



West Hanover Township - Park & Recreation Board Meeting Minutes

628 Walnut Ave. Harrisburg, PA 17112

July 19, 2017

Type of Meeting: Regular Monthly Board Meeting

Invitees: None

I. Call to Order: Meeting called to order by Jeff Holt at 7:00 pm.

II. Roll Call: Jeff Holt, Chairman; Rebecca Schwartz, Vice Chairman; Jan Bahret, Secretary; Marc Ehnot; Gloria Zimmerman; Steve Jones

Absent: Debbie Hetrick; Jennifer Bower, Alternate

Also in attendance: Don Steinmeier

III. Approval of Minutes: Rebecca Schwartz made a motion to approve the minutes from the regular monthly meeting held on May 17th, 2017, seconded by Marc Ehnot. Motion passed unanimously.

IV. Public Comment – Don Steinmeier, Township Supervisor: Mr. Steinmeier stated that he believes township employees and board members should receive 25% discount on parks and hall rentals. Mr. Holt asked if rentals would be on a ‘first come, first served’ basis. Don Holmes noted that whoever gets the deposit in first gets the date. Mrs. Zimmerman wants to make sure that if an employee rents the hall at a discount, that they must be present and responsible for the event. The board also recommended waiving security deposit. Mr. Jones suggested a payment option for larger rentals. Don Holmes noted that the fee may be split; half down and the remainder 30 days out. Mr. Steinmeier requested that rental info be part of the next quarterly report to the BOS for budgeting purposes.

V. Board Presentations: Don Holmes & Jeannette Zimmerman were present to make the following presentations to the Board:

- a) **Sponsorship Update:** Don presented the Board with an update of sponsors for programs for the community festival and throughout the rest of the year. Don spoke briefly about finding a non-profit to work with to help with funding new events and providing an umbrella license for different types of games / activities. Mr. Holt questioned whether Board members could be non-profit officers without conflict. Don stated that he would do some homework and report back to the Board.
- b) **Comp Plan Survey** – Don reported the launch of the comp plan survey and where it can be found.
- c) **Steering Committee Meeting** – Next meeting is scheduled for Wednesday, August 17th, 2017 at 6:00 pm, just prior to the Parks & Recreation Board Meeting.
- d) **Fairville Park Playground** – Don shared the status of the playground replacement project.
- e) **Lenker Park Ext.** – HRG did a structural inspection and evaluation of Buck’s Tavern. Don will share the results when they come in.
- f) **Program Report** – Don reported that the Summer Recreation Program is coming to a close and has been a great success. Movie night has had good turnouts despite the rainy weather.

VI. Old Business

- a) None.

VII. New Business

- a) **Community Festival** – August 19th 11 am to 3 pm
 - i. **Concessions.** The Board discussed selling burgers, dogs, pretzels and sodas from the concession stand and having one or two food trucks as well. Ice cream and desserts will be served inside the rec hall
 - ii. **Community Groups Attending** – The Historical Society, EAC with wood truck, Gopher van, Lion’s Club, Township Manager, Fire Co.
- b) **Dog Poop Stations** – The Board discussed installing dog poop stations to be installed in each park. Donations with advertising opportunities will be solicited from local dog related businesses. A motion was made by Rebecca Schwartz to move forward with purchasing the units for \$169 each, approximately 8 positions, seconded by Marc Ehnot. Motion passed unanimously.

VIII. Upcoming Events

- a) Discussed upcoming events and excursions.

IX. Correspondence – None

X. Public Comment – Don Steinmeier, Township Supervisor – Reminded Board of an important meeting about sewer installation in Houck Manor. This project encompasses the Community Center. Mr. Holt said the WSA should give P&R a break on hookup fees. Mr. Steinmeier noted that the bulk of the cost will be plumbing installation and excavation work.

XI. Board Comments – None.

XII. Adjournment - Motion made by Gloria Zimmerman to adjourn meeting at 7:59 pm, seconded by Marc Ehnot. Motion passed unanimously.