financials. He said that we are currently in good standing financially for the year. He also reminded everyone that budget season is coming up.

**10. Parks Comments:**

Mr. Holmes said that the upcoming senior lunch will be themed as a mini antique road show. There will be a taco bar. He said that the movies in the park start tomorrow and both Pilates in the park / yoga in the park are going on. The summer camp program starts next week. Mr. Miller said that it is great that Parks is trying some new things, the community seems to like it.

**11. Supervisors Comments:**

Ms. Connors said that Parks did a wonderful job at the Strawberry Social. She said that it was well attended and she has heard a lot of positive comments about it.

Mr. Steinmeier asked about the hoarder house on Devonshire Heights Road; wasn't it supposed to be demolished? Mr. Rosario said that approximately 50% is cleaned out by the new owners and they have not decided what to do with the property yet. He said that it is an existing non-conforming lot on record and if they level the house, they cannot rebuild it. Mr. Rosario said that the auction included all NOV letters that were issued MS4 situations.

Motion: Mr. Megonnell moved, seconded by Ms. Connors to adjourn the meeting at 8:15 pm. The motion was unanimous.