

West Hanover Township  
7171 Allentown Blvd. Harrisburg, PA 17112  
[www.westhanover.com](http://www.westhanover.com)

Board of Supervisor Meeting Minutes  
Monday, December 3, 2018

1. The meeting was called to order at 7:06 pm, followed by the Pledge of Allegiance and Invocation. Mr. Miller stated that prior to this meeting at 5:30 that dealt with legal and personnel issues. We also had an Executive meeting on November 19<sup>th</sup> at 8:15 pm.
2. Roll Call:  
Connors, Stacey – present  
Megonnell, Jay –present  
Miller, Kyle –present  
Steinmeier, Don – present  
Zimmerman, Gloria – present
3. Approval of Minutes - regular November 19<sup>th</sup> –. *Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to approve the regular meeting minutes of November 19, 2018. The motion was unanimous; with Mr. Miller and Mr. Megonnell abstaining.*
4. Public Comment:  
**Richard Enck, Hillside Road.** Mr. Enck asked about the rescheduled grant process. He inquired about the damaged Fire Truck.  
  
**William Suhr, Piketown Road.** Mr. Suhr wants to say “Thank you for the signs.” He can only see light and darkness. Mr. Suhr had talked to Harold about pipe, and he had moved mailboxes next to driveway. He feels a lot safer getting his mail. Mr. Suhr said that the existing drain is too high, goes in front of the driveway. The Board recommended he touch base with Harold.  
  
**Craig, Moyer Road from the Blue Ridge Sportsman Club.** The club does shoots and community events. For the events, they usually rent a large tent. It was discussed to build a pavilion for these events to save money from the rentals. Craig said that they started the permit process in July. He feels he is allowed to disagree with the bathroom requirement for the pavilion. When he met with Ron Schuabauer he was told how he can go through the appeal process. Craig wanted to know why they would have to pay \$500 and go outside the Township to make a decision concerning the Township. He said that the Sportsman Club always rents porta johns. Mrs. Zimmerman asked if there were bathrooms in the clubhouse – yes, but for events they always rent porta johns so their septic doesn't overflow. Craig said that the Club runs about 10-12 events a year. Mrs. Zimmerman asked if all of the Township Pavilions were going to get bathrooms? She stated that multiple Township parks do not have bathrooms at the pavilions. Mrs. Zimmerman does not ever remember sending anyone to COG. Mr. Rosario said that they never have, but it is state code and the appeal process has to play out. Mr. Miller said that the Township could write a letter of support for the Sportsman Club to submit with their appeal to the state. Craig said that the requested pavilion is fifty feet by one hundred feet. It has tables and chairs and will be used for award ceremonies, caterers, etc. He said the Sportsman Club is a 501-C, Non-profit.
5. Presentations, Staff & Board Reports: Mr. Miller stated that there was a Chief Report, dated October 2018 from South Central, Sewer Authority minutes from October, Public Works daily report ending the week of the 26<sup>th</sup> and the Zoning/Planning Monthly report for November.
6. Treasurer's Report  
Mr. Steinmeier read the fund balances and deposit activity as of November 30, 2018.

*Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the gross payroll of November 23, 2018 in the amount of \$36,466.02. The motion was unanimous.*

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Vouchers pre-paid to meet due dates in the amount of \$56,226.44. It was stated that the salt shed at Public Works is constantly losing shingles. *Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the vouchers pre-paid to meet due dates in the amount of \$56,226.44. The motion was unanimous.*

*Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid from FIRE TAX to meet due dates for \$4,898.55. The motion was unanimous.*

7. Old Business –

- a. **Progress Report – Townes of Hershey** – Mr. Chiles said that they are done grading in the pond, and have moved the equipment out. The contractors left a port a john. He said that they have dug up all the broken and cracked cement on Tiverton today. Mr. Chiles said that the concrete work should be completed in the near future. Mr. Chiles said that the contractors will probably finish in spring, where the concrete has been damaged by the pond. It was stated that HRG has direct contact with the contractors.
- b. **Discussion: Lexington woods hydrant turn over** – Mr. Yost said that there are still some issues to resolve. He stated that the water company has raised the question of the condition of hydrants. Mr. Yost said that there are a few legal issued to be resolved. Terry Kullman stated that PA American came out in mid-August, about two weeks after the turn-over paperwork was submitted, and painted their hydrants yellow.
- c. **Resolution 2018-48 Adoption of 2019 Budget** – Mr. Rosario said that the budget has a total income of three million dollars. *Motion: Mr. Steinmeier moved, seconded by Mr. Megonnell to approve the 2019 Budget as presented and advertised. The motion was unanimous.*
- d. **Resolution 2018-46 Verizon rent for Public Works-** This resolution is to keep income from their on-site cell tower in the Capital Reserve Fund "earmarked" for trucks and equipment. *Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the on-site cellular tower income "earmarked" for Public Works use.*

8. New Business:

- a. **Resolution 2018-49 RE Taxes & Street Lights** – Mr. Rosario said that nothing has changed in 30 years. *Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve Resolution 2018-49. The motion was unanimous.*
- b. **Resolution 2018-50 – 2019 Fee Schedule** – Ms. Connors stated that paragraph two states there are attached schedules, but they are not attached. *Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the 2019 Fee Schedule with the attached schedules. The motion was unanimous.*
- c. **Resolution 2018-51 Employee Compensation Schedule** – *Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the resolution with attachments. The motion was unanimous.*
- d. **Resolution 2018-52 Appoint CPA Firm as Auditors** – Mr. Yost stated that we must advertise for the appointment. *Motion: Mr. Megonnell moved, seconded by Ms. Connors to table this motion until the intent to appoint has been advertised. The motion was unanimous.*

