

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY**  
**7901 JONESTOWN ROAD, HARRISBURG, PA**  
**TUESDAY, JUNE 19, 2018**  
**REGULAR MEETING**

**CALL TO ORDER**

The June 19, 2018 regular meeting of the Authority was moved to the West Hanover Park and Recreation building at 628 Walnut Avenue due to anticipating a significant number of residents to attend.

Chairman Kreiser called the regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

Mr. Kreiser stated that residents would have five minutes each for public comment and that no questions would be answered at the meeting. He encouraged anyone present at the meeting who had questions to submit their questions in writing and stated that any questions raised would be answered in writing by the Authority.

Mr. Kreiser added that the Authority engineer responded to the written questions from Robert Feathers of 7229 Linglestown Road, and Mr. Shope stated that the responses were posted on the Authority's website.

**ATTENDANCE**

Michael Kreiser, Chairman  
Thomas Stewart, Treasurer  
Joseph Sembrot, Secretary  
Jeffrey Bowra, Assistant Secretary

**PUBLIC COMMENT**

Richard Enck, 7112 Hillside Road. Mr. Enck voiced concern about how the Township handled the Special Study at its meeting on June 18, 2018. He stated that it was not on the agenda that he received on Friday, June 15, but that it was added to the agenda at the meeting on Monday, June 18. The Board of Supervisors voted to submit the Special Study to DEP.

He also stated that no further comments were received during the advertised public comment period and that he didn't agree with the fact that both versions were not available for review so that concerned residents could compare the changes.

Mr. Kreiser stated that it was not the Authority's responsibility to question how the Township handled the submission of the Special Study.

**APPROVAL OF MINUTES**

Regular Meeting, May 15, 2018. ***Mr. Stewart moved, seconded by Mr. Sembrot, to approve the Minutes as distributed. The motion was unanimously approved.***

**FINANCIAL REPORTS**

Mrs. Martin reported that the prepaid invoices totaled \$54,870.38.

***Mr. Stewart moved, seconded by Mr. Sembrot, to approve the prepaid invoices in the amount of \$54,870.38. The motion was unanimously approved.***

Mrs. Martin also reported that the pending invoices totaled \$37,907.51.

***Mr. Stewart moved, seconded by Mr. Bowra, to approve the pending invoices in the amount of \$37,907.51. The motion was unanimously approved.***

The May receipts totaled \$294,125.55.

## **OLD BUSINESS**

Houck Manor and Holiday Park. Mr. Salisbury reported that it was his understanding that the Board of Supervisors approved the Special Study to be sent to DEP at their meeting on June 18, 2018.

He added that it was also his understanding that no further comments were received during the second advertised comment period. Township Manager Rosario was awaiting proof of publication and would then send it on to DEP for review.

Mr. Salisbury called the members' attention to the e-mail from HRG regarding Authorization #3 to perform the work necessary to prepare a Joint Permit Application for the Holiday Park pump station. It was originally thought the permit would not be necessary but DEP recently advised that it would be needed as part of the Holiday Park project since part of the proposed pump station and force main goes through wetlands.

***Mr. Stewart moved, seconded by Mr. Bowra, to approve Authorization #3 to prepare a Joint Permit Application for the Holiday Park pump station. The motion was unanimously approved.***

Mr. Salisbury also called the members' attention to a note that was given to him by Supervisor Steinmeier. The note, which was placed in the box at the Township Office, reads: "Halt low pressure sewers. Gravity sewers preferred. Injunction coming soon."

Mr. Kreiser addressed the note stating that the Authority chose the low pressure system, and the Board of Supervisors approved it. He added that the Authority is doing what is in the best interest of everyone concerned.

Draft Procedures for Collection of Sewer Arrears. Mrs. Van Eck called the members' attention to the revised Procedures for Collection of Sewer Arrears. She added that she hoped the revised procedures would be more effective.

***Mr. Stewart moved, seconded by Mr. Sembrot, to approve the revised Procedures for Collection of Sewer Arrears. The motion was unanimously approved.***

## **NEW BUSINESS**

Resolution 2018-A-4. Mr. Salisbury called the members' attention to Resolution 2018-A-4 explaining that the Resolution outlined the collection procedures for sewer arrears in a legal document.

***Mr. Stewart moved, seconded by Mr. Bowra, to approve Resolution 2018-A-4. The motion was unanimously approved.***

Pension Plan Discussion. Mr. Salisbury called the members' attention to his memorandum dated June 8, 2018, as well as general information regarding different types of retirement plans.

He stated that he would like to explore the possibility of opting out of the Township's pension plan with the Principal Group and putting a plan in place for the Authority employees that would offer a higher rate of return on their money.

A brief discussion followed, after which it was agreed by consensus that a committee should be formed to explore the options available with a professional financial person and bring a recommendation back to the Authority.

