

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, SEPTEMBER 18, 2018
REGULAR MEETING**

CALL TO ORDER

The September 18, 2018 regular meeting of the Authority was moved to the West Hanover Park and Recreation building at 628 Walnut Avenue due to anticipating a significant number of residents to attend.

Chairman Kreiser called the regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

Mr. Kreiser stated that residents would have five minutes each for public comment and that no questions would be answered at the meeting. He encouraged anyone present at the meeting who had questions to submit their questions in writing and stated that any questions raised would be answered in writing by the Authority.

ATTENDANCE

Michael Kreiser, Chairman
William Rehkop, Vice Chairman
Thomas Stewart, Treasurer
Joseph Sembrot, Secretary
Jeffrey Bowra, Assistant Secretary

PUBLIC COMMENT – AGENDA ITEMS ONLY

Richard Enck, 7612 Hillside Drive. Mr. Enck asked the Authority if the manhole that needs rehabilitation was located in the roadway. Mr. Salisbury reported that it was located on the Fairville right-of-way.

APPROVAL OF MINUTES

Regular Meeting, August 21, 2018. Mr. Kreiser called attention to page 4, under Reports. *Under Authority Solicitor, it should read that Mrs. Van Eck reported all the Easements for the Holiday Park Project have been signed and recorded. **Mr. Stewart moved, seconded by Mr. Rehkop, to approve the Minutes as amended. The motion was unanimously approved.***

FINANCIAL REPORTS

Mr. Salisbury reported that the prepaid invoices totaled \$64,065.67.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the prepaid invoices in the amount of \$64,065.67. The motion was unanimously approved.

Mr. Salisbury also reported that the pending invoices totaled \$54,957.06.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the pending invoices in the amount of \$54,957.06. The motion was unanimously approved.

Mr. Salisbury reported the August receipts totaled \$324,812.52.

OLD BUSINESS

Houck Manor and Holiday Park. Mr. Salisbury reported that Justin Mendinsky advised that he received a notice from DEP that the Special Study was approved. He has submitted the WQM Part II for Houck Manor and plans to submit the WQM Part II for the Holiday Park pump station next week. He also said they are continuing their work on the wetlands/stream encroachment which will address comment #2. He is also in contact with Dan Rosario concerning any permits and cost the Township may require.

PMRS Pension Report. Mr. Kreiser reported to the Board that the PMRS proposal was not complete. A discussion ensued concerning parts of the plan. Mr. Kreiser wants a finished plan to present to the Board for approval. Mr. Stewart raised the question if the Board should notify the Township as the Authority is planning to move forward with the pension plan.

Mr. Stewart moved, seconded by Mr. Rehkop, to notify the Township the Authority and its employees are leaving the Principal pension program. The motion was unanimously approved.

NEW BUSINESS

Manhole Rehabilitation. Mr. Salisbury called the members' attention to Matt Cichy's memo. A discussion ensued concerning the direction the Board thought was appropriate to resolve the manhole issue. The consensus of the Board was to direct staff to look for some additional options.

Solids Handling Improvement Study. Mr. Shope addressed the Board concerning his Draft study. He is hoping to have a final copy for the Board to approve at the October meeting. Mr. Rehkop had some comments concerning the study as well as the lag time (six to seven months) to obtain the press.

PUBLIC COMMENT – NON-AGENDA ITEMS

Frank Duschek, 110 Silver Lake Drive. Mr. Duschek asked the Authority if he could use the Authority's right of way to have a gas line installed to his property. Mr. Miner said the Board needed to see a plan and language concerning the gas line before final approval.

Mr. Stewart moved, seconded by Mr. Rehkop, to have staff proceed with the encroachment easement. The motion was unanimously approved.

Richard Enck, 7612 Hillside Drive. Mr. Enck stated that a fish kill occurred at Cassel's pond located by pump station #6 two weeks after the last rain event. Mr. Salisbury reported he had no knowledge of an incident and if it was reported to DEP the Authority would have been contacted from Heather Dock at DEP.

CORRESPONDENCE

There was no correspondence to be reviewed.

AUTHORITY MEMBER COMMENTS

Jeff Bowra. Mr. Bowra had no comment.

Bill Rehkop. Mr. Rehkop had no comment.

Joe Sembrot. Mr. Sembrot had no comment.

Mike Kreiser. Mr. Kreiser congratulated Mrs. Van Eck on her promotion and thanked her for her service to the Authority.

Tom Stewart. Mr. Stewart had no comment.

REPORTS

Authority Manager. Mr. Salisbury submitted a written report.

Authority Engineer. Mr. Shope had no report.

Authority Solicitor. Mr. Miner presented his report dealing with litigation in Executive Session.

ADJOURNMENT

Mr. Stewart moved, seconded by Mr. Sembrot, to adjourn the meeting to an executive session. The motion was unanimously approved.

The meeting adjourned at 6:48 p.m.

Respectfully submitted,

Mark A. Salisbury
Authority Manager