

**West Hanover Township**  
**7171 Allentown Blvd. Harrisburg, PA 17112**  
**www.westhanover.com**

Monday, September 17, 2018  
Board of Supervisors Meeting 7:00 pm

1. Call to Order: Mr. Miller called the meeting to order at 7:02 p.m. This was followed by the pledge of allegiance and invocation. Mr. Miller stated there had been an executive meeting prior to this.
2. Roll Call:  
Mr. Kyle Miller, Chairman; present  
Mr. Jay Megonnell, Vice-Chairman; present  
Mr. Donald Steinmeier, Secretary/ Treasurer; present  
Mrs. Gloria Zimmerman, Supervisor; present  
Ms. Stacey Connors, Supervisor; present
3. Approval of Minutes  
*Motion: Ms. Connors moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of September 4, 2018. The motion was unanimous.*  
  
*Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to approve the workshop minutes of September 4, 2018. The motion passed 4-1, with Mr. Miller abstaining.*
4. Correspondence:
  - Bobby's Benefit Foundation: request for Fire Police during a Memorial Ride on October 13, 2018. Ms. Connors asked if it should be us or the State Police assisting them, as it is a state road. Mr. Miller said that if East Hanover doesn't have any intersections to man, they may help us. *Motion: Mr. Megonnell moved, seconded by Ms. Connors to supply Fire Police if available. The motion was unanimous.*
  - Cabinet in your Community invite at Lebanon Valley College, Wednesday, October 3<sup>rd</sup>. Mr. Miller asked for notification to be given if interested in attending.
  - Waste Management letter of changes to accept. The letter includes a modification for tag customers and a modification for the cart customers. This made the Board members aware of the options and they will make a motion on it in the future.
5. Public Comment: - None
6. Public Meetings/ Hearings – none
7. Presentations, Staff and Board Reports:  
Mr. Miller read the list of submitted items:
  - PSAB minutes for August and September
  - National Night Out minutes from September
  - Sewer Authority minutes from July
  - EAC minutes from August and September
  - Public Works progress reportsThere were no questions or comments on these.
8. Treasurer's Report:  
Mr. Steinmeier read the fund balances and deposit activity as of September 14, 2018.  
  
*Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the gross payroll of September 12, 2018 with a gross amount \$34, 074. 46. The motion was unanimous.*

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*Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the vouchers pre-paid to meet due dates in the amount of \$82,396.89. The motion was unanimous.*

*Motion: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid from Fire Tax to meet due dates in the amount of \$10,961.58. The motion was unanimous.*

9. Planning Commission & Zoning Reports:

A. 18.006 Buck's Tavern S/LD – Ms. Hardman presented the project, which will turn one lot into two lots. The plan has been approved with all comments addresses from the PC. *Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve 18.006 Buck's Tavern as presented with the three waivers. The motion was unanimous.*

B. Award of Bid for MS4 Consultant – Ms. Hardman stated the pre-bid meeting occurred, and the bid opening. Mr. Miller stated that he got a few calls on how the RFP went out, and he is concerned that the low bid is not going to be enough. Ms. Hardman recommended Light-Heigel for the project and said that the next step is to form a committee with 8-10 residents. She stated that there can be a credit manual with ways to reduce your impervious coverage. The low bid was \$36,000/year. Ms. Hardman said it will take about a year to put this into place, and hopes to have it in play by 2020.

Mr. John Poff, Light-Heigel, stated that he attended the pre-bid meeting and provided a scope of work. He stated that Jonestown Boro was the first municipality to adopt a MS4 Fee, and they were very aggressive. Mr. Miller asked Mr. Poff if our scope of work is adequate for what we need to do? Mr. Poff said that the scope of work provided from LH is sufficient for the bid price quoted.

Mr. Tim Mellott, Devonshire Heights Road. He is involved in seeing how these things work. He said that the Chesapeake Bay Initiative is triggered by the impervious coverage; but the pervious coverage/the nitrates are what impacts it. He said that this is quite complex and some residents already have their own Stormwater Management Facilities on their properties. How does that work? Do the citizens in a residence get charged one fee and commercial properties another? Mr. Poff said that the intent of how it was bid out, was to have everyone pay the same. Mr. Mellott said that it is not the same for a property with ten acres vs. a property with 10,000. Square feet. Mr. Poff said they will have a sample size of 700 properties, from that, they will figure out the equivalent residential unit for the Township (ERU).

*Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the bid for MS4 Consulting to Light-Heigel with the amount of \$36,828. The motion was unanimous.*

C. Temporary Sign Discussion – Ms. Hardman said that compared to other municipalities, our ordinance is least restrictive. We can change the amount of time they may be displayed, but our Ordinance is the most lenient. Some municipalities have no limit for Sandwich Signs, but they are to be pulled in every evening. Mr. Steinmeier said that he gave the business owner the advice of making his sign permanent. Ms. Connors said that there is a significant cost for the permanent sign and it requires sealed plans. Ms. Connors said that this business is advertising events to raise money for our community; Central Dauphin, local community, PTA. There was discussion on sign types and uses. Mrs. Zimmerman said that the Parks and Recreation Department uses a sandwich sign for their events.

