

West Hanover Township
7171 Allentown Blvd. Harrisburg, PA 17112
www.westhanover.com

Board of Supervisor Meeting Minutes
Monday, April 15, 2019

1. Mr. Miller called the meeting to order at 7:00 pm. This was followed by the Pledge of Allegiance and Invocation. All Supervisors were present for the meeting, workshop and executive session.

2. **Meeting Minutes:**
Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the regular meeting minutes of March 4th with the correction of Mr. Megonnell has the acting chairman. The motion was unanimous.

Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the regular meeting minutes of March 18th. The motion was unanimous.

Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the workshop meeting minutes of March 18th. The motion was unanimous.

3. **Correspondence**
 - Mr. Williams, AP Williams wrote a letter stating his displeasure with the permit fees and process for Lexington woods – Units 1-3 within Lexington Court. These are the last three units to go in that development.
 - DEP correspondence stating if the Township has less than 5,000 residents, you can be exempt for leaf waste collection. With West Hanover's 2017 numbers at 10,511 – we are over the threshold.

4. **Public Comment:**
 - Richard Enck, Hillside Avenue. Mr. Enck wanted to let the Board of Supervisors know that he has seen someone at the Buck's Tavern property doing metal detecting. He said that there used to be a no trespassing sign, but it is no longer there.
 - Jon Hetrick, on behalf of the Historical Society. The Historical Society decided that to acquire the Bucks Tavern lot is too much of a responsibility for the Society to take on. Mr. Hetrick said that the Glazier family is working with PA Preservation to perhaps strike an agreement.
 - Carol Buskirk, Fox Hill Road. Ms. Buskirk said that if we restored the Bucks Tavern, as a restored historical site - it would be nice for the Township. She said that her home was purchased and beautifully restored. Mr. Megonnell said that the Township wants the best bang for the buck. Ms. Connors said that the Township is bound legally and is only allowed to do certain things with the property. Mrs. Zimmerman said that the Glazier family was working with the Board and said they would be here tonight, but they are not here.

5. **Presentations, Staff & Board Reports:**
 - a. Sewer Authority minutes February
 - b. February Chief Report – south central EMS
 - c. 2018 EAC Annual Report – Mr. Megonnell spoke about the beautiful picture of the whole Council and commended the EAC on the layout of their annual report. The Annual Report covers all projects completed year-to-date projects, including in depth stream data, bird boxes, etc. He said that it is a good Annual Report. Mr. Megonnell also invited everyone out to the Bad Bugs seminar.
 - d. 2018 Personnel Response Report submitted by the Fire Company – In 2018, West Hanover Township had 3,007 responses from the volunteer staff. There were a total of 449 calls.