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- e. **Resolution 2018-54 BOS Meeting Dates.** *Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to approve the 2019 Board of Supervisor meeting dates. The motion was unanimous.*
- f. **Lenker Park Playground** – Mr. Holmes presented the three quotes who are all costars vendors. The quotes include pictures of proposed playgrounds and pricing. Ms. Connors asked what made them choose the one they choose? Mr. Holmes replied that it was most appealing because of what is included, the value and design. He said that it will be paid with the funds in the capital reserve that are earmarked for them. Mr. Miller asked if it was fully installed. Mr. Holmes said yes, but we do our in house surfacing – rocks, silt roll, wood carpet. The lot is already graded. Mr. Miller asked what the anticipated completion date was? Mr. Holmes said that weather depending, they hope to be completed in early spring.

It was stated that the play equipment at the Community Center is used a lot more than expected. Mr. Steinmeier asked if there has been any more vandalism at the parks? Mr. Holmes said we have had no problems since the last issue. *Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve option #1 as presented. The motion was unanimous.*

9. Other Business:

- a. **Authorization to Approve the Township to Pay the Sewer Authority their portion of the Pension Forfeiture.** Mr. Rosario handed out the letter he had typed up. Ms. Connors said that in the letter, Mr. Adams needs to be changed to Mr. Bell. *Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to approve the Sewer Authority's portion of the Pension Forfeiture to be paid to the Sewer Authority with the name correction. The motion was unanimous.*

10. Public Comment –

Terry Fleegal, Shawnee Drive. Mr. Fleegal said that he has applied for a variance many years ago, why can't the Sportsman Club apply for a variance? Mr. Rosario said that he would have had a zoning issue, this is a building issue. Mrs. Zimmerman said that she had learned to shoot at the Blue Ridge Sportsman Club. Mr. Fleegal said that anything they do, safety is always the first thing they look at. There have not been any firearms injuries. They like the kids and do a lot of charitable work.

Mark Chiles, Townes of Hershey. Mr. Chiles was interested in any information about the fire truck. He said that it was on the news in Florida. Mr. Miller said that he has some stuff to say in the supervisor comments.

Richard Enck, Hillside Ave. He inquired what Resolutions # 47 and #53 were since they were not on tonight's agenda. Resolution 2018-47 was the all-way stop signs and Resolution 2018-53 was the authorization to transfer the funds (\$70K) for the Parks.

11. Supervisors comments

Don Holmes; Parks Director. Mr. Holmes said on the 12<sup>th</sup> is the Golden Oldies Christmas Dance. Saturday December 15<sup>th</sup> is Breakfast with Santa, followed by the Santa Run on Sunday. The Santa Run will end at the Community Center with the Yule Log and tree lighting. Mr. Holmes said that we are approaching the end of the year Holiday Senior Lunch.

Mr. Megonnell said that the Gaming Grant meeting is on December 17<sup>th</sup>; but we may not be given a chance to speak. It will be held in the Commissioners Public meeting room. Mr. Miller said he will bring a picture of our wrecked Fire Engine.

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Mr. Megonnell said that the Hoarder House will be auctioned off on December 14<sup>th</sup> at noon. He said that he thought the letter about the deer feeding was well formulated. Mr. Megonnell said that there is an upcoming dinner at the Radisson, we should push for an assistant so that someone can represent the Township. Mr. Megonnell said that on December 7<sup>th</sup>, at West Hanover Elementary School, Uncle Ben's Rice will be awarding Owen Coyne one of the Grand prizes for their contest. The School has won \$30,000 towards their cafeteria and the family has won \$15,000. There will be many people giving presentations and awards to Mr. Coyne.

Ms. Connors said that there was a resident who had come to the last Board of Supervisors meeting that had wanted language from the Bradford HOA. The resident seemed pleased that something will be done regarding the deer feeding.

Mr. Steinmeier said that he had attending the Sewer Meeting held regarding Holiday Park. He said that the meeting covered expected costs, scheduling and completion estimates. Mr. Steinmeier also said that the people who are selling houses in that area, without disclosing that public sewer is coming through, can get sued by the new owners.

Mr. Steinmeier said that in the current PSATS publication, they are asking Townships to share what they are paying their employees. The report will not include names, but will give ranges of salaries per job title.

Mr. Steinmeier said that the Old Country Buffet will be hosting a blood drive on December 15<sup>th</sup>. Every person who donates or attempts to donate blood will be able to eat a free meal on a specific date.

Mr. Rosario; Township Manager. Said that the appraiser will be completing their report for 7590 Jonestown Road. He said the current zoning is Neighborhood Commercial (NC) and it will be appraised as a commercial property.

Mr. Miller said that the Santa Run will start on Sunday at 3 pm. He said that the first stop is Ritzie Village and the last stop is the Community Center. Mr. Miller said that the Fire Company's Engine was in an accident. There were six West Hanover Volunteer Fire Fighters at the crash. All went to the hospital, one has a dislocated knee. The report stated the tractor trailer was driving at 70 mph upon impact. Our Fire Fighters were blocking the scene for work on a tractor trailer fire. He said that this was a very scary event.

Mrs. Zimmerman congratulated Mr. Miller on his new baby. Mr. Miller said that both mom and baby are home; they are healthy and recovered.

12. Adjournment

*Motion: Mr. Megonnell moved, seconded by Ms. Connors to adjourn the meeting at 8:26 pm. The motion was unanimous.*