

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 Allentown Blvd.

MONDAY, MARCH 4, 2019
Board of Supervisors Meeting 7:00 PM

For the consideration of others, please silence all electronics

1. **Call to Order**
Pledge of Allegiance and Invocation
2. **Roll Call:**
Connors, Stacey
Megonnell, Jay
Miller, Kyle
Steinmeier, Don
Zimmerman, Gloria
3. **Public Hearings/Meetings:**
4. **Approval of Minutes:**
A. Regular Meeting Minutes
5. **Correspondence:**
Customer Notice FIOS
Kiwans Bridge/ East Hanover Twp.
CPR Certs for 9 employees
6. **Public Comment:**
Please limit comments to 3-5 minutes
7. **Presentations, Staff & Board Reports:**
8. **Treasurer's Report:**

A. Fund Balances as of Thursday, February 28th
These are presented for reference only & are not an audited figure.
General Fund Balance \$4,166,515.79
Liquid Fuels \$635,441.02
Capital Reserve Fund \$663,834.16

B. Deposit Activity
Regular \$20,620.72
Credit \$3,140.80

C. Expenditures:
a) MOTION: Payroll, February 15, 2019
Net \$30,036.93
Gross \$43,466.98
b) MOTION: Payroll March 1, 2019
Net: \$30,706.08
Gross: \$44,800.18

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

7171 Allentown Blvd.

c) MOTION: Vouchers pre-paid to meet due dates
\$172,337.60

d) MOTION: Vouchers pre-paid from Fire Tax to meet due dates
\$2,892.85

9. **Planning Commission & Zoning Reports:**

10. **Old Business:**

A. Status Update- Townes of Hershey, SW & Road Issues

B. Status Update: Lexington Woods Hydrant turn over

C. UPDATE: Fire Engine 36-3

D. MOTION: to approve or deny funds allocated from line item #43800.530 in the amount of \$50,000 to cover the required upgrades/replacements

E. MOTION: to approve or deny Office 365 integrated with Skymail
Proposal #RSIQ5546

F. MOTION: to approve or deny Skyvault G2 managed backup solution
Proposal RSIQ5552

G. MOTION: to approve or deny new server upgrade
Proposal # RSIQ5532

H. MOTION: to approve or deny new PC's & Windows 10 upgrades
Proposal #RSIQ5526-03

I. MOTION: Recommend approval for Cyber Security Policy presented
Cost: \$3,208 per year
or \$267/month

J. FYI/ FEEDBACK REQUESTED: Buck's Tavern RFP draft

11. **New Business:**

A. MOTION: to hire part-time Parks maintenance
Recommended Michael Cleaver

B. MOTION: Appoint Lucy Kepp for Zoning Hearing Board Alternate
3 year term ending 12/31/21

C. MOTION: Mowing Contract 2019
Recommendation: Green's Lawn Care
already have good working relationship

D. MOTION: to approve or deny moving Gail Martin, Sewer Authority part-time Receptionist back to our Pension Plan

E. MOTION: to approve list of recommendations as presented by Mr. Holmes
The committee present for this included Mr. Holmes, the Baseball Association, BOS, PSAB & the Parks Board.

F. MOTION: to approve the temporary field improvements @ Skyline Park

12. **Other Business:**

13. **Public Comment:**

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

7171 Allentown Blvd.

Please limit comments to 3-5 minutes.

14. **Parks Upcoming Events:**
15. **Supervisor Comments:**
16. **Adjournment:**