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- e. 2018 Chiefs YEAR END report
 - f. Property Maintenance Log – Mr. Megonnell said that the property addresses have been removed. It will be checked out and rectified.
6. **Treasurer's Report:**
- a. Gross Payroll - Motion: Ms. Connors moved, seconded by Mr. Megonnell to approve the gross payroll for March 29, 2019 in the amount of \$41,001.11. The motion was unanimous with Mrs. Zimmerman abstaining.
 - b. Vouchers Pre-paid - Motion: Mr. Megonnell moved, seconded by Ms. Connors to approve the vouchers pre-paid to meet due dates in the amount of \$104,089.85. The motion was unanimous.
 - c. Vouchers Pre-paid from Fire Tax - Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid from Fire Tax to meet due dates in the amount of \$104,089.85. The motion was unanimous.
7. **Old Business:**
- a. Status Update – Townes of Hershey / Stormwater & Road issues – Mark Chiles said there were some landscapers in about two weeks ago that seeded the catch basin, but the next day got we received 3" rain. There is some erosion there. Tiverton has had some spots of concrete removed, so they will probably be repaired soon. Mr. Chiles asked what happens when the developer has gone bankrupt. He would like if the bonding company pays for the final Land Dedication Plat. He thinks that there was language included in the agreement.
 - b. Status Update – Lexington Woods fire Hydrant turnover – Mr. Stinnett said that there is no update; we are still waiting on PA American to respond.
 - c. Approval of plans for Lakeside MS4 project – The plan needs to be approved for them to apply for the ARMY CORPS process. Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to table this until we are more familiar with it. The motion was unanimous.
 - d. New PC's & windows 10 – Mr. Miller said that we are going to include items 8.D. thru 8.G. These items include the new PC's & windows 10 (quote RSIQ5526-04), New server upgrade (quote RSIQ5532), continued Skyvault G2 and include new computer upgrades, new server, continued Skyvault G2 managed backup and office 365 integrated with Skymail. These come to a grand total of \$44,581 for a one-time fee and \$465/monthly fee for the subscription based products. Mrs. Zimmerman wants to thank Mr. Chiles for his advice on Ingram Micro – he has helped the Township save some money. Motion: Mr. Megonnell moved, seconded by Ms. Connors to purchase the required computers/upgrades. The total amount is \$44,581.00 with a monthly fee of \$465.00 for the subscription based products. The motion was unanimous.
 - e. Buck's Tavern RFP to be advertised – This has been tabled twice to attempt to reach an agreement with the Glazier Family. Mr. Rosario would like authorization to advertise in both the Patriot News/ Paxton Herald/ PA Preservation Society. This is to sell the livable unit and the non-livable Tavern. All permits would have to be applied and uses would have to be gotten. The lot is serviced by public sewer, the rental house has a new oil tank and a new grinder pump in 2016. The tavern is secured, but not occupied. NC zoned. Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to advertise for the sale of Bucks Tavern via sealed bid process. Ms. Connors then withdrew her second after hearing Mr. Megonnell's comments. The motion was 3-2 with Mr. Megonnell & Ms. Connors opposed. Mr. Megonnell does not think it is a conflict to have a current employee act as the auctioneer.
 - f. DECA support & assistance – This item was taken at the beginning of the meeting. The DECA Club thanked the Supervisors for allowing us to return. Central Dauphin High School DECA club, asking for continuance of the generosity. The Club stated that they have not been to the school board for donations yet this year. Mr. Megonnell asked where they have started looking for donations. Have they run any fundraisers? Ms. Connors said that her kids attended Central Dauphin and as a parent, she was responsible to front all their activity costs. She would like to encourage the DECA in going forward to do some kind of fundraising. Ms. Connors gave a few examples of

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fundraisers that don't require a large group to organize; Perkins night, Chipotle night, etc. Mrs. Zimmerman said she was proud of how well they all did last year. Mr. Miller asked if the Township matched what we gave last year, if they would be able to come up with the remaining funds? Yes and they would be extremely grateful.

8. New Business

- a. Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to award Mid Penn Bank the RFP for the Township Financial Institution. The motion was unanimous.
- b. Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to give Mr. Rosario permission to receive data, but cannot complete transactions and would not be a signer. The motion was unanimous. Ms. Connors asked how he prepares the budget if he doesn't have access to the data. He said that he must go through Mrs. Rex.
- c. Fairville Park Master Plan – Motion: Mr. Megonnell moved, seconded by Ms. Connors to table this until a future date. The motion was unanimous.

