

West Hanover Township
7171 Allentown Blvd. Harrisburg, PA 17112
www.westhanover.com

Monday, October 8, 2018
Meeting Minutes

1. The meeting was called to order at 6:06 pm. Attendance was called, all Board Members were present.
2. Public Comment: Mr. Chiles asked how long the detour was expected to last. The detour at Rt. 39/ Devonshire Heights Road is expected to start within ten (10) days. The detour is slated to run about two months until winter, and then re-open in the spring. This is weather dependent. The utility poles have already been relocated and one owner removed a tree. The detour routes will be labeled as such.

Carlson is an East Hanover road and that has already been approved. The roads located within South Hanover are state roads, so the township was notified as a courtesy. PennDOT approval has happened. Mr. Megonnell asked when the signs go up? Mr. Bonnano, HRG, said that they will be up by the 18th and bagged until ready for use. The plan is to work until we cannot. At a minimum, the topcoat will occur in the spring along with the remainder of work that stopped for the winter.

Mrs. Zimmerman asked about what happens when a red light is recommended? Mr. Bonanno said that it would depend on PennDOT, but it is typically the Township's responsibility. We already have one arm with an existing light for the blinker. A traffic light would require an additional pole, ROW easement, but the cabin for the red/yellow/green is already capable for a traffic light.

Motion: Mr. Megonnell moved, seconded by Mr. Steinmeier to accept the DETOUR MAP as presented by Mr. Bonanno, HRG. The motion was unanimous.

Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to adjourn the regular meeting at 6:15 pm. The motion was unanimous.

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Workshop Minutes

1. Stop sign placements – Completed to date: some intersections had very limited sight lines; identified the areas suggested by HRG. Avondale/ Cobblestone were recommended but there HAS NOT been the separate stop sign study. The study will also name the intersections that do not have a four way stop to label the stop signs as such. Mr. Bonanno suggested a separate study and adopt a specific ordinance. The intersection of Manor / Tiverton / Northstar already had their separate stop study completed.

Mr. Bonanno said that we can do one of two things: either pull the extra stop signs; no further studies required. Or, we can do the separate stop studies on the two signs and adopt by ordinance to complete the process. Mrs. Zimmerman asked by this wasn't already done. Mr. Chiles said that Gloria and he had attended a meeting in South Hanover Township, and remembers the Tiverton/ Manor/ Northstar mentioned. Mr. Bonanno said that that was a concept study, as a safety audit of the collector roads.

Mr. Miller said that due to many complaints in 2017, the Township had engaged HRG to look into the intersections of complaint. The report noted that people were not speeding in these areas of complaint, but the sight distance was poor at each of these. The 39 study and the Township study are two completely different studies that happened.

Ms. Connors said that we had previously voted on the Northstar/ Tiverton / Manor stop sign only. She recommended that if we are voting on additional stop signs, we should name each actual intersection and each should have their own study and ordinance. Mr. Megonnell asked for the additional signs to go to PSAB for review. Ms. Connors said that the initial complaints were addressed to PSAB. Mr. Megonnell said that the complaints were for speeding too fast, not sight distance.

Mrs. Zimmerman stated that the stop signs are already up. The data backup (separate studies) would only take HRG a few hours and Mr. Bonanno said that they could do it for \$500.

Attention was brought to two signs that were installed on the wrong leg. Cobblestone and Avondale both have sight distance issues is to the Right; but the sign is installed on the left.

2. Parks Budget Discussion

- a. Mr. Holmes asked Mr. Rosario to touch base on a few fundamentals first. Mr. Rosario said that the budgeting process starts about August. He said that each department head gets together with him and presents a budget. The entire budget is from the General Fund. If the budget is having difficulty balancing, we back out projects from all departments. Unspent line items at the end of the year, go back into the General Fund. FILO funds are the only funds committed to Parks exclusively.
- b. Mr. Holmes asked why a capital improvement, such as the sewer project is budgeted under a Parks line item? Does it take away from our overall funds to do projects with? Mr. Rosario said that it would not matter who the capital improvement was under, it does not influence other Parks projects. He said that the 2019 budget has \$35,000 budgeted for this.
- c. Mr. Holmes pointed out that some of their projects follow the old FILO requirements and the "new" ones follow the new FILO rules. Mr. Holmes said that phase 6 of Winslett is not even submitted yet, but when they do submit, they will follow the "old" FILO rules. He said that there is not currently a lot of FILO funds available. The playground at Houck Manor was purchased entirely with FILO

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funds. Mrs. Zimmerman said that playground equipment is extremely expensive. It must be certified and engineered. Mr. Rosario said that he has applied for a gaming grant for \$350K and the Commissioners meet in November. If we receive grant money, that is extra.

- d. Mr. Holmes said that Parks has \$70,000 allocated for Lenker Park in the 2018 budget. The Comprehensive Plan took longer than expected. The Parks & Recreation Board is asking to "roll over" the money not spent this year, to combine with 2019 funds to total \$105,000. Diana Reed said that if a project is under contract before the end of the year, you can restrict money for that project & not impact 2019 numbers.
- e. Mr. Holmes said that they hope to add fitness themed equipment along the pathway and additional pathways. He said that the existing equipment is past its lifetime and needs replaced. There will be tables and grills added to the low lying areas. No real construction is slated for those areas.
- f. In the new Comprehensive Plan, it is recommended to implement a Parkland Requisition Fund. Mr. Holmes said that we are under the threshold for parkland and this can negatively impact the Township for any grants. Parks is looking forward five (5), ten (10) and fifteen (15) years. Their goal is to keep the parks large enough for our growing population.
- g. Mr. Megonnell asked why the Public Works employees were doing work for Parks & Recreation? He said that this takes them away from doing their jobs. Mr. Holmes said that if it is a detriment to the Public Works Department, they will not work together. Mrs. Zimmerman asked why it was ok then to have Public Works take Dan and Don if needed? How is that different? She asked why we couldn't work as a team. She said that along as they are coordinating their main jobs, and then help the others, she does not see a problem with that. She approves of the unity, which we don't have a lot of. Mr. Rosario said that if we sub the work out, we will have to use prevailing wage.
- h. Mr. Miller commended the Parks & Recreation Board for looking ahead for property acquisition, and believes this is a good idea, looking forward. Mr. Rosario summarized the approach discussed. Money will get moved to the Capital Reserve and be earmarked for projects. This must be approved by the Board of Supervisors. Sales of Parks & Recreation land, equipment, etc. would have earmarked funds from that sale for future parks projects. Sales of Public Works equipment and the income from their cell tower would get moved to the Capital Reserve and be earmarked for Road Projects. These funds that get earmarked can only be used, transferred, moved with BOS APPROVAL.
- i. Mrs. Zimmerman told Mr. Holmes that it was a nice surprise to see him running the concession stand on Saturday. She appreciated seeing him build relationships and work together.