

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, FEBRUARY 20, 2018
REGULAR MEETING**

CALL TO ORDER

The February 20, 2018 regular meeting of the Authority was moved to the West Hanover Park and Recreation building at 628 Walnut Avenue due to anticipating a significant number of residents to attend.

Chairman Kreiser called the regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

Mr. Kreiser stated that residents would have five-minutes each for public comment and that no questions would be answered at the meeting. He encouraged anyone present at the meeting to submit their questions in writing and stated that any questions raised would be answered in writing by the Authority.

Mr. Kreiser announced that an executive session would be held at the conclusion of the meeting to discuss legal matters.

ATTENDANCE

Michael A. Kreiser, Chairman
William Rehkop, Vice Chairman
Thomas Stewart, Treasurer
Joseph Sembrot, Secretary
Jeffrey Bowra, Assistant Secretary

PUBLIC COMMENT

No public comment was offered.

APPROVAL OF MINUTES

Reorganization Meeting, January 16, 2018. ***Mr. Stewart moved, seconded by Mr. Bowra, to approve the Minutes as distributed. The motion was unanimously approved.***

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices for 12/31/2017 totaled \$12,697.97. She also stated that the pending invoices for 12/31/2017 totaled \$16,166.65.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the prepaid bills for 12/31/2017 in the amount of \$12,697.97. The motion was unanimously approved.

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the pending bills for 12/31/2017 in the amount of \$16,166.65. The motion was unanimously approved.

Mrs. Martin also reported that the prepaid invoices for 02/2018 totaled \$39,847. She also stated that the pending invoices for 02/2018 totaled \$28,014.55.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the prepaid invoices for 02/2018 in the amount of \$39,847. The motion was unanimously approved.

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the pending invoices for 02/2018 in the amount of \$28,014.55. The motion was unanimously approved.

Receipts for January totaled \$215,370.90.

OLD BUSINESS

Houck Manor Update. Mr. Shope reported that the Act 537 Special Study was accepted by the Board of Supervisors and was advertised for a 30-day public comment period.

He added that after the 30-day comment period, the comments would be compiled and the Board of Supervisors would be required to approve a Resolution to present the information to DEP for consideration.

NEW BUSINESS

Grinder Pump Warranty Discussion/Direction. Mr. Salisbury called the members' attention to the information provided in the packets regarding possible ways to handle the grinder pumps in Houck Manor, i.e., whether the repairs would be handled in-house, by a third-party, whether the Authority would pay for factory start-up, etc. He added that he was presenting the information for the members to review and hopefully start a discussion in the near future.

Sterling Road Subdivision Plan Approval. Mr. Salisbury reported that the Authority engineer's comments were addressed by the developer, and that the plan was ready for approval.

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the sewer construction plan for the Sterling Road Subdivision Development contingent upon the completion of the following items:

- ***The cost has been approved by the Authority engineer in the amount of \$144,265. Security must be posted before starting the project.***
 - ***A Sewer Extension Agreement must be executed.***
 - ***Shop drawings detailing the materials to be used in the construction of the low pressure sanitary sewer must be submitted to the Authority for review by the Authority's engineer.***
 - ***One complete half-set of the plans (11x17) is required for the Authority inspector.***
- The motion was unanimously approved.***

PUBLIC COMMENT

Richard McNeal, 635 Chestnut Avenue. Mr. McNeal again encouraged the Authority to reconsider installation of a system requiring grinder pumps.

Richard Enck, 7112 Hillside Road. Mr. Enck stated that he believed the Authority needed to apply for funding in order to construct a gravity system. He referred to a report prepared in 2008 by HRG outlining the recommendations for a sewer system to be constructed in Houck Manor.

CORRESPONDENCE

Mr. Salisbury briefly reviewed the correspondence.

AUTHORITY MEMBER COMMENTS

Jeff Bowra. Mr. Bowra had no comments.

Bill Rehkop. Mr. Rehkop stated that several members of the Authority had extensive experience with sewer systems, including Mr. Kreiser who ran the Swatara Township treatment plant for over 30 years.

He added that the installation of a low pressure system was a vetted option for Houck Manor, especially in light of the topography of the area. He also stated that the Authority was not going to construct a sewer system and require residents to connect that was not fully explored.

Joe Sembrot. Mr. Sembrot had no comments.

Tom Stewart. Mr. Stewart stated that he served on Council of Governments (COG) for several years and was present at meetings wherein DCED advised there were was no money available other than to distressed townships and boroughs. The only option would be low interest loans from Pennvest.

Mike Kreiser. Mr. Kreiser had no comments.

REPORTS

Authority Manager. Mr. Salisbury submitted a written report.

Authority Engineer. Mr. Shope had no further report.

Authority Solicitor. Mrs. Van Eck had no report.

ADJOURNMENT

Mr. Stewart moved, seconded by Mr. Sembrot to adjourn the meeting. The motion was unanimously approved.

The meeting was adjourned at 6:32 p.m.

Gail A. Martin,
Recording Secretary