D. Lakeside Progress Report – Ms. Hardman would like to move forward with the Notice of Intent Letters. This is in the 2019 Budget. Mrs. Zimmerman said that some residents think the problem is at the start and end of this, and not through the lots. She asked for some investigation prior to the start of the project. Mr. Miller asked if any structures were under the roadways. Mr. Rosario said that there are pipes on Clover Lane, an open swale that will be landscaped (PW will do this), Clover has wetlands on one side. We will be increasing the pipe size for the flow.

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This is a MS4 mandated process. There was discussion whether they should accept the next step prior to the Notice of Intents being signed. We need 100% approval to move forward. Ms. Hardman said that five of the eight residents attended the meeting. We will have HRG update their RFP.

Mr. Enck, Hillside Avenue. He stated that residents have told him that Fairville Avenue should be done first. It was said that Route 22 runs on top of Clover, this is bigger than just the eight families. This was designed in the 60's and it is not adequate anymore.

10. Old Business: None

11. New Business:

- A. Appointing special counsel of Salzmann & Hughes, PC – This is to obtain counsel for future litigation. ***Motion: Mrs. Zimmerman moved, seconded by Ms. Connors. The motion was unanimous.***

12. Other Business:

- A. Discussion: Sewer Project - Act 537 Alternative Design has been approved by DEP. We are going through the final stages. In that process, some permits will be necessary, is the Township going to waive those fees? There was discussion on prior permits applied/issued. No motion was made.
- B. Townes of Hershey Update: Mr. Yost said that there is nothing new to report. Mr. Rosario said he had reached out to HRG and they do not have anything new either. Mr. Chiles said that there has been absolutely no activity. He asked if they were allowed to call Kreider? Mr. Yost said that he had no problem with them calling, and if he sees a response, he will forward it to them.
- C. Mr. Chiles wanted to thank the Board for the new stop signs. Everyone has had compliments about them. He also believes that there is a lower amount of traffic on Manor Drive. Thank you to West Hanover Township.
- D. Mr. Chiles said that homes that never had water in their basements, all of the sudden have water. The HOA for Townes of Hershey hired an engineer, Jeff Staub. He walked the community with them for about two hours. He told the HOA that a lot of the swales to direct the water were done incorrectly. Mr. Staub estimated \$30,000 to repair the improper swales. Mr. Chiles said that this issue is mostly phase 2 and four houses in phase 1. He said that there are 21 homes along the Tiverton Bank, with only about 20' to the swales. Mr. Rosario said that if an As-Built had been completed, these findings would have come to light. Mr. Chiles said that the Townes of Hershey HOA was asking if the township could help in any way; digging, etc. Mr. McCahan said that he will not be taxed MS4 monies for builders that didn't design theirs correctly. Mrs. Zimmerman said that with our unusual weather, a lot of homes that never got rain in the house are getting it. Mrs. Zimmerman reminded Mr. McCahan that the MS4 is a state mandated program.
- E. HRG Invoicing for the Townes of Hershey Phase 2: Mr. Rosario stated that he is getting invoices for work from HRG. Do we have an address to forward it to? Mr. Rosario thought their bonding agency was supposed to pay those fees. Mr. Yost said that he will call their attorney and ask.

13. Public Comment:

Richard Enck, Hillside Road. Mr. Enck wanted to point out how important these projects are. He received a copy of the report from Winslett from Dauphin County. DC gave Winslett twenty (20) days to correct the deficiencies, but they got an extension because the work required more time.

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Mr. Enck attended the Sewer Authority meeting last month. He said there was a comment given to him second handed about one of the pumping stations having a spill. He asked if we could check this out.

14. Supervisor's Comments:

Mrs. Zimmerman was saddened as she said there were a lot of problems in the Township. She said that one young person made a bad choice and the other was killed by a drunk driver. She said that she worries for them and their families. She asked if we could keep their families in your thoughts.

Mr. Megonnell wanted to remind the audience that senior lunch on Thursday is Spaghetti and ice cream. The Township is also selling Ham Pot Pie / Chicken Pot Pie on the 26<sup>th</sup>. He said that movie night may be rained out again and mark your calendars for the Veterans Dinner in November.

Mr. Steinmeier said that on September 11<sup>th</sup>, Mrs. Zimmerman, Mr. Rosario and he went downtown to the Land Bank Meeting on Blighted Properties. This meeting was the complete reversal of what George Connor had told Mr. Steinmeier. The Township must own the property first. They will help with the demolishing. Mr. Yost said that there is a property in Derry Township that has been fighting this for five years now.

Mr. Steinmeier attended the PA American Water Reception on September 12<sup>th</sup> at Hotel Hershey. He said that Rob Burton talked about public water to the Community Center. Mr. Steinmeier said that he is the director of water operations and we should contact him.

Mr. Steinmeier said that on September 27<sup>th</sup> there will be a public program about HOA RULES AND REGULATIONS. This meeting is open to anyone currently living in, will be living in, or on a board for an HOA. It will be run by Mark DiSanto, CEO Triple Crown Corporation. Mr. Steinmeier said guest speakers are including: Fred Lightly, Joy Daniels realtor, Eric Epstein. The meeting will be held at: Faith Immanuel Presbyterian Church, 1801 Colonial Road, Harrisburg, 17112. The meeting will be from 6:30 – 8 pm.

15. ***Adjournment: Motion: Ms. Connors moved, seconded by Mr. Steinmeier to adjourn the meeting at 8:28 pm. The motion was unanimous.***