

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, MAY 15, 2018
REGULAR MEETING**

CALL TO ORDER

The May 15, 2018 regular meeting of the Authority was moved to the West Hanover Park and Recreation building at 628 Walnut Avenue due to anticipating a significant number of residents to attend.

Chairman Kreiser called the regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

Mr. Kreiser stated that residents would have five minutes each for public comment and that no questions would be answered at the meeting. He encouraged anyone present at the meeting to submit their questions in writing and stated that any questions raised would be answered in writing by the Authority.

Mr. Kreiser added that he received two (2) written questions from Robert Feathers of 7229 Linglestown Road, which he turned over to the Authority Manager and Engineer for a response.

ATTENDANCE

Michael Kreiser, Chairman
Thomas Stewart, Treasurer
Joseph Sembrot, Secretary
Jeffrey Bowra, Assistant Secretary

PUBLIC COMMENT

Richard Enck, 7112 Hillside Road. Mr. Enck raised several questions regarding revisions made to the Act 537 Plan following the public comment period. Mr. Enck added that he also wrote an article which appeared in *The Paxton Herald* on May 2.

Mr. Shope stated that there were no substantial changes to the revised Act 537 Plan, although the Board of Supervisors voted to re-advertise it for another thirty (30) days. Mr. Shope also stated that perhaps following the re-advertised period, the Plan should be given to the Township Engineer to compile since the Act 537 Plan belonged to the Township. The Authority was acting on direction from the Board of Supervisors. The re-advertisement period begins on May 16.

APPROVAL OF MINUTES

Regular Meeting, April 17, 2018. ***Mr. Stewart moved, seconded by Mr. Sembrot, to approve the Minutes as distributed. The motion was unanimously approved.***

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices totaled \$695,610.79.

Mr. Stewart moved, seconded by Mr. Bowra, to approve the prepaid invoices in the amount of \$695,610.79. The motion was unanimously approved.

Mrs. Martin also reported that the pending invoices totaled \$22,435.08.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the pending invoices in the amount of \$22,435.08. The motion was unanimously approved.

The April receipts totaled \$235,832.03.

OLD BUSINESS

Houck Manor and Holiday Park. Mr. Salisbury called the members' attention to an Authorization for Additional Services by HRG in order to prepare the Part II Permit required for the project. The proposed fee would be \$2,500 plus customary reimbursable expenses. It is proposed that the Authority will be responsible for the \$500 application review fee to DEP.

Mr. Stewart moved, seconded by Mr. Sembrot to approve the Authorization for Additional Services by HRG in the amount of \$2,500 plus reimbursable expenses and the \$500 application fee for DEP. The motion was unanimously approved.

Mr. Salisbury reported that DCED Block Grant Survey forms were hand delivered to all property owners in Houck Manor and Holiday Park. The same information was mailed to property owners who have rental properties in Houck Manor and Holiday Park.

Draft Procedures for Collection of Sewer Arrears. Mr. Salisbury called the members' attention to the revised procedures for collection of sewer arrears that are being proposed by the Authority staff and solicitor. He added that the information was being provided for the members' review and that the finalized procedures, as well as the revised Resolution, would be brought to the June meeting for action.

NEW BUSINESS

WHTSA Meeting Location. Mr. Salisbury asked if the Authority meetings should continue to be held at the Park and Recreation building for June, July, and August. It was agreed by consensus, that the Blue Room at the Park and Recreation building should be reserved for those three months.

PULIC COMMENT (Non-Agenda Items)

Richard Enck, 7112 Hillside Road. Mr. Enck provided an article to Mr. Kreiser outlining a possible opportunity for funds to be secured through the Growing Greener Grant program.

Donald Steinmeier, 11 North Fairville Avenue. Mr. Steinmeier advised that the Board of Supervisors was asking for casino grant money to be provided for the sewer project. It will be the #3 priority listed on the Township's application.

CORRESPONDENCE

Mr. Salisbury briefly reviewed the correspondence included in the packet, which included a letter from the Authority's solicitor to the auditor and copies of two (2) articles that appeared in *The Paxton Herald* on April 25 and May 2.

AUTHORITY MEMBER COMMENTS

Tom Stewart. Mr. Stewart had no comments.

Joe Sembrot. Mr. Sembrot had no comments.

Jeff Bowra. Mr. Bowra stated that he toured the treatment plant with Mark and Andrew. He added that it was well kept and that the operators were doing a good job.

Mike Kreiser. Mr. Kreiser had no comments.

REPORTS

Authority Manager. Mr. Salisbury submitted a written report.

Authority Engineer. Mr. Shope had no further comments.

Authority Solicitor. Mr. Miner had no comments.

ADJOURNMENT

Mr. Stewart moved, seconded by Mr. Sembrot, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 6:40 p.m.

Respectfully submitted,

Gail A. Martin
Recording Secretary