

Monday, August 20, 2018

1. Call to Order: Mr. Miller called the meeting to order at 7:02 p.m. This was followed by the pledge of allegiance and invocation.
2. Roll Call:
Mr. Kyle Miller, Chairman; present
Mr. Jay Megonnell, Vice-Chairman; not present
Mr. Donald Steinmeier, Secretary/ Treasurer; present
Mrs. Gloria Zimmerman, Supervisor; present
Ms. Stacey Connors, Supervisor; present
3. Approval of Minutes
Motion: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the regular meeting minutes of August 6, 2018. The motion was unanimous.

Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the workshop minutes of August 13, 2018. The motion passed 4-1, with Mr. Miller abstaining.
4. Correspondence:
LifePoint Church Family Fun Fair. *Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve LifePoint Church's request to close Hillcrest Avenue on September 22nd from 10 am to 3 pm for the Family Fun Fair. The motion was unanimous.*
5. Public Comment:
Richard Enck, Hillside Avenue. Mr. Enck was still worried about the pond at Winslett.

Rochelle Devito, Clover Lee Blvd. Ms. Devito wanted to request public transportation expansion throughout West Hanover Township. She stated that there are many pedestrians and high speed limits. She said the Township doesn't have sidewalks or bike paths in most areas. Ms. Devito stated our population has drastically grown with many being senior citizens and special needs. Her son is special needs and has been taught how to use public transportation.

James Diamond, Eckert Seamans. Mr. Diamond would like to discuss the permit fees paid under protest for the new Elementary School. Their fees currently are \$195,000 plus all HRG fees. CDSO had budgeted \$85,000 for permit fees, this is more than double. Mr. Diamond stated that the Elementary School already had paid for and went through the process for a Conditional Use. Mr. Diamond stated that the School District does not want to be in a dispute. He said they are not looking for a special pass but want to pay for what is considered fair and reasonable. Mrs. Zimmerman said that she had attended two school board meetings and that many different numbers have been stated; \$22.5 million was advertised in papers and at the school board meetings, but he stated was only \$20 million. Mr. Diamond replied that those figures included soft costs, not just construction. Mrs. Zimmerman said that the Township Manager has already worked with you and decreased the fees. Mrs. Zimmerman said the Township is taking it as a threat, that Central Dauphin will take the Township to court or that they will cut money by removing items from the school for the students. Ms. Connors said that we are not voting on anything tonight, the request is to mediate. Mr. Diamond stated that they will be attending the Zoning Hearing Board meeting on Thursday, September 13th @ 630 pm to dispute the fees. The Board of Supervisors agreed to attend the meeting, with proper advertisement.
6. Public Meetings/ Hearings – These minutes were taken by the court reporter, GLFM Reporting. Please see transcript for details.
 - A. 2018.07 SALDO Amendment, FILO 2/18. *Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve 2018.07 SALDO Amendment, FILO 2/18. The motion was unanimous.*
 - B. 2018.08 Definition of a Minor Subdivision *Motion: Ms. Connors moved, seconded by Mr. Steinmeier to approve 2018.08, Definition of a Minor Subdivision. The motion was unanimous.*

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- C. 2018.10 Transient Retail & Mobile Merchant Businesses *Motion: Mr. Steinmeier moved, seconded by Ms. Connors to approve 2018.10, Transient Retail & Mobile Merchant Businesses. The motion was unanimous.*
- D. 2018 Recreation, Parks & Open Space Comprehensive Plan, this was presented by Tim Staub, HRG. *Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the 2018 Recreation, Parks & Open Space Comprehensive Plan. The motion was unanimous.*
- E. Conditional Use #18.03 – 932 Pheasant Road. *Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve with conditions the building of a single family home in the conservation district. Conditions on motion are providing a driveway easement and “if required” having HRG review the wetlands. The motion was unanimous.*
7. Presentations, Staff and Board Reports:
- Public Works had two weeks of daily reports.
 - EAC had minutes for July and August.
8. Treasurer's Report:
Mr. Steinmeier read the fund balances and deposit activity as of August 16, 2018.
- Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the gross payroll of August 17, 2018 in the amount of \$35, 339. 70. The motion was unanimous.*
- Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the vouchers pre-paid to meet due dates in the amount of \$53,087.27. The motion was unanimous.*
- Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to approve the vouchers pre-paid from Fire Tax to meet due dates in the amount of \$19,831.50. The motion was unanimous.*
9. Planning Commission & Zoning Reports:
- A. Resolution for Zoning Fees. Ms. Hardman spoke on how we calculate fees in reference to ICC/ Cost of Construction, which includes interior finishes. As a result of the meeting w/ the developers, this was agreed upon as an interim act until we finalize numbers with the developers. Ms. Hardman said that there are many other things that Zoning & Planning does. She said we are still doing the study of how much the zoning fees relate to the processes Z&P is responsible for. This will be revisited after the study is complete. *Motion: Ms. Connors moved, seconded by Mr. Steinmeier to approve Resolution 2018-42 Zoning Fees on the condition that the miss-spellings are corrected. The motion was unanimous.*
10. Old Business:
- A. Townes of Hershey, Both Mr. Rosario and Mr. Chiles said that there has been no new activity and nothing to report.
- B. Traffic Calming Study: Manor/ Tiverton / Northstar – four-way stop sign recommendation. Mr. Rosario said the Board of Supervisors approved the study completed by HRG. He said that all PennDOT approvals have been met. *Motion: Ms. Connors moved, seconded by Mrs. Zimmerman to approve the installation of a four-way stop at the intersection of Manor / Tiverton/ Northstar as recommended by HRG. The motion was unanimous.*
11. New Business:
- A. Brookview Phase 5 as presented by Tim Mellott, Mellott Engineering. Mr. Mellott summarized details including FILO Fees for a total of \$39,000. He said that they are dropping a lot, making a cul-de-sac shorter, they are adding an additional fire hydrant. He said that the Improvement Guarantees are \$430,408.00. *Motion: Mrs. Zimmerman moved, seconded by Ms. Connors to approve 18.004, Brookview Phase 5, as presented by Mr. Mellott. The motion was unanimous.*

