

WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, APRIL 16, 2019
REGULAR MEETING

CALL TO ORDER

Chairman Kreiser called the April 16, 2019 regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

Mr. Miner reported that Jeff Bowra was reappointed to the Authority and duly sworn prior to the meeting.

Mr. Kreiser stated that, as in the recent past, the same rules would apply for public comment.

ATTENDANCE

Michael A. Kreiser, Chairman
William Rehkop, Vice Chairman
Thomas Stewart, Treasurer
Joseph Sembrot, Secretary
Jeff Bowra, Assistant Secretary

PUBLIC COMMENT (Agenda Items Only)

Richard Enck, 7112 Hillside Drive. Mr. Enck inquired as to whether or not a lateral would be placed for the empty lot on Walnut Street. He also asked if the Authority would consider allowing residents to maintain their septic tanks for 3-5 years in the event there would be an issue with the public sewer so that the public sewer could be disconnected and residents could re-connect to their septic systems. Finally, he stated that the residents have not received a construction schedule for the Houck Manor project.

Following Mr. Enck's comments, Mr. Kreiser asked him to submit the questions in writing and the Authority would respond in writing per the rules set forth for public comment.

Todd and Kelly Sheetz, 640 Walnut Avenue. Mr. Sheetz stated that at the prior meeting, he and his wife had inquired as to approximately how much it would cost to connect to the public sewer system. At that time, it was suggested that he contact a plumber(s) and obtain an estimate(s). He and his wife were planning to apply for the low-interest loan being offered by PennVest. Mrs. Sheetz then raised the question as to why they weren't informed that there would be additional charges due to the Authority. Mr. Salisbury advised that the tapping and other fees due to the Authority would total \$4,385 in order to obtain their Sewer Connection Permit so the plumber could connect their property to the public sewer system.

It was explained that the Authority was under the impression that they were only talking about the actual cost to connect to the sewer system and that it was not an intentional omission to not tell them about the tapping and other fees due to the Authority. It was also explained that the Authority was providing \$3,000 in assistance to the residents and that the Township would also be providing some assistance to the residents from proceeds realized through the Gaming Grant, although the Authority was not privy to the final amount but thought it could be around \$2,400.

Mr. Sheetz then asked if the residents would have the option to make a decision as to where the grinder pump would be installed. He was told that the residents could make that decision but that it might depend on several things as to whether or not it could be accommodated where the resident wanted it placed. That would have to be determined at a later date.

Jeff Hinkle, 7106 Linglestown Road. Mr. Hinkle asked if he was correct in assuming that the grinder pump discharge pipe could be 1.5 inches in diameter from the tank to the main. It was confirmed that

was correct. He also asked if the Authority worked on Saturdays so he could set up an appointment to have his lateral marked. Mr. Salisbury stated the staff could accommodate his request so long as they had advance notice.

APPROVAL OF MINUTES

Regular Meeting, March 19, 2019. ***Mr. Rekhop moved, seconded by Mr. Sembrot, to approve the Minutes as distributed. The motion was approved 4-0, with Mr. Bowra abstaining as he was not present at the March meeting.***

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices totaled \$48,991.01.

Mr. Sembrot moved, seconded by Mr. Rekhop, to approve the prepaid invoices in the amount of \$48,991.01. The motion was unanimously approved.

Mrs. Martin also reported that the pending invoices totaled \$59,086.89.

Mr. Sembrot moved, seconded by Mr. Bowra, to approve the pending invoices in the amount of \$59,086.89. The motion was unanimously approved.

The March receipts totaled \$34,116.21.

OLD BUSINESS

Houck Manor. Mr. Cichy reported that the Preconstruction Conference was held on April 2, 2019 with the contractor, Guyer Brothers, Inc. HRG has begun to receive and review the contractor's shop drawings. HRG has also provided recommended daily inspection logs to the Authority Staff for use in performing the construction inspection for Houck Manor.

HRG has requested a formal equipment submittal package from Mid-Atlantic Pump and Equipment Company for the purchase of the grinder pump packages. Upon receipt, the package will be reviewed and HRG will coordinate with Authority Staff in order to finalize and approve the equipment purchase and release for production.

Mr. Cichy added that HRG has investigated the ability to extend the low pressure sewer system to two additional properties on Piketown Road which are outside the current sewer service area. There are several options available so it would need to be determined which of the options would be best for the Authority to pursue. It was also determined that if 725 Piketown Road was to connect to the system, 708 Piketown Road would also be required to connect as that property would be within 70 feet of the main line. Staff will discuss this information with the resident at 725 Piketown Road and also speak with the resident at 708 Piketown Road.

Holiday Park. Mr. Cichy reported that the geotechnical investigation and soil infiltration testing was completed by Advantage Engineers, a sub-consultant of HRG, on April 3, 2019. The preliminary infiltration test results have been received and are being coordinated with the Dauphin County Conservation District on the appropriate best management practices considering the field results.

