

1. Mr. Megonnell called the meeting to order at 7:01 pm. This was followed by the Pledge of Allegiance and Invocation. All Supervisors were present, with Mr. Miller absent.
2. **Meeting Minutes:** MOTION: Mrs. Zimmerman moved, seconded by Mrs. Connors to approve the regular meeting minutes of February 19, 2019 with the requested revisions. The motion was unanimous.
3. **Correspondence**
  - Website contact, resident complaint
  - Comcast/ Xfinity tv channel changes
  - Tax penalty relief requested. MOTION: Mrs. Zimmerman moved, seconded by Ms. Connors to table this until more information regarding the penalties is available. The motion was unanimous.
  - Septic Extension Request, Mr. & Mrs. Timothy – They requested a septic pumping extension until the public sewer is installed. MOTION: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the request until the public sewer is installed. The motion passed unanimously.
4. **Presentations, Staff & Board Reports:**
  - Janet Hardman received a Certificate of Completion for BCO 101T, including 6 continuing education hours.
  - Sharmaine Hartman received a Certificate of Completion for BCO 101T, including 6 continuing education hours.
  - Marty Sowers submitted the Property Maintenance Log for year-to-date
  - Public Works submitted the work detail for year-to-date
  - Janet Hardman submitted the Zoning Planning report for February.
5. **Treasurer's Report:**

**This includes the Cash & Investment Report and the Financials for December 2018.**

  - a. Gross Payroll - Motion: Ms. Connors moved, seconded by Mr. Steinmeier to approve the gross payroll for February 15, 2019 in the amount of \$43,466.98. The motion was unanimous with Mrs. Zimmerman abstaining.
  - b. Gross Payroll – Motion: Ms. Connors moved, seconded by Mr. Steinmeier to approve the gross payroll for March 1, 2019 in the amount of \$44,800.18. The motion was unanimous with Mrs. Zimmerman abstaining.
  - c. Vouchers Pre-paid - Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the vouchers pre-paid to meet due dates in the amount of \$172,337.60. The motion was unanimous.
  - d. Vouchers Pre-paid from Fire Tax - Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the vouchers pre-paid from the fire tax in the amount of \$2,892.85. The motion was unanimous.

**6. Old Business:**

- a. Status Update – Townes of Hershey / Stormwater & Road issues – There is not any new news to report.
- b. Update: Fire Engine 36-3 – Mr. Rosario stated that he has not received the three quotes required for this. Although GLICK is costars, they finance through a third party (PNC) that is not costars.
- c. Use of funds allocated for another item: Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the funds allocated from line item #43800.530 in the amount of \$50,000 (was marked for East Hanover Bridge Contribution, but they don't need the money until 2020) to be used to cover the mandatory computer replacements and upgrades. The motion was unanimous.
- d. Computer & Server Replacement/ Upgrade - The Board had a discussion regarding the new and upgraded computers. Ms. Connors asked what the cost was to replace all versus replacing some and upgrading others (that would have to be replaced in 2 years). Currently the quotes include nine new machines and 4 upgraded machines. Mr. Rosario noted that the PC's are not regular computers, but commercial grade and cannot be picked up in a store. He said that the server upgrade is to go to windows 10, and additional setup is needed for the scanner/ plotter in zoning.

Motion: Ms. Connors moved, seconded by Mr. Steinmeier to table the following items until the price difference is available. This applies to items: Office 365 integrated with Skymail – proposal #RSIQ5546, Skyvault G2 managed backup solution – proposal #RSIQ5552; New server upgrade – proposal #RSIQ5532 and replacement of some PC's / upgrade of remaining – proposal RSIQ5526-03. The motion was unanimous.

- e. Recommendation for Cyber Security Policy with Chubb – Motion: Ms. Connors moved, seconded by Mr. Steinmeier to move forward with the cyber security policy as presented. The motion was unanimous.
- f. Buck's Tavern RFP – Mr. Rosario said that this is in draft format currently and he is looking for feedback from the board so that they can move forward with this. Mr. Stinnett informed the audience that we MUST sell to the highest bidder, we cannot accept a lower offer, even if they wanted to preserve it. Ms. Connors said that the State must follow the same protocol and sells via sealed bids. She also said that the Tavern has been on the agenda multiple times this year.

Jeannie & Luann Glasier wanted to voice their opinions over the sale of Buck's Tavern. They requested covenants placed on the sale and they would rather see the sale go to someone who wanted to fix it. Mr. Stinnett said that the property is a potential liability to the purchaser and Mr. Rosario said the building is structurally falling down.

