

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, JULY 17, 2018
REGULAR MEETING**

CALL TO ORDER

The July 17, 2018 regular meeting of the Authority was moved to the West Hanover Park and Recreation building at 628 Walnut Avenue due to anticipating a significant number of residents to attend.

Chairman Kreiser called the regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

Mr. Kreiser stated that residents would have five minutes each for public comment and that no questions would be answered at the meeting. He encouraged anyone present at the meeting who had questions to submit their questions in writing and stated that any questions raised would be answered in writing by the Authority.

Mr. Kreiser added that no written questions were received after the last meeting.

ATTENDANCE

Michael Kreiser, Chairman
William Rehkop, Vice Chairman
Thomas Stewart, Treasurer
Joseph Sembrot, Secretary
Jeffrey Bowra, Assistant Secretary

PUBLIC COMMENT

Richard McNeal, 631 Walnut Avenue. Mr. McNeal asked what was happening in reference to the sewer project for Houck Manor. He asked if a decision had been made as to who would be taking care of the grinder pumps.

Mr. Kreiser responded that the Special Study was forwarded to DEP for review. He added that a decision about the grinder pumps would be made after DEP approved the Special Study.

APPROVAL OF MINUTES

Regular Meeting, June 19, 2018. ***Mr. Stewart moved, seconded by Mr. Sembrot, to approve the Minutes as distributed. The motion was approved 4-0, with Mr. Rehkop abstaining as he was not present at the June meeting.***

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices totaled \$35,246.61.

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the prepaid invoices in the amount of \$35,246.61. The motion was unanimously approved.

Mrs. Martin also reported that the pending invoices totaled \$23,336.64.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the pending invoices in the amount of \$23,336.64. The motion was unanimously approved.

The June receipts totaled \$116,240.37. Mrs. Martin also called the members' attention to the financial report for the first six (6) months of 2018.

OLD BUSINESS

Houck Manor and Holiday Park. Mr. Shope reported that the Township Manager forwarded the Special Study to DEP. DEP came back to the Township requesting additional information, namely a copy of a Resolution. The Township Manager did forward that information to DEP within the past week.

Mr. Shope also added that hopefully the Township would receive a letter of Administrative Completeness. He stated he will follow up with DEP.

Longenecker Pump Station Easement Agreement. Mr. Kreiser stated that this matter would be discussed in Executive Session. Mr. Miner added that if any action was required, the meeting would be reconvened following Executive Session in order to take action.

[Executive Session was convened from 6:40 p.m. to discuss legal matters.] The meeting was reconvened at 7:05 p.m.

Mr. Stewart moved, seconded by Mr. Rehkop, to have the solicitor contact Mr. Longenecker regarding the Pump Station Easement Agreement and offer him \$10,000 for both the construction and permanent easements required for the project. The motion was unanimously approved.

NEW BUSINESS

Pension Discussion - PMRS. Mr. Kreiser stated he attended a meeting with a representative from PMRS to discuss pension possibilities. Mr. Stewart and Authority staff members Mr. Salisbury, Mr. Aston, Mr. Wetzel, and Mr. Goehring were also present. Mr. Kreiser stated that the Authority would continue to contribute ten percent (10%) to the pension plan. It was agreed by consensus that Mr. Aston, Mr. Kreiser, and Mr. Stewart would meet with a PMRS to discuss the issue further and then report back to the Authority.

PUBLIC COMMENT – NON-AGENDA ITEMS

Donald Steinmeier, 10 North Fairville Avenue. Supervisor Steinmeier stated that a meeting was held on Monday, July 16, with the Township's insurance broker to discuss medical insurance for the coming year. He added that the Board of Supervisors voted to move the medical insurance from Capital BlueCross to Highmark beginning October 1, 2018. The premium increase for Capital BlueCross was 23.2 % and the increase from Highmark was 12.4 %.

Mr. Steinmeier also added that the Township has received many negative comments regarding the new trash and recycle cans that Waste Management recently distributed. He stated that a public meeting would be held at the Park & Rec Building on Thursday, August 13, at 6 p.m.

CORRESPONDENCE

There was no correspondence to be reviewed.

AUTHORITY MEMBER COMMENTS

Tom Stewart. Mr. Stewart asked about the status of a new sludge press. Mr. Shope reported that the project was progressing and that the equipment had been selected. In response to a question from Mr. Stewart, Mr. Shope stated the projected cost would be \$750,000 to \$1 million.

Bill Rehkop. Mr. Rehkop had no comments.

Joe Sembrot. Mr. Sembrot had no comments.

Jeff Bowra. Mr. Bowra had no comments.

Mike Kreiser. Mr. Kreiser had no further comments.

REPORTS

Authority Manager. Mr. Salisbury submitted a written report. Mr. Salisbury also reported that a complaint had been received regarding odors on the Fairville right of way. When staff went to investigate, they discovered severe damage to several manholes. Mr. Salisbury said staff would get estimates for the repairs and report back to the Board at the next meeting.

Authority Engineer. Mr. Shope had no comments.

Authority Solicitor. Mr. Miner and Mrs. Van Eck had no comments.

ADJOURNMENT

Mr. Sembrot moved, seconded by Mr. Rehkop, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 7:07 p.m.

Respectfully submitted,

Gail A. Martin
Recording Secretary