

West Hanover Township
7171 Allentown Blvd. Harrisburg, PA 17112
www.westhanover.com

Board of Supervisor Meeting Minutes
Monday, December 17, 2018

1. The meeting was called to order at 7:06 pm, followed by the Pledge of Allegiance and Invocation. Mr. Miller stated that prior to this meeting at 5:30 that dealt with legal and personnel issues. We also had an Executive meeting on November 19th at 8:15 pm.
2. Roll Call:
Connors, Stacey – present
Megonnell, Jay –present
Miller, Kyle –present
Steinmeier, Don – present
Zimmerman, Gloria – present
3. Approval of Minutes - regular December 3, 2018 –. *Motion: Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the regular meeting minutes of December 3, 2018. The motion was unanimous.*
4. Public Comment - None
5. Presentations, Staff & Board Reports: None
6. Treasurer's Report
Mr. Steinmeier read the fund balances and deposit activity as of January 4, 2019.

Motion: Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the gross payroll of December 7, 2018 in the amount of \$30,833.96. The motion was unanimous.

Vouchers pre-paid to meet due dates in the amount of \$108,574.97. *Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid to meet due dates in the amount of \$108,574.97. The motion was unanimous.*

Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid from FIRE TAX to meet due dates for \$9,097.13. The motion was unanimous.
7. Planning Commission & Zoning Reports:
 - A. Appoint Alan Williamson Jr. to seat #6 on the Planning Commission. *Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to appoint Alan Williamson Jr. to seat #6 on the Planning Commission. The motion was unanimous.*
8. Old Business –
 - a. Fire Truck – Mr. Miller gave a brief rundown of where we were in the process of the claim and what our options were for acquiring a new truck for the interium.
 - b. Multi way stop engineering study, Avondale & Cobblestone – *Motion: Mrs. Zimmerman moved, seconded by Mr. Megonnell to forego any further work for these intersections. The motion was unanimous.*
 - c. Waste Management Contract Amendment – Changes highlighted were:
 - i. **Starting immediately** – customers can use their own cans for their trash service.
 - ii. **Starting January 1st, 2019** – customers can switch from tag service to regular service or vice versa.
 - iii. **Starting July 1, 2019** – Tag customers will only receive twelve (12) tags per contract year.

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All customers wishing to change service or have their cans collected should contact the Township Office and provide their name, billing address, and can UPC codes. The Township will forward this information on to Waste Management.

Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to approve the contract amendment changes. The motion was unanimous.

9. New Business –

a. Consent Items:

a. **Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Reduction #2 for Millstone Phase 3. The Reduction is \$123,707.50, with a remaining balance of \$51,779.20. The motion was unanimous.**

b. **Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to approve Reduction #3 for Millstone Phase 3. The reduction is \$13,700.00, with a remaining balance of \$38,079.20. The motion was unanimous.**

c. Sarah Young, Keystone Homes was present for questions regarding the Road Dedication. **Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the dedication of roads within Millstone Phase 3. The motion was unanimous.**

d. **Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve Tara Rex to renew her notary license with bond. The motion was unanimous.**

b. Approval to hire two part time receptionists for Administrative Office – This was tabled until a presentation and workshop occurred. The workshop is set for Monday, January 7th @ 630 pm.

c. Approval to hire one part time employee & one full time for PW - This was tabled until a presentation and workshop occurred. The workshop is set for Monday, January 7th @ 630 pm.

d. 2019 Baseball Agreement presented by Mr. Holmes, Parks Director. There was a lot of discussion over the benefits of having kids in programs such as this. Mr. Steinmeier was adamantly opposed to charging them a rental fee because it takes kids off the street and gives them productive, encouraging things to do. Mr. Steinmeier said that he is opposed every year for charging the Baseball Association. Mr. Holmes brought up a family with children being raised by their grandparent(s) – they cannot afford to do sports or extracurricular activities; but would benefit greatly from this. At a later date, an anonymous donor paid for the children to be enrolled. **Motion: Ms. Connors moved, seconded by Mr. Megonnell to approve the 2019 Baseball Agreement as presented. Mr. Steinmeier was adamantly opposed. The motion was 4-1.**

10. **Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to adjourn the meeting at 8:18 pm. The motion was unanimous.**