**7. New Business**

- a. Part-time Parks Maintenance – Mr. Holmes summarized his top applicants and his recommendation for Michael Cleaver for the position. Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to hire Michael Cleaver for the part-time Parks Maintenance position. The motion was unanimous. Mr. Holmes said that Mr. Cleaver is a veteran and has volunteered with them many times. They are already very confident of his ability to work with the team.

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- b. Zoning Hearing Board Alternate position – Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to appoint Lucy Kepp as the Zoning Hearing Board Alternate with a 3-year term ending 12/31/21. The motion was unanimous.
- c. 2019 Mowing Contract – Mr. Holmes would like to recommend Green's Lawn Care as they already have a good working relationship and know the service. Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve Green's Lawn Care for the 2019 Mowing Contract. The motion was unanimous.
- d. Moving part-time Sewer Authority Secretary back to the Township's Pension Plan – Motion: Ms. Connors moved, seconded by Mrs. Zimmerman that this be tabled until the Sewer Authority makes their decision. The motion was unanimous. Mr. Stinnett said that he was contacted that day from the Solicitor for the Sewer Authority.
- e. List of recommendation to alleviate some of the congestion and unsafe traffic within the Houck Memorial Park area – Mr. Holmes attended a meeting with multiple boards to come up with some temporary solutions during the construction of the Elementary School. The meeting attendees included the Baseball Association, Board of Supervisors, Public Safety Advisory Board, Parks Board and Mr. Holmes. He stated that the construction at West Hanover Elementary is compounding an already crowded area for parents to park for games and practice.

Mr. Megonnell wanted to thank Donnie for the initiative in getting this process rolling. Mrs. Zimmerman asked if someone attended the meeting that represented the girls? The PSAB has concerns that Fire Apparatus will not fit down the surrounding streets when games are going on. Mr. Megonnell said that there were some ideas on extensions for the parking and recommended that Mr. Holmes put this into his budget to address in the future. Mr. Holmes stated that Fairville Park cannot be used for additional services as it is currently the t-ball field. Mr. Megonnell said that this was a great alternative to the PSAB recommendation of closing the park.

Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the list of recommendations that this meeting came together with. The motion was unanimous.

- f. Temporary Field Improvements at Skyline Park – Mr. Holmes said that they will establish a temporary field at Skyline Park with help from Public Works to borrow their roller. Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the temporary field improvements as presented. The motion was unanimous.

## 8. Other business

- a. 2017 Liquid Fuels Audit – Included are the Auditor General's Report & Recommendations. They recommend the Township reimburse \$46,853.00 to the Liquid Fuels Tax Fund upon official notification by the Department of Transportation. The piping purchased did not follow the 2<sup>nd</sup> Class Township Code regulations.

Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Resolution 2019-35; the moving of funds from General Fund to Liquid Fuels in the amount of \$46,853.00. The motion was unanimous.

**9. Parks Comments:**

- March 5th – Andrew Lewis AARP Tax Assistance from 9 am to 1 pm
- March 6th – Chicken or Ham Pot Pie Community Dinner -Sold Out
- March 16th Lions Club Pancake Breakfast o 7 am until 11 am. Mrs. Zimmerman said she was glad to see that we are doing something inter-municipal between the Lions Club, Lower Paxton and West Hanover Township.
- March 21st – Senior Lunch - Brats, sauerkraut, mashed potatoes, green beans - Assorted cupcakes - Entertainment: Chris Poje; Vocalist
- March 5<sup>th</sup> from 9am -1pm, Andrew Lewis' office is offering senior citizens free tax return service.
- Casino night is coming up.

**10. Supervisors Comments:**

Mr. Megonnell wanted to let the residents know that the compost facility opens March 30<sup>th</sup> from 8 -3. He said that old /unused prescriptions can be dropped off at the State Police Troop H headquarters. They have a box in their lobby. Mr. Megonnell said that the Stormwater Committee is still looking for members. He also said that Station #2 was damaged by a vehicle or truck and they are looking into cameras for that location.

Mr. Steinmeier attended the open forum with Andrew Lewis to hear the public. He said that it was a good evening and at least half of the people in attendance were West Hanover Township. Some of the topics covered were police, Houck Manor and Casino money.

Mrs. Zimmerman wanted to give accolades to Dan Homrighausen and Don Holmes for the snow removal work at the Township lot. She said that it was kept very clean.

**11. Adjournment – Ms. Connors moved, seconded by Mrs. Zimmerman to adjourn the meeting at 8:45 PM. The motion was unanimous.**