

West Hanover Township
7171 Allentown Blvd. Harrisburg, PA 17112
www.westhanover.com

Board of Supervisor Workshop Minutes
Monday, March 18, 2019

1. Mr. Miller called the meeting to order at 7:02 pm. This was followed by the Pledge of Allegiance and Invocation. All Supervisors were present for the meeting, workshop and executive session.
2. **Meeting Minutes: table**
3. **Correspondence**
 - Londonderry Township request the use of Fire Police, if available. It would be to help with the Stars and Stripes parade. Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to forward the request to Michael Keller, president of the Fire Company.
4. **Public Comment:**

DECA presentation by William Grice, Zaynah Khan and Eduardo Rupp with Ronald Michael (DECA Club Advisor). The DECA Club has four continued members and five new for 2019. Mr. Grice said that there are weekly meetings and it is such a fun opportunity to explore careers. He said that the club chooses topics in the early fall and then they prepare for tests and presentations. Last year, some of their members attended the International Conference with generous support from the Township. This opportunity allowed them to network with students and professionals from across the globe. The DECA Club would like to ask the Board of Supervisors to continue their generosity. Mrs. Zimmerman asked if the school board supported them. Mr. Grice replied that the school board personally covered about 20% of the costs. Mr. Grice said that they will attend the April 1st meeting with a final amount they have left to cover.

Patrick Mowery, South Fairville Avenue – Mr. Mowery inquired about the speed humps he asked for the Township to look into a few years ago. He had noticed that there have been some stop signs added to the Manor/Tiverton/Northside. Mr. Mowery said that his mailbox was hit for the fourth time and would like to see something happen. Mr. Miller said that our engineers, HRG, studied a bunch of roads which had complaints and those that had warranted issues were addressed.

Jonathan Hetrick, Saw Mill Road & President of the Historical Society. Mr. Hetrick spoke of the many family ties and love of history that all the members have. He handed out a flyer to the Board and said that the Historical Society had the impression of the Township looking for a preservation minded buyer for the Tavern. He asked about other options and the recent appraisal. He will fill out a RTK and receive that information. Mr. Stinnett said that by law, the Township only has two options; public auction or sealed bid. It was mentioned that public auction would cost the Township a high percentage of the sale; so it is not a good option.

5. **Presentations, Staff & Board Reports:**
 - a. PSAB minutes February
 - b. EAC minutes for January & March- Mr. Megonnell said that Boy Scout Troop #27 is doing a Japanese Knotweed presentation.
 - c. Property Maintenance Report
6. **Treasurer's Report:**
 - a. Summary 2019 – This report included all regular and overtime hours for the year to date. We have reached the budget for overtime.
 - b. Gross Payroll - Motion: Ms. Connors moved, seconded by Mr. Steinmeier to approve the gross payroll for March 1, 2019 in the amount of \$37,239.95. The motion was unanimous with Mrs. Zimmerman abstaining.
 - c. Vouchers Pre-paid - Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the vouchers pre-paid to meet due dates in the amount of \$87,477.25. The motion was unanimous.

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- d. Vouchers Pre-paid from Fire Tax - Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid from the fire tax in the amount of \$10,401.21. The motion was unanimous.

7. Old Business:

- a. Status Update – Townes of Hershey / Stormwater & Road issues – There was some activity around the site including measuring and assessing on Friday afternoon.
- b. Status Update – Lexington Woods fire Hydrant turnover – Mr. Stinnett said that when PA American passed the tax bill in 2017, it made the turnover of hydrants a taxable event. The Township has filed a petition with PA American that is currently pending. Mr. Rosario said that HRG has provided all of the required ROW documentation and Mr. Stinnett said that all documents are prepared.
- c. Items 7.c thru 7.f – including the following quotes: RSIQ5526-04, RSIQ5532, RSIQ5552, RSIQ5546 – Mr. Stinnett asked if Runwell was costars. Mr. Rosario said that he would check into it. Motion: Mr. Steinmeier moved, seconded by Ms. Connors to table all items until Runwell's status was determined. The motion was unanimous.
- d. Buck's Tavern RFP to be advertised – There was concern raised by the Glasier Family and confusion over who was interested in purchasing the Tavern – the Historical Society or the Glasier Family? Mr. Stinnett said an offer could happen between the Township and a 501(c), but not a private party. Motion: Ms. Connors moved, seconded by Mr. Megonnell to table the advertisement motion until April 1st – allowing the Historical Society time to see if they were making an offer. The motion was unanimous.
- e. FYI: Liquid Fuels Audit Resolution – The Township has transferred the required funds from the general fund into the liquid fuels account to satisfy the findings of the Audit. We have received confirmation of the funds transfer and met the Auditor Generals requirements to remedy the 2017 Audit.
- f. Exit 77 settlement offer from Verizon – this includes Resolution 2019-36; which allows the Chairman to execute the agreement to proceed. Motion: Mr. Megonnell moved, seconded by Ms. Connors to adopt Resolution 2019-36. The motion was unanimous.
- g. Status update – Fire Station #2 cameras – The Fire Company President, Michael Keller, wrote a letter asking the Board to table this until they were ready to move forward.

8. New Business

- a. Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to adopt Resolution 2019-17; appointing Lucy Kepp as Representative and Jay Megonnell as the Alternate for the Capital Area Council of Governments (CAPCOG). The motion was unanimous.
- b. Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to have Donnie Holmes attend the social media training on April 2nd. The motion was unanimous.
- c. Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to have Daniel Rosario attend the Writing Effective Grant Proposals Seminar. The motion was unanimous.
- d. Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the Garman septic extension with a new expiration date of June 6, 2021. The motion was unanimous.

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- e. Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the Deaven septic extension with the new expiration date of August 8, 2022. The motion was unanimous.
 - f. Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the Donmoyer septic extension with the new expiration date of June 3, 2021. The motion was unanimous.
 - g. Resident complaint and reimbursement request – The resident did not file a police report, there are no witnesses, no pictures, no video to support this. How do we even know this occurred at this location? Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to have no action on this complaint/ reimbursement request. The motion was unanimous.
 - h. Tax overpayment refund - \$0.82 refund – Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to write a letter to the resident acknowledging their municipal tax overpayment. The resident may pick up their refund at the Township office during normal business hours. The motion was unanimous.
 - i. Request for tax penalty relief in the amount of \$5.93 – Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to deny relief of the municipal tax penalty. The motion was unanimous. Mr. Stinnett pointed out that the other was an overpayment while this was caused by an oversight of the resident.
9. **Parks Comments:**
- March 21st – Senior Lunch – Brats, sauerkraut, mashed potatoes, green beans and assorted cupcakes. Entertainment Chris Poje, vocalist.
 - March 26th Public Transportation Meeting at the Community Center
 - March 30th Indoor Yard & Craft Fair
 - April 3rd Bus Trip – Museum of the Bible
 - April 6th Bus Trip – Springtime in NYC
10. **Supervisors Comments:**
- Mr. Megonnell - Please join our MS4 committee; we are still in search of retail personnel, church and general public. We currently have 11 members.
 - Ms. Connors – Stated that during our Workshop with Andrew Lewis, the Township is aware that they will contact Pennvest to explore additional options to help the residents.
 - Mr. Steinmeier – Said that he had a wonderful breakfast run by the Lyons Club. He ate with both Mrs. Zimmerman and Mr. Enck.
11. Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to adjourn the meeting at 8:50 pm. The motion was unanimous.