

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, MARCH 19, 2019
REGULAR MEETING**

CALL TO ORDER

Chairman Kreiser called the March 19, 2019 regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

Mr. Kreiser stated that, as in the recent past, the same rules would apply for public comment.

ATTENDANCE

Michael A. Kreiser, Chairman
William Rehkop, Vice Chairman
Thomas Stewart, Treasurer
Joseph Sembrot, Secretary

PUBLIC COMMENT (Agenda Items Only)

Deborah Kirkpatrick, 725 Piketown Road. Ms. Kirkpatrick stated that she was present at the meeting to determine if there would be any possibility of connecting her property on Piketown Road. The septic system she has was installed in the 1950s, and she has been experiencing some issues with it. She received an approximate cost of \$35,000 to replace it so she would like to connect to the public sewer if at all possible.

Gloria Zimmerman, 1453 Mumma Road. Mrs. Zimmerman, a member of the West Hanover Board of Supervisors, asked how many residences would be connected to the public sewer as part of the Houck Manor and Holiday Park projects. She indicated that the Board of Supervisors based their Grant request on the number of 135 properties which was the number provided to them. She further stated that the Authority indicated a total of 114 properties at the joint workshop on Monday, March 18. She asked which number was correct. Mr. Salisbury stated that 114 properties was correct but believed that the 135 number might have been provided to the Board by the Township Manager not the Authority. At one time, there was some consideration being given to connecting several of the houses on Moyer Road but none of the residents surveyed were interested in doing so. Moyer Road was outside the area mandated by DEP to receive public sewer.

Mrs. Zimmerman asked whether or not the residents in Houck Manor and Holiday would be treated as a separate district by the Authority. Mr. Kreiser responded saying that the residents in those two areas would pay the same quarterly sewer charges as all other residential properties on the system.

Mrs. Zimmerman also asked whether the Authority was planning to provide the additional financial assistance to the residents of Holiday Park as was being proposed for those in Houck Manor. Mr. Kreiser stated that the Authority was not planning to offer any additional financial assistance to the residents in Holiday Park since they would be connected via a gravity sewer line as opposed to those in Houck Manor who would be connecting via a grinder pump. The additional financial assistance was being considered for them due to the extra costs involved in possible electrical updates and future maintenance that might be required for the grinder pumps.

Mrs. Zimmerman stated that she believed that the additional financial assistance should be offered to the residents of Holiday Park. She added that it was her understanding that the Township Board of Supervisors obtained a \$1.2 million loan in 1987 to establish the Authority and that it had never been repaid.

Richard Enck, 7112 Hillside Drive. Mr. Enck inquired as to what the WQM Permit referred to. Mr. Salisbury stated that it referred to a Water Quality Permit that was required by DEP to construct the low-pressure sewer system in the Houck Manor area.

Todd and Kelly Sheetz, 640 Walnut Avenue. Mr. Sheetz asked if he could have Roto Rooter perform the installation of the grinder pump when he connected to the public sewer. In response, it was noted that the Authority had provided a listing of plumbers at one of the meetings that were held. The plumbers were not endorsed by the Authority but simply provided a listing for reference.

Mr. Kreiser stated that the grinder pumps would also have a three-year warranty.

Mrs. Sheetz asked for an approximate cost estimate for her home to be connected to the public sewer. She said she and her husband are planning to apply for the low-interest loan but one of the items required was a cost estimate. Mr. Salisbury suggested that she contact a plumber and obtain an estimate. She asked if she could receive a copy of the plumbers' listing provided to residents, and Mr. Salisbury responded that he would see that she received one.

APPROVAL OF MINUTES

Reorganization Meeting, February 19, 2019. ***Mr. Stewart moved, seconded by Mr. Rehkop, to approve the Minutes as distributed. The motion was approved 3-0, with Mr. Sembrot abstaining as he was not present at the February meeting.***

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices totaled \$51,826.54.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the prepaid invoices in the amount of \$51,826.54. The motion was unanimously approved.