2017 Financial Audit. Mr. Salisbury called the members' attention to the final report of the 2017 financial audit.

***Mr. Stewart moved, seconded by Mr. Sembrot, to approve the 2017 financial audit as submitted. The motion was unanimously approved.***

Authorization to Offer Operator-in-Training Position to Victor. Mr. Salisbury called the members' attention to the resume and application for Victor Delgado. He stated that he wanted to offer Mr. Delgado the position of operator trainee. He added that the position was not a newly-added one and that Mr. Delgado would be replacing an employee that left last July. The members told Mr. Salisbury to move forward as he saw fit.

### **PUBLIC COMMENT – NON-AGENDA ITEMS**

Mike Sciranko, 7828 Valley View Avenue. Mr. Sciranko stated he was present at the meeting to discuss his sewer arrears. Mrs. Van Eck suggested that she have a private conversation with him following the meeting. He agreed.

Carrilee Zimmerman, 636 Walnut Avenue. Mrs. Zimmerman asked why the Authority was not planning to install gravity sewers.

Mr. Kreiser stated that the Authority was installing the low pressure system in the best interests of all concerned. The difference between installing a gravity sewer system and a low pressure system was \$3 million for the gravity sewer as opposed to \$1 million for the low pressure system. He added that the Authority was planning to pay the \$1 million out of the Authority reserves. If the Authority would put in a gravity system, it would be necessary to obtain a loan to do that and likely a special district would be set up for those residents requiring them to pay perhaps \$40,000 per household for the construction of a gravity line.

Mr. Sembrot stated that some residents have voiced dissatisfaction with having a low pressure system that would require a grinder pump. He added that the grinder pumps have been vetted and should not create a problem.

Richard McNeal, 631 Walnut Avenue. Mr. McNeal stated that he believed he would not be able to sell his home if it had a grinder pump.

Mr. Sembrot stated that he lived in Sagewicke and that there are several grinder pumps in the development, and he has not heard any complaints from residents regarding problems with the pumps.

Mr. Kreiser added that a development was soon to begin on Sterling Road, and that it included 13 homes that would be served by grinder pumps. He also added that the value of the homes would be between \$500,000 and \$1 million.

Donald Steinmeier, 10 North Fairville Avenue. Supervisor Steinmeier stated that the Board of Supervisors decided to request \$500,000 in grant money from casino proceeds for the sewer project. He added that the Township would be placing the sewer project in the first position on the application followed by the fire company and the Exit 77 project. He also stated that the Board of Supervisors was hoping to use the \$500,000 in grant money to offset the tapping fee for the residents involved in the Houck Manor/Holiday Park project.

Richard Enck, 7112 Hillside Road. Mr. Enck showed the Authority members a drawing of the pipe being used throughout the Township for the gravity lines as opposed to the 2-inch pipe that is proposed for the low pressure system.

Mr. Sembrot stated that month after month the issues brought forth become "moving targets" from the use of grinder pumps to the size of the piping. He added that there was nothing wrong with the use of the grinder pumps and that the Authority would not propose something that was not good for the residents.

Mr. Kreiser added that the use of the 10-12 inch pipe used for the gravity system is not feasible for use in a low pressure system because the waste would remain in the pipe rather than flush through as it will with the use of the 2-inch pipe being proposed.

## CORRESPONDENCE

Mr. Salisbury briefly reviewed the correspondence in the packet, which included the response letter to Robert Feathers and a copy of the article that appeared in *The Paxton Herald* on June 13, 2018.

## AUTHORITY MEMBER COMMENTS

Tom Stewart. Mr. Stewart stated that the Authority was doing what was best for the whole system.

Joe Sembrot. Mr. Sembrot had no further comments.

Jeff Bowra. Mr. Bowra stated he agreed with the decision for the proposed system chosen by the Authority and agreed to by the Board of Supervisors. He stated he believed that it would also be approved by DEP.

Mike Kreiser. Mr. Kreiser had no further comments.

## REPORTS

Authority Manager. Mr. Salisbury submitted a written report.

Authority Engineer. Mr. Shope had no comments.

Authority Solicitor. Mrs. Van Eck thanked the staff for their assistance in revising the collection procedures.

She stated that the paperwork was ready to be recorded at the Court House for Phase V of the Winslett Holdings LLC project.

***Mr. Stewart moved, seconded by Mr. Bowra, to approve the recording of the plan for Phase V of the Winslett project. The motion was unanimously approved.***

## ADJOURNMENT

***Mr. Sembrot moved, seconded by Mr. Stewart, to adjourn the meeting. The motion was unanimously approved.*** The meeting adjourned at 6:58 p.m.

Respectfully submitted,

Gail A. Martin  
Recording Secretary