

**West Hanover Township**  
**7171 Allentown Blvd. Harrisburg, PA 17112**  
[www.westhanover.com](http://www.westhanover.com)

Board of Supervisor Meeting Minutes  
Monday, October 1, 2018

1. The meeting was called to order at 7:04 pm, followed by the Pledge of Allegiance and Invocation. Mr. Megonnell was acting Chairman for the evening. Mr. Megonnell stated that there had been an executive session prior to the meeting about upcoming litigation.
2. Roll Call:  
Connors, Stacey – present  
Megonnell, Jay – present  
Miller, Kyle – not present  
Steinmeier, Don – present  
Zimmerman, Gloria – present
3. Approval of Minutes – Page 2, motion on Fire Tax pre-paid; please change to “seconded by Mrs. Zimmerman”. ***Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of September 17, 2018 with the change noted. The motion was unanimous.***
4. Correspondence: Mr. Megonnell asked if the SEO 2019 fees had anything outrageous listed. Mr. Rosario replied no, and his fees haven’t been raised in years. Mrs. Zimmerman mentioned that Mrs. Eileen LaForce is now a notary. Mr. Rosario said that the letter from Keystone Custom Homes cannot be voted upon because they have not conducted their final inspections. Mrs. Zimmerman asked for this to be placed on the next agenda. PSATS UC Group Trust – are we in that program now? Mr. Rosario replied no, all of our insurances are through Murray Securus. He would not recommend pursuing. Mr. Megonnell asked Mr. Rosario to send Lieutenant Wise thanking him for his email.
5. Public Comment:  
Houser, 109 Barnwood Place. He would like to get answers after the meeting on Walnut Street. Mr. Houser has not heard anything since. Mr. Megonnell said that the Township has gotten the letter with the proposals, but has not met with Mr. Stang yet. Mr. Megonnell mentioned that the letter submitted didn’t address all the comments and he wants to get more stuff out that wasn’t addressed in the letter. Mr. Rosario said that the letter from Waste Management was their offer on the situation. Mr. Megonnell said that complaints he has received include: WM not leaving the cans where they were, sometimes being left in the middle of the driveway. Ms. Connors said that not all of the trucks with the arm are in service yet; so many of the trucks residents see are not the “new” trucks. Mr. Houser said that he likes the recycle can, because he can put his trashcan inside of it, and only go once to the curb.  
  
Ms. Donna Alfonso, Manor Drive. Ms. Alfonso questioned why the residents haven’t heard anything further since the meeting. This letter is on **other business** and will be discussed further then.
6. Presentations, Staff & Board Reports:
  - a. PSAB minutes of 9/6/18 – Mrs. Zimmerman asked why all of Mr. Fowler’s proposals were declined? Mr. Rosario said that it had to do with the phasing of the project and calling a dead end road a cul-de-sac.
7. Treasurer’s Report  
Mr. Steinmeier read the fund balances and deposit activity as of September 28, 2018.

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***Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the gross payroll of September 28, 2018 in the amount of \$37,178.12. The motion was unanimous.***

Vouchers pre-paid to meet due dates in the amount of \$207,646.88 – Mrs. Zimmerman questioned Fulton credit card charges of \$71.18, was this a double entry? No, these are coded for two different line items. On the last page, under Parks, why the multiple Walter’s Environmental Services invoices? Why are they all different amounts? \$255 was for the Festival, and the other entries are for the parks. The invoices were double checked verbally (phone) to ensure there was not an overpayment. ***Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid to meet due dates in the amount of \$207,646.88. The motion was unanimous.***

***Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid to meet due dates for \$2,729.36. The motion was unanimous.***

8. Planning Commission & Zoning Reports –

- a. **Lakeside Scope of Work.** The Board of Supervisors requested the RFP for the work proposed. The estimate is \$41,200.00 and includes engineering, permitting, etc. The completed sketch is the launch pad for the project. Ms. Connors asked if we had received total approval from the residents? Mr. Rosario said that Ms. Hardman has sent all of the required agreements out. He said that this is a required MS4 mandate, and is not an option. There was a resident complaint that started this process. Mrs. Zimmerman said she is concerned that everything needed will not be addressed. She said that the rear of the properties is where the issue is. Mrs. Zimmerman wants to make sure that the project addresses where the water comes from and where it is going, not just the middle. Mr. Rosario said that Public Works will be installing a larger pipe underneath Fairville Avenue. Mr. Steinmeier reported that one of the eight residents are not interested in agreeing to this process and will not sign the required paperwork. Mr. Rosario said he was unaware of any residents that were not on board.
  