Mrs. Martin also reported that the pending invoices totaled \$10,002.75.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the pending invoices in the amount of \$10,002.75. The motion was unanimously approved.

The February receipts totaled \$297,667.74.

OLD BUSINESS

Houck Manor. Mr. Cichy reported that all of the documents from Guyer Brothers were in order except to furnish a Pollution Liability Insurance Certificate. He added that was not necessary in order to award the contract.

Mr. Cichy also reported that a pre-construction meeting would be scheduled in the near future.

Mr. Salisbury requested the Authority take action on the purchase of the grinder pumps.

Mr. Cichy stated that Mid-Atlantic Pump & Equipment Company had placed all the pertinent information on COSTARS so that the Authority could move forward to approve the purchase.

Mr. Cichy called the members' attention to the COSTARS-certified proposal for the purchase of grinder pumps through Mid-Atlantic Pump & Equipment Company. The proposal from Atlantic Pump & Equipment Company includes the purchase of 56 simplex grinder pumps at a cost of \$248,080 (\$4,430 each), 3 duplex grinder pumps at a cost of \$29,865 (\$9,955 each), two spare pumps at a cost of \$3,370 (\$1,685 each), one basin extension at a cost of \$390, and six (6) days of training and start-up service at a cost of \$5,400 (\$900 per day; \$900 for each additional day).

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the purchase of the grinder pumps based on the quotation provided by Mid-Atlantic Pump & Equipment Company. The motion was unanimously approved.

Mr. Cichy stated that he would move forward and work with Mid-Atlantic Pump & Equipment Company.

Holiday Park. Mr. Cichy stated that he was looking for approval for an additional expenditure of \$11,800 for HRG to do the soil study required by the Dauphin County Conservation District (DCCD) and PA DEP to complete the NPDES Permit Application and Post-Construction Stormwater Management Plan for the Holiday Park pump station.

DCCD has determined that the sewer main installation within the Township roads and the force main construction within the farm fields must still be considered as part of the disturbed acreage calculation resulting in earth disturbance in excess of one (1) acre.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the expenditure of \$11,800 to perform the soil study. The motion was unanimously approved.

Solids Handling Design and Specification Proposal. Mr. Cichy reported that HRG prepared a preliminary Technical Memorandum summarizing the review of dewatering systems manufactured by PWTech, BDP Industries, and Schwing Bioset. Based on input from Authority staff for each manufacturer, HRG would plan to focus design efforts around the press manufactured by PWTech.

A representative from HRG and Authority staff visited the press that PWTech recently installed in the Borough of Mechanicsburg Wastewater Treatment Plant. A meeting was also held on March 12th to further review the proposed equipment sizing for the Authority's project based on current and ultimate buildout solids projections.

As a result of the March 12th meeting, HRG anticipates receiving revised equipment offerings. He further stated that an updated Preliminary Technical Memorandum would be ready for the Authority's April 16th meeting pending receipt of all information from PWTech.

Pump Station #9. Mr. Cichy reported that he met with Authority staff on March 8th to further review the proposed project. The Authority staff desires to replace the current pump station with a new submersible pump station to extend the service life of the facility. He added that a formal proposal would be ready for the Authority's consideration at its April 16th meeting.

Winslett Right-of-Way Agreement. Mr. Miner reported that progress was made on the Right-of-Way Agreement with the counsel for the Winslett HOA. The HOA has requested that the Authority protect some of the trees on the property. The agreement of sale was negotiated for \$1 with the Authority agreeing to protect the specified trees. Mr. Miner stated he anticipated that the Deed would be recorded before the April 16th meeting.

NEW BUSINESS

Board Appointments and Compensation – Township Resolution 2019-34. Mr. Salisbury called the members' attention to Resolution 2019-34 approved by the Board of Supervisors appointing Jeff Bowra to a four-year term and Michael Kreiser to a five-year term. In addition, compensation for the Authority members will be \$100 per meeting.