Solids Handling Design and Specification Proposal. Mr. Cichy reported that HRG has finalized its evaluation of the dewatering systems manufactured by PWTech, BDP Industries, and Schwing Bioset. Mr. Cichy referred the Authority members to the evaluation report provided just prior to the meeting.

Mr. Cichy stated that Authority Staff along with HRG staff visited several plants, and he has discussed the staff's preferences regarding what unit would work best for the West Hanover Township Sewer Authority. Mr. Cichy stated that staff preferred the PWTech ES-353 Volute Dewatering Press because they felt that it would best suit the Authority's needs at buildout. The projected timeframe to obtain that unit would be approximately eight (8) months at a cost of approximately \$1.303 million.

Mr. Stewart moved, seconded by Mr. Rehkop, to recommend the purchase of the ES-353 Volute Dewatering Press. The motion was unanimously approved.

Pump Station #9. Mr. Cichy reported that at the Authority Staff's request, HRG prepared a formal proposal for the replacement of Pump Station #9 with a new submersible pumping station. HRG's scope of services would include the design and bidding phase services for the project. If approved, upon receipt of all necessary construction permits, it would be anticipated that this project would be ready for construction in spring 2020.

HRG's compensation for the design phase would be \$91,400 and for the bid phase would be \$6,500.

Mr. Cichy added that there would be no land development plan needed but the Authority would have to obtain an easement from the owner of the property located right above the current station. The necessary DEP permits would also need to be obtained. An estimate of cost for the new pump station would be in the neighborhood of \$1 million.

Mr. Stewart moved, seconded by Mr. Rehkop, to authorize the Authority to move ahead with obtaining the necessary easement and for HRG to design the project at a cost of \$91,400. The motion was unanimously approved.

Winslett Right-of-Way Agreement. Mr. Miner reported that the Right-of-Way Agreement was signed on April 15, 2019 and would be recorded before the Authority's May meeting.

Authority Pension. Mr. Salisbury reported that the pension funds were returned to Principal.

NEW BUSINESS

725 Piketown Road Extension. This item was discussed under the report for the Houck Manor project.

West Hanover Township BOS Memo. Mr. Kreiser called the members' attention to the memorandum dated April 5, 2019 from Daniel Rosario, Township Manager, on behalf of the West Hanover Township Board of Supervisors to the Authority. It was requested that the memorandum be read into the record. It reads as follows:

"On behalf of the BOS Monday April 1, 2019 during our regular meeting BOS discussed \$3,000.00 WSA plans on offering residents of Houck Manor area project. BOS came to consensus after round table discussion's and are requesting offer residents of Holiday Park \$3,000.00 also for their project. BOS is requesting this memo be read into record during your 16th meeting. BOS also is requesting a written response ASAP with a decision from WSA board accordingly."

Mr. Stewart moved to grant the Board of Supervisors' request to offer \$3,000 in assistance to the residents of Holiday Park. The motion failed due to lack of a second.

A brief discussion followed during which it was discussed that a final decision not be made until after the bids have been received for the Holiday Park project.

Mr. Stewart moved, seconded by Mr. Rehkop, to table the request for financial assistance for residents in Holiday Park until after the bids have been received for the project. The motion was unanimously approved.

A response will be forwarded to the Township.

Newsletter Article – 4.19.19. Mr. Salisbury called the members' attention to the proposed newsletter article for the next edition regarding the Houck Manor sewer project. By consensus, the members agreed to submit it to the Township.

PUBLIC COMMENT (Non-Agenda Items)

Richard Enck, 7112 Hillside Drive. Mr. Enck raised a question regarding the Water Polo litigation. Mr. Miner stated that he could offer no public comment regarding the ongoing litigation at the present time.

CORRESPONDENCE

Mr. Salisbury reviewed the correspondence, which included a letter from Mr. Miner to Attorney Jill Nagy regarding the Water Polo litigation and an article from *The Paxton Herald*.

AUTHORITY MEMBER COMMENTS

Tom Stewart. Mr. Stewart wished everyone a Happy Easter.

Joe Sembrot. Mr. Sembrot had no comments.

Bill Rehkop. Mr. Rehkop had no comments.

Jeff Bowra. Mr. Bowra had no comments.

Mike Kreiser. Mr. Kreiser wished everyone a Happy Easter.

REPORTS

Authority Manager. Mr. Salisbury submitted a written report. In addition, he stated that the Authority would need to decide how best to administer the \$3,000 in assistance to the Houck Manor residents.

He also stated that during previous projects, the Authority offered an Installment Agreement to residents who were unable to pay the tapping and other fees for the Sewer Connection Permit which would allow them to pay monthly payments over a period of time. He stated a sample of the Installment Agreement would be provided to the members at the May meeting along with payment schedules so the members could decide if they wanted to charge interest and, if so, what percentage.

Authority Solicitor. Mr. Miner requested a short Executive Session to discuss ongoing litigation and personnel matters.

ADJOURNMENT

Mr. Stewart moved, seconded by Mr. Sembrot, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 7:22 p.m.

Respectfully submitted,

Gail A. Martin
Recording Secretary