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- B. 2019 First Draft Budget Presentation. Mr. Rosario gave a summary of the draft in front of the Supervisors. He said that we have purchased new vehicles for Public Works. If the staff does not get salary increases, this will be the third year for them without any increase. Mr. Rosario stated that he has been working with our accountant, Diana Reed & Associates on some portions of the draft. He said that his spreadsheet covers 2015, 2016, 2017 – with averages for informational purposes. Insurances, bonding, W/C insurances are not finalized yet and are generally a 5% increase. He has a few different drafts, with the deficient ranging between \$480,000 and \$527,000. Mr. Rosario said that we have \$4,000,000. in cash assets, two of which are tied up in lawsuits. All three drafts presented do not include staff increases in pay. Mrs. Zimmerman said that the ambulance replacement and the big snow plow were purchased with Liquid Fuels, the Tracker with Highway Aid funds. Mr. Rosario said yes, but additional vehicles have gone out, resulting in lease payments for 2019, including a truck, tractor loader and a compact tractor. Mr. Rosario confirmed that they are all lease to purchase, costars approved and Township taxes have not been raised for 29 years. Mr. Rosario said that the only projects on the books for 2019 are: Community Center upgrades including sewer connection, paving/resurfacing, lighting updates and an emergency generator. Mrs. Zimmerman asked if the updates to the Community Center included those recommended by the Parks & Recreation Board, Mr. Rosario said no.

12. Other Business:

Mr. Rosario presented the JP Lilley Audio Proposal to replace the antiquated audio in this building. He said that it could be leased for \$356/month for five years. He said that JP Lilley has been around for 90 years and is Co-Stars certified, and the sound was excellent, the microphones all worked wonderful. Mr. Rosario also said that the Township is not currently ADA Compliant for hearing headsets. (We have none). Mr. Rosario said if we buy equipment elsewhere, he would have to install it. We require more ports than the average system. ***Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to table the install until additional quotes are met. The motion was unanimous.***

Mr. Donnie Holmes said the Parks & Recreation Staff did a dynamite job on the Community Festival. Public Works had a fantastic display of vehicles.

He commended all township staff (public works, parks & rec, & administration) are dedicated hard workers and that they deserve consideration for increases in pay. These are great employees, they work very hard and it is not always noticed. Mr. Holmes would like to ask the Board to consider this when doing the budget. He knows that every single year our expenses have gone up, and understands we have not had a tax increase for 29 years.

Mr. Holmes said that Ryan Cleaver worked his last day with us. His work ethics were awesome. He said that Daniel Homrighausen is doing an excellent job. Mr. Holmes wanted to say that Parks is so fortunate to have the staff they have. He also suggested that perhaps they could “freeze” management increases, or calculate them separate.

13. Public Comment:

Bob Fowler, Rider Lane. Mr. Fowler said that he found it incredible that the School District Attorney said they would cut back on school amenities if their fees were not lowered. He summarized some numbers including \$1,345,000 budgeted for capitalized interest which was based on an estimated interest rate 1% higher than the market at the time. With long term rates not moving substantially higher than at the time the budget was prepared, there should be a surplus of over \$300,000 in that budget category. In addition, there is a \$533,000 contingency in their budget.

Mark Chiles, Townes of Hershey. Mr. Chiles would like to further apologize for his earlier outburst. He does not like that the School District wants relief, but will not give additional information. Mrs. Zimmerman said that she has since spoken with other communities and they said they did not lower their fees for the Schools. Mr. Yost said he would like to know what was spent on their last five new builds. He said that Ms. Hardman waived the \$20,000,000 Improvement Guarantee during the Land Development process, even though it was not recommended by HRG. They agreed to pay all fees. It was stated that the School District will be here on September 13th for a Zoning Hearing Board meeting; the Board of Supervisors would like to attend, please advertise.

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Patti Jones, Clover Lee Development. She was present and commented during multiple conversations about the School District.

Mrs. Jeannette Zimmerman, Assistant Parks Director. Mrs. Zimmerman said that there are multiple events coming up including movie night at Skyline Park and the Golden Oldies Dance. There will be rescheduled movies such as Peter Rabbit on Thursday, please keep posted for further rescheduling's. This weekend, the Lions Club will have a BBQ Chicken Dinner at the Flying J until sold out.

14. Supervisor's Comments:

Mrs. Zimmerman asked if we wrote the letter of support for the CD Band Booster Club. She thanked the staff for a wonderful Community Festival.

Mr. Steinmeier would like to know where the Township is in the process of Route 39/ Devonshire Heights Road. Mr. Rosario said the documents were picked up and will be returned upon Mr. Jacobeen's return from business. Mr. Steinmeier said that Community Day was great. He asked about having rain dates at the Community Center for the Movies in the Park. Mrs. Jeannette Zimmerman said that it is an entirely different license and is more expensive. Currently they spend around \$350/per movie plus the cost of buying the movie.

Mr. Miller would like Mr. Rosario to double check with HRG the bid dates.

Mr. Rosario said the deadlines for the Gaming Grants is September 1st. He had a great meeting with their Advisory Board. The breakdown of funds requested is: \$500,000. for the Houck Manor Extension, \$100,000 for the Fire Station Debt Reduction, \$100,000 for Exit 77 and \$50,000

15. ***Motion: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to adjourn the meeting at 9:01 pm. The motion was unanimous.***