Mr. Miner reported that Mr. Kreiser had been duly sworn in prior to the meeting.

Dauphin County Municipal Grant Award. Mr. Salisbury called the members' attention to Mr. Kreiser's March 12th memorandum congratulating the Township on obtaining a \$275,000 gaming grant that will assist households in Houck Manor and Holiday Park with the purchase of their Sewer Connection Permit.

The Authority is proposing to provide \$3,000 to each household in the Houck Manor project to offset the added cost of installation, maintenance, and replacement of grinder pumps. It is proposed that the funds would be provided to each household following connection to the sewer system.

Mr. Stewart moved, seconded by Mr. Rehkop, to provide each household in the Houck Manor sewer project with \$3,000 towards the cost of installation, maintenance, and replacement of grinder pumps. The motion was unanimously approved.

Authority Pension. Mr. Miner stated this matter would be addressed at an Executive Session following the regular meeting.

PUBLIC COMMENT (Non-Agenda Items)

Donald Steinmeier, 11 North Fairville Avenue. Mr. Steinmeier stated that he felt it would be important for the Authority to prepare an article for the next Township Newsletter cautioning residents to be sure to use a reputable plumber and/or electrician when connecting to the public sewer system. He suggested that residents should obtain three (3) quotes. Mr. Salisbury stated that Authority staff would provide an article to the Township for publication.

Gloria Zimmerman, 1453 Mumma Road. Mrs. Zimmerman stated she believed that communication is broken between the Township and the Authority. She suggested that communication should be a priority going forward.

Richard Enck, 7112 Hillside Drive. Mr. Enck asked whether or not the water was tested from the truck Stop. He was advised that it was not.

CORRESPONDENCE

Mr. Salisbury reviewed the correspondence, which included a memorandum from Mr. Wetzel regarding a call-out at Pump Station #1 and LaQuinta Inn. Staff paid a visit to LaQuinta Inn and found that the hot tub had been completely drained, refilled, and the filter was back flushed. Staff at LaQuinta was advised that they were required to notify the Authority when steps were taken to drain the pool and/or the hot tub. Mr. Salisbury stated that he believed that if the issues continue with LaQuinta the Authority would have to consider taking some sort of action.

Mr. Salisbury also called the members' attention to e-mails regarding 7044, 7048, and 7059 Linglestown Road. These properties are commercial and will require duplex grinder pumps. Following a brief discussion, it was suggested that these properties should be provided grinder pumps at the Authority's expense.

Mr. Stewart moved, seconded by Mr. Rehkop, to authorize the Authority to pay for the duplex grinder pumps for the commercial properties located on Linglestown Road. The motion was unanimously approved.

AUTHORITY MEMBER COMMENTS

Tom Stewart. Mr. Stewart had no comments.

Joe Sembrot. Mr. Sembrot had no comments.

Bill Rehkop. Mr. Rehkop congratulated the Board of Supervisors for obtaining the gaming grant to assist in payment of unfunded mandates.

Mike Kreiser. Mr. Kreiser had no comments.

REPORTS

Authority Manager. Mr. Salisbury submitted a written report. He also extended thanks to the two members of the Board of Supervisors who attended the Authority meeting.

Mr. Salisbury called the members' attention to his memorandum dated March 19th stating that he along with Mr. Kreiser, Mr. Rehkop, and Mr. Stewart attended the joint workshop with the Board of Supervisors on March 18th.

Mr. Salisbury also called their attention to a letter from DEP dated March 14th setting forth several Technical Deficiencies with the Holiday Park sanitary sewer extension. He stated Mr. Cichy and HRG would work toward making the required changes to correct the deficiencies.

Authority Solicitor. Mr. Miner requested a short Executive Session to discuss ongoing litigation and personnel matters.

ADJOURNMENT

Mr. Stewart moved, seconded by Mr. Rehkop, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Gail A. Martin
Recording Secretary