9. Other Business:

- a. FYI decision & order HPTTA v. WHT, 2013-CV-10597-CV – this is the most recent information regarding our court case with Exit 77.
- b. FYI status update on 36-1 and insurance companies – DR authorized GLICK to proceed with repairing the engine. We are finally starting to get the repairs for the damaged engine from November 2018.
- c. FYI status update main office, most land is now wetlands – Mr. Rosario said that he last presented this discussion in 2016. He gave options of purchasing new, renovating, or new build on this lot. He spoke with Diana Reed, and we can consider using capital reserve funds for painting and new carpet. Mr. Rosario said that the Township owns a few properties within the Township currently. The old plan of being able to build new on this lot are no longer viable as the wetlands have spread in recent years and now occupy a good portion of the lot. He said that a lease is viable, with multiple new developments with available commercial land coming up – Mr. Fowler, Yingst, AP Williams and Mr. Geppert all have commercial lots that will be built in the coming years. Mr. Miller said that he would like to see a workshop on this. Mr. Megonnell said that we are in multiple lawsuits right now. Mr. Steinmeier said we don't have money now, and have a lot of debt and lawsuits. Mrs. Zimmerman said that Mr. Rosario has put a lot of work and time into this, and he should have a chance to present it. A workshop was scheduled for May 13th @ 6 pm.
- d. Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to send a letter to the Sewer Authority requesting an additional \$3K to the residents of Houck Manor & Holiday Park. The Board of Supervisors highly recommends the \$3K to be given from the Sewer Authority funds. The motion was unanimous.
- e. Mrs. Zimmerman would like to invite Central Dauphin to the April 15th meeting to celebrate Government week (April 7th).

10. PUBLIC COMMENT:

- Mark Chiles, Townes of Hershey – Mr. Chiles said that he would like to see numbers on the cost to fix vs. cost to sell vs. cost to build new.

Mr. Chiles asked Mr. Stinnett if he has received the document between the bonding company and Mr. Yost? Mr. Stinnett said that he has made a note to follow up on this. He said that the HOA currently has Dauphin Engineering (about 30 homes) from the original plan in 2004, they were never built to plan. Mr. Chiles said that he has not seen the plan yet.

Mr. Chiles would like Ms. Connors to pass along the following comments for Senate talks. He thought it was odd that for the State Police budget only wanted to charge homeowners, but not commercial business. How

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are they going to charge per head? Perhaps a flat fee per property? He said that we are always having trouble finding volunteers for firefighting. If a Township is forced to scramble to develop a police force, there will be a bidding war for police. They need to be trained and certified.

- Richard Enck, Hillside Road. Mr. Enck said that he attended the last Sewer Authority meeting with Don Steinmeier and Gloria Zimmerman. During this time, a resident from Piketown Road inquired about public sewer to her property. He said that the Sewer Authority never told her that the line is 12' down. He said that one house didn't even have access to the line.

11. Parks Comments:

- 4/3 Museum Of The Bible Bus Trip
- 4/6 NYC On Your Own Bus Trip – Sold Out
- 4/6 Invasive Insects Workshop
- 4/11 Public Transportation Meeting
- 4/12 Cd Softball Spaghetti Dinner Fundraiser @ 5 pm
- 4/13 WHBSA Opening Day @ Houck Manor Park @ 10 am

12. Supervisors Comments:

- Mrs. Zimmerman – She said that Piketown Road was a State road that wasn't being taken care of and we took it over, let's give it back.
- Mr. Megonnell – Thank you to Mr. Rosario for shopping the insurance and putting together all the data for the transportation meeting. He said that there was not much of a turnout and hopes something pans out. Mr. Megonnell said that the Road Crew is putting in a stormwater pipe at the Firehouse. This was a HRG designed fix, which was completed today. He said there will also be pond remediation and the Township will receive credit for this work. Mr. Megonnell apologized for missing the banquet.
- Mr. Miller – Wanted to invite everyone to the Second Annual Casino Night on April 27th. He said that there was a great turnout last year and hopes to see this benefit continue. Mr. Miller said that there will be an executive session immediately following the regular meeting.
- Ms. Connors – Stated that the State Police Bill has been around for years and the legislators have asked for new ideas. She does not expect it to go anywhere. She said that she would pass on the comments she received tonight to the applicable people.
- Mr. Steinmeier – Was at the Fire Banquet on March 23rd. He said that there were at least 80 people in attendance at the event. Mr. Steinmeier spoke on behalf of the Board of Supervisors and told the Fire Company that we support them. He also said that in traveling many Township roads, a lot of them are in bad shape.

13. Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to adjourn the meeting at 8:55 pm. The motion was unanimous.