- b. Rustrum Realty 2018-05, Sewage Module – Ms. Hardman gave this information as an FYI. Mr. Yost must sign a letter for the on lot septic. Mr. McFeaters has looked into this. Mr. Steinmeier said that this is a subdivision on Pheasant Road, just to approve the individual on-lot systems. Mr. Megonnell asked if we are in favor of this? It was decided to table this until Ms. Hardman returns. ***Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to table this until Ms. Hardman’s return. The motion was unanimous.***

9. Old Business –

- a. Waste Management – Mr. Rosario read the letter of possible solutions from WM. Ms. Connors said that if the regular customers pay an additional \$0.86/month or \$2.58/quarter – it should cover the decrease in bag tag revenue AND it is still cheaper than their 2017-18 rate. Ms. Alfano said if we went to 12 tags/year then they would cost \$13/tag! It already was a 50% increase when the tags went from \$4 to \$6. Now there is a mandated number of tags – that is an issue. Ms. Connors stated that \$13/tag was not listed within the WM letter. Mr. Rosario said that no, it wasn’t listed, but if the bag tag customers were to handle the difference themselves, that is how much they would cost. Mr. Megonnell was in favor of the 12 bag tags/year @ the \$6 rate. He is in favor of raising the regular customer’s \$0.86/month. There was discussion of a bag tag black market. Ms. Alfano asked if she sold her house and moved out of the Township, she still wouldn’t be refunded for the unused tags. She has a problem with that. Mr. Steinmeier remarked that he paid the same rate for trash since the 80’s and there were seven haulers and everything was more chaotic.

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- b. HRG response to stop sign placements – There were complaints on whether the application of the stop signs were acceptable by PennDOT specs. Mr. Yost said there was good feedback in HRG's report on each issue listed. The Ordinance established by the Board of Supervisors accepted the whole study. The vote for approval was for the whole study, not just one stop sign. We need to have some clarification, because the vote did not name all of the stop signs. Mr. Steinmeier said that it seems to be a battle between HRG and the House Transportation guy. These are not PennDOT roads. There were calming measures installed on Township roads, which followed PennDOT protocol (i.e. site distance, etc.) Ms. Connors said that in the meeting minutes of August 20<sup>th</sup>, the Supervisors only voted on the Manor/ Tiverton / Northstar intersection. It was noted that speed bumps and speed humps are a negative impact for the Township (PennDOT view). Ms. Connors read the minutes from the adoption, why were there more stop signs installed than were approved? It was decided to get with both HRG and Mr. Harman.
- c. Progress Report – Townes of Hershey. Mr. Yost received an email indicating that work has started on one drainage pipe. They have the data and materials for work on the pond. He said that they are looking to move forward, weather pending.

10. Other Business:

- a. Health Care Issues – Mrs. Zimmerman wanted to know about the health care issues. Why haven't the employees been mailed their new health cards? What is someone supposed to do when they go to the doctor: Mrs. Rex said that there were many hold ups with the final submission to Highmark and we have been in contact with Triology every day.
- b. Discussion – Lexington Woods – presenter Drew Williams. Mr. Williams said that he had previously changed Lexington Woods. There was a difference of opinions with the current zoning officer. Mr. Williams stated that this is his fourth zoning officer he has had to deal with in the last ten years. He said that Ms. Hardman took his change of plan drawing and gave it to HRG for review, and he received a bill. Mr. Williams took exception to the bill and to the ordinance that was cited in the letter, as it was not correct. Mr. Williams said that he had an office meeting with Mr. Rosario and Ms. Hardman. In the meeting they had talked about the reconfiguration of the site. Mr. Rosario had verbally said he would not be responsible for the HRG invoices. The very same day, he received two violation letters. He does not think this is good business practice or reasonable. He asked who was in charge of fiscal matters – the Township manager or the Zoning Officer? Mr. Williams asked for a written rescind of the HRG billing and the two violation letters. He understands that the Zoning Officer must interpret the ordinance, but that was the purpose of the meeting. To come to common ground at the meeting and then receive two violation letters dated the same date was a complete turnaround. Mrs. Zimmerman asked what the main issue was – Mr. Williams said that she requested a plan because she didn't have one, and then that plan was given to HRG and he was invoiced. Mr. Williams said that between his first and second meetings with Ms. Hardman no work or research was done on the Township side. He has spent about twenty hours of his time researching and gathering documentation, he has done his homework. Mrs. Zimmerman asked how much the bill from HRG was. \$1,093 and Mr. Bonnano called and spoke with Mr. Williams concerning it. Mr. Williams said that the plan does not need to be recorded because our ordinance does not require that or an Engineer review. Mr. Williams said that every zoning officer from 2011 forward have done their job. There was much back and forth between Mr. Steinmeier and Mr. Williams without much progress. Mr. Williams said that there are changes that were made to Lexington. He said that the roof drains were approved by HRG to all discharge to the pond and are interconnected. Mr. Williams noticed this and at his expense added pipes and inlets to avoid

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basement flooding. Ms. Connors asked if the units were built according to the recorded plan, they all would have flooded? Mr. Williams replied, yes. The swale is at 0.62% and that is a lake at 40' wide and 8" deep. Mr. Williams pointed out that it is not the Zoning Officer's duty to understand the engineering of this, but they have to be able to hold a conversation. Mr. Williams stated that HRG, prior zoning and codes administrators, Jon Yost, Bob Leonard, and Al Brulo have all approved plans. He has all the engineering completed and has the documentation for everything. There was a question as to where the documents were that Mr. Williams had handed to Ms. Hardman. It is not in the packet and no one has reviewed it on the Board.

- c. Dauphin County Tax Collection Committee – this is an issue before the state, the department of revenue is looking at act 32, house resolution 291. This is proposed to help balance the budget. Keystone Collections handles our taxes, and it took four years to get the kinks out – but they redistribute all money to the local municipalities same day. They do not hold onto it to collect interest. There was discussion on how many “teeth” this has and the impacts of losing your local tax collector. They are the face for the residents, someone to deal with in person.
  
- d. State Pension – Mr. Rosario said that the Township has received the pension contribution from the Commonwealth. On September 20<sup>th</sup>, we received \$56,000 for 2018. It has been sent into the Pension lockbox to be distributed.
  
- e. Central Dauphin School District and their fees – Mr. Megonnell asked where we were on this process. Mr. Rosario said that the two attorneys are meeting and negotiating. Their next meeting is October 12<sup>th</sup>. There will be more to report after that meeting.
  
- f. Mr. Megonnell asked Mr. Rosario for the 2018 list of projected work list for Public Works. Mr. Megonnell would like to see how much has been completed off the list. Mr. Rosario said he would send the list to Mr. Megonnell.
  
- g. Mount Laurel Church – the crosswalks are in need of being repainted; the striping has disappeared.
  
- h. Fire Department – Mr. Megonnell attended the last meeting and some of the live-in volunteer fire fighters would like to have a picnic table and a fire ring. They would like to pay for it from their personal funds, but would like approval from the BOS. Mrs. Zimmerman said she did not see any problems with that. ***Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the installation of the picnic table and fire ring with waived zoning permit fees. The motion was unanimous.***
  
- i. Workshop on October 8<sup>th</sup> – please include the HRG study, Budget and Parks Request on the budget.

11. Public Comment

Terry Kullman, Lexington Woods. He stated that the hydrant resolution was two months ago and nothing has been done since. His board feels forgotten, what is the hold up? Mr. Yost is looking through it and

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seeing how the taxes are being paid. Mr. Kullman said that Lexington pays \$4,200 to PA American Water and \$1,300 to the fire hydrant tax fund every year. Mr. Yost requested a copy of the billings. Mr. Kullman said that his development was made aware of the overpayments in 2016.

Mrs. Jeannette Zimmerman invited everyone to the Fall Festival on October 20<sup>th</sup> from 5 -9 pm. The senior meal is brats, mashed potatoes, carrots, spice cake and entertainment by Mem-o-ries quartet band.

12. Supervisors comments

**Mr. Steinmeier.** He said that he had attended the HOA meeting last Thursday from 630-8. The panel was great and they really knew what they were talking about. Mr. Kullman said that Lexington was also present at the meeting.

**Mrs. Zimmerman** said that the Supervisor Convention Dinner is at the Community Center on Thursday. Social hour is 5-6 pm, with dinner at 6 pm. There will also be a speaker and door prizes. October 17<sup>th</sup> is meet the candidates' night. Mr. Lewis and Mr. Epstein. This will be at the Linglestown Fire House at 7 pm. There was a big debate on tonight, but we have missed it.

13. Adjournment

***Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to adjourn the meeting at 9:15 pm. The motion